



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, May 9, 2022

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

For public participation opportunities, we ask that you submit your public participation statement to Melissa Morley (melissamorley@bighollow.us) by 6:00 p.m. on Monday, May 9, 2022.

Agenda No. 11

Item 1 – Call to Order and Roll Call

Item 2 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda ([Board Policy 2:220](#))

Recommendation: Approve –Motion Required (*voice vote*)

Item 6 –Accomplishment Recognition (Board Policy [6:330](#))

- For the month of April, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
 - o Student of the Month: Kamryn Lord, 4th Grade
 - o Employee of the Month: Krystal Serafin, Middle School Special Education Teacher

Item 7 – Board Member “Code of Conduct” Review

Item #5: “I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

Item 8 – Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the April 11, 2022 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the April 11, 2022 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for April, 2022 |
| <u>Exhibit 3</u> | Approval of Bills for April/May 2022 |
| <u>Exhibit 4</u> | Approval of Activity and Convenience Fund Reports for April, 2022 |
| <u>Exhibit 5</u> | Approval of Payroll for April, 2022 |
| <u>Exhibit 6</u> | IESA Dues for 2022-2023 |
| <u>Exhibit 7</u> | Approval of the updated Wellness Policy |
| <u>Exhibit 8</u> | Approval of the Curriculum Committee Meeting report from April 26, 2022 |

Recommendation: Approve –Motion Required (*roll call*)

Item 9 – Public Comments

Item 10 – Superintendent’s Report

- a. Retirees Honored ([Board Policy 5:110](#))

We would like to honor the following staff members who are retiring from Big Hollow School District 38 at the conclusion of the 2021-2022 school year:

- Peggy Silverblatt for 16 years of service at BHSD38
- Lisa Russell for 20 years of service at BHSD38
- Julie Castetter for 32 years of service at BHSD38

b. Approve the Brilliant Beginnings birth - 3 year old program initiative

Big Hollow School District #38 seeks to develop a birth through three year old program called Brilliant Beginnings which will include home visiting for at-risk families. In addition to home visits, there will be expanded family services. The primary outcome of our program is to increase the social, emotional, and academic readiness of our most at-risk children through developmentally appropriate, researched-based, instruction and family support services.

Exhibit 9 details the Brilliant Beginnings program which will be highlighted for approval.

Recommendation: Approve –Motion Required (*roll call*)

c. Approve the ESL/Bilingual programming and staffing

Dr. Hetrovicz will present a proposal for a Dual Language Immersion program and her recommendations for staffing and coverage of our bilingual and ESL services.

Exhibit 10 outlines the Dual Language Immersion proposal

Exhibit 11 outlines the proposed staffing plan for ESL/Bilingual support

Recommendation: Approve –Motion Required (*roll call*)

d. IASB Resolutions update (Board Policy [2:240](#))

Vivian Kueter is currently our IASB Resolutions representative.

Exhibit 12 is information regarding submitting IASB resolutions for consideration.

e. Summer office hours

A minimum of one main office will be open each day on campus throughout the summer on Monday – Thursday from 7:00 a.m. to 4:00 p.m. Staff will be available for appointment only on Friday's from 7:00 a.m. to 11:00 a.m..

f. 8th Grade Graduation (Board Policy [6:280](#))

The 2022 8th Grade Graduation will take place on Wednesday, May 25, 2022 at the McHenry Outdoor Theater. Gates will open at 7:00 p.m. and the ceremony will begin at sunset..

Item 11 – Other Action Items

a. Approve the summer major maintenance project list

Exhibit 13 outlines the various summer maintenance projects that have been planned in collaboration with the Board Building/Grounds/Transportation committee.

Recommendation: Approve –Motion Required (roll call)

b. Approve the Education Support Staff Handbook for 2022-2023

Exhibit 14 is the updated ESP Handbook for 2022-2023 with changes noted.

Recommendation: Approve –Motion Required (roll call)

c. Approve the honorable dismissal of Educational Support Personnel Employees (Board Policy [5:290](#))

Exhibit 15 is the resolution for approval.

Recommendation: Approve –Motion Required (roll call)

d. Approve the reduction of hours of full-time Educational Support Personnel Employee (Board Policy [5:290](#))

Exhibit 16 is the resolution for approval.

Recommendation: Approve –Motion Required (roll call)

e. Approve extra-curricular assignments for 2022-2023

Exhibit 17 is a listing of extracurricular positions for the 2022-2023 school year as well as recommendations for 2022-2023. All vacancies will be posted.

Recommendation: Approve –Motion Required (roll call)

f. Approve the April Employment Recommendations (Board Policies [5:200](#) and [5:270](#))

Exhibit 18 is the employment report for the month of April 2022.

Recommendation: Approve –Motion Required (roll call)

Item 12 – Resignations Accepted (Board Policy [5:210](#))

- Accept resignation of Thelma Allen, Bilingual/ESL Teacher, effective May 27, 2022.
- Accept resignation of Allyson Flackus, 2nd Grade Teacher, effective for the 2022-2023 school year.
- Accept resignation of Shannon Byker, 3rd Grade Teacher, effective at the end of the 2021-2022 school year.
- Accept resignation of Jamie Michelau, 6th Grade Math Teacher, effective at the end of the 2021-2022 school year.

- Accept the resignation of Katie Pfisterer, 4th Grade Teacher, effective at the end of the 2021-2022 school year.
- Accept the resignation of Julia Duerig, Paraprofessional, effective at the end of the 2021-2022 school year.
- Accept the resignation of Christine Knapp, Food Service Worker, effective May 4, 2022.
- Accept the resignation of Britt Axelsson, 2nd Grade Teacher, effective at the end of the 2021-2022 school year.

Item 13 – Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. No FOIA requests received in April

b. Monthly Reports for the Board

- a. **Exhibit 19** Administrator Report
 b. **Exhibit 20** Monthly Attendance Report
 c. **Exhibit 21** Administrator meeting agenda for April, 2022

- c. A special board meeting will be held on June 3, 2022 for the purpose of superintendent evaluation.

- d. The next regularly scheduled Board meeting will take place on Monday, June 13, 2022 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 14 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.