



**Our Mission:** *To educate, empower and engage all learners.*

**Our Vision:** *One District - One Community.*

*Growing confident, creative and conscientious learners*

## **REGULAR BOARD OF EDUCATION MEETING**

Monday, June 12, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

*This board meeting can be viewed live virtually. By 6:00 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.*

### **Agenda No. 12**

#### **Item 1 – Call to Order and Roll Call**

#### **Item 2 –Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).
4. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

#### **Item 3 – Resume to Open Session**

**Item 4 – Pledge of Allegiance**

**Item 5 – Added Items/Approval of the Agenda ([Board Policy 2:220](#))**

**Recommendation: Approve –Motion Required (*voice vote*)**

**Item 6– Public Comments**

**Item 7 - Accomplish Recognition ([Board Policy 6:330](#))**

- Recognition of Track and Field State qualifiers and medalists

**Item 8 – Board Member “Code of Conduct” Review**

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

**Item 9 – Approve Consent Agenda Items**

- |                         |  |
|-------------------------|--|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the May 8, 2023 Board Meeting to remain in closed status |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the May 8, 2023 Regular Board of Education Meeting                      |
| <b><u>Exhibit 2</u></b> | Approval of the School Treasurer’s Report for May, 2023  |
| <b><u>Exhibit 3</u></b> | Approval of Bills for May/June 2023  |
| <b><u>Exhibit 4</u></b> | Approval of Activity and Convenience Fund Reports for May, 2023                                |
| <b><u>Exhibit 5</u></b> | Approval of Payroll for May, 2023  |
| <b><u>Exhibit 6</u></b> | Approval of IASB dues for 2023-2024  |
| <b><u>Exhibit 7</u></b> | IESA Dues for 2023-2024  |
| <b><u>Exhibit 8</u></b> | Approval of the 2022-2023 Consolidated District Plan for ISBE                                  |

**Recommendation: Approve – Motion Required (*roll call*)**

**Item 10 – Superintendent’s Report**

- a. **Years of Service Recognition ([School Board Policy 5:110](#))**

Dr. Michelle Hetrovicz, Director of Curriculum and Instruction and ELL is leaving after 11 years of service.

- b. **Hiring practices (Board Policies [5:10](#), [5:30](#))**

Mr. Gold and Nikki Rung (current president of the African-American Parent Advisory Council) will share with the Board a presentation on current hiring practices and procedures that are utilized, with a specific focus on efforts to attract a diverse candidate pool.

**Exhibit 9** is a memo to the Board outlining our current hiring practices.

**c. Board meeting dates for SY 2023-2024 ([Board Policy 2:200](#))**

**Exhibit 10** is a listing of Board meeting dates for SY 2023-2024. Please note the adjusted date in January of 2024.

**d. Approve the recent Board Policy update on 2nd reading. ([Board Policy 2:240](#))**

**Exhibit 11** consists of IASB PRESS Plus policy revision recommendations from issue number 111.

**Recommendation: Approve on 2nd reading –Motion Required (*voice vote*)**

**e. Adoption of the 2023-2024 Budget Calendar ([Board Policy 4:10](#))**

The tentative budget for SY23-24 will be presented during the Monday, August 14, 2023 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 10, 2023.

I recommend the Board of Education adopt the budget calendar outlined below:

**Thursday, August 10, 2023** – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

**Monday, August 14, 2023** – Board approves Tentative Budget for SY23-24.

**Thursday, August 10, 2023 through Monday, September 11, 2023** – Budget on public display at the District office.

**Monday, September 11, 2023** – Board adopts budget for 2023-2024 school year.

**Recommendation: Approve –Motion Required (*roll call*)**

**f. Insurance Update ([Board Policy 4:100](#))**

**Exhibit 12** is an update on the 2023-2024 property/casualty and workers' compensation premiums. In summary, the total cost for these coverages has increased from \$253,138 to \$269,990.

**g. Update on the water main installation**

Mr. Gold will provide an update on the water main installation and the well decommissioning projects that have been planned.

## **Item 11 – Other Action Items**

- a. **Approve the contract agreement between the Big Hollow School District 38 Board of Education and the Big Hollow Federation of Teachers for school years 2023-2024 through 2026-2027.**

**Exhibit 13** is the proposed contract as negotiated.

**Recommendation: Approve –Motion Required (*roll call*)**

- b. **Approve the May 2023 employment report ([Board Policies 5:200](#) and [5:270](#))**

**Exhibit 14** is the employment report for the month of May.

**Recommendation: Approve –Motion Required (*roll call*)**

- c. **Approve the certification of hazardous bus conditions ([Board Policy 4:110](#))**

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

**Recommendation: Approve –Motion Required (*voice vote*)**

- d. **Approve proposal for the Vista Dual Language Program curricular resource**

**Exhibit 15** is the memo outlining this proposal for the Board

**Recommendation: Approve –Motion Required (*roll call*)**

- e. **Approve the appointment of a Treasurer for the 2023-2024 school year and the corresponding School Treasurer's Bond ([Board Policy 4:10](#))**

**Exhibit 16** is a contract with Diane Spakowski to continue to provide business office services once per month, which will include work as the District Treasurer and assistance in bank account reconciliation each month.

**Exhibit 17** is the School Treasurer's Bond that will be secured through Liberty Mutual Insurance Company for a total of \$5,000,000.

**Recommendation: Approve –Motion Required (roll call)**

**Item 12 – Resignations Accepted (Board Policy 5:210)**

- Accepted a resignation from Kim Jensen, PreK Teacher and 8th Grade Girls Volleyball Coach, effective at the end of the 2022-2023 school year.
- Accepted a resignation from Kristina Vanderwerff, Elementary School Social Worker, effective the end of the 2022-2023 school year.
- Accepted a resignation from Sunny Morley, Big Hollow Middle School Assistant Principal, effective June 16, 2023.
- Accepted a resignation from Meg Marienthal, Elementary Title 1 Teacher, effective end of the 2022-2023 school year.
- Accepted a resignation from Sehr Durrani, Health Aide, effective June 2, 2023.
- Accepted a resignation from Heather Warmowski, Transportation Driver, effective June 2, 2023.

**Item 13 – Informational Items**

- a. **Freedom of Information Act (FOIA) Requests (Board Policy 2:250)**
  - a. **Exhibit 18** A FOIA request received on May 10, 2023
  - b. **Monthly Reports for the Board**
    - a. **Exhibit 19** Administrator Report
    - b. **Exhibit 20** Monthly Attendance Report
    - c. **Exhibit 21** Administrator meeting agenda for May, 2023
- c. The next regularly scheduled Board meeting will take place on Monday, July 10, 2023 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

**Item 14 – Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 15 – Return to Open Session**

**Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 17 – Adjournment**

**Motion to adjourn. (voice vote)**