

**Big Hollow School District #38 Ingleside, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, June 14, 2021

1. Call to Order and Roll Call:  
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, June 14, 2021.  
  
Roll Call:  
The following members were in attendance: Bennett, Dollinger, Kueter, Lyons, Pedersen, Plescia  
The following members were absent: Cernuska  
The following administration was present: Gold
  
2. Motion to move to Closed Session:  
A motion was made by Kueter and seconded by Dollinger to move to closed session at 6:01 pm.  
Motion carried.  
  
Aye: Kueter, Dollinger, Bennett, Lyons, Pedersen, Plescia  
Nay: None
  
3. Resume to Open Session:  
Open session began at 6:58 p.m.  
The following members were in attendance: Bennett, Dollinger, Kueter, Lyons, Pedersen, Plescia  
The following members were absent: Cernuska  
The following administration were present: Gold, Biancalana, Hetrovicz, Janusz, King, McCulley, Pittman  
The meeting was live streamed.
  
4. Pledge of Allegiance:  
The Pledge of Allegiance was recited.
  
5. Added Items/Approval of the Agenda:  
A motion was made by Kueter and seconded by Dollinger to approve the agenda with the addition of two new hires and approval of Dr. King stipend for Interim Middle School Principal.  
Motion carried.  
  
Aye: All  
Nay: None

6. Accomplishment Recognition

- The administration honored the following individuals who have been nominated by staff and selected by the administration for the following awards:
  - Student of the Month: The April Student of the Month was not able to attend our May meeting and was honored at the June Board Meeting. Kendall Michael, 1st Grader was nominated by her teacher Mrs. Salazar as well as paraprofessional, Kerry Hubbard. Kendall is polite, well behaved, kind and sweet! She greets her fellow classmates with a smile on her face and always uses manners. She follows STAR expectations and encourages others to do so as well.
  - May Student of the Month: Emily Stacy, 8th Grader, was nominated by Mrs. Dee for her dedication and leadership qualities. Mrs. Dee made mention of her talents as well as her being a role model.
  - May Employee of the Month: Cindy Roller, Elementary Special Education Teacher. Ms. Roller was nominated by a number of elementary teachers for being amazing! Cindy is always cool, calm and collected. Her classroom runs like a well oiled machine and the students are always having fun and learning at the same time. She advocates for her students, encourages them to grow by setting expectations and supporting them as they meet them.

7. Board member “Code of Conduct” Review:

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

8. Approve Consent Agenda Items:

A motion was made by Plescia and seconded by Kueter to approve the consent agenda items as presented.

Motion carried.

Aye: Plescia, Kueter, Dollinger, Lyons, Pedersen, Bennett

Nay: None

9. Public Comments:

No public comments were presented.

10. Superintendent’s Report:

a. Pandemic Response Update

Mr. Gold shared with the board; pandemic-related topics, such as possible changes to the quarantine rules, ISBE resolution and SHIELD testing. Remote learning will need to be provided to students that fall within two categories: those not eligible for the vaccine and those that are under quarantine order. There will be more information coming this summer.

b. Multi-Tiered Systems of Support (MTSS)

Dr. King presented to the board the MTSS Handbook as well as the MTSS meeting

calendar for the 2021-2022 school year. She shared with the board the implementation of a zero hour at middle school for the upcoming school year to those students that are struggling and have schedules that do not allow them to utilize EPIC, students will be invited to attend this program. The MTSS is working towards universalizing PreK-8th Grade programs in Tier II and Tier III as well as providing the appropriate support to students.

c. Board Meeting Dates for SY 2021-2022

A discussion was had by board members on the following practices for board meetings:

\*Continue to start open session immediately following the end of closed session

\*Continue to live stream board meetings

\*Continue to hold Board Meetings in the Cafeteria

It was agreed that all of the above will continue as we begin the 2021-2022 school year.

d. Adoption of the 2021-2022 Budget Calendar

The tentative budget for SY21-22 will be presented during the Monday, August 9, 2021 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 5, 2021.

A motion was made by Dollinger and seconded by Bennett to approve the budget calendar as outlined below:

**Thursday, August 5, 2021** – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

**Monday, August 9, 2021** – Board approves Tentative Budget for SY21-22.

**Thursday, August 5, 2021 through Monday, September 13, 2021** – Budget on public display at the District office.

**Monday, September 13, 2021** – Board adopts budget for 2021-2022 school year.

Motion carried.

Aye: Dollinger, Bennett, Pedersen, Lyons, Kueter, Plescia

Nay: None

e. 8th Grade Graduation Ceremony

A brief discussion was had on whether or not to continue the tradition of holding 8th Grade Graduation at the McHenry Outdoor Theater. It was agreed upon to continue this with a few minor changes to what is provided and the time of the program.

f. Insurance Update

An exhibit showing the updated 2021-2022 property/casualty and workers' compensation premiums. In summary, the total cost for these coverages has increased from \$156,190 to \$197,603. Mr. Gold shared with the board that the majority of this increase comes from workman's compensation claims.

11. Other Action Items:

a. May Employment Report

A motion was made by Plescia and seconded by Pedersen to approve the May employment report with the additions of Vicki Steward, 3rd grade teacher and Sabrina Fortunski, 3rd grade teacher.

Motion carried.

Aye: Plescia, Pedersen, Lyons, Bennett, Kueter, Dollinger

Nay: None

b. Extra Curricular Assignments for 2021-2022

An exhibit showing a listing of the extra-curricular positions for the current school year as well as recommendations for the 2021-2022 school year were presented to the board. It was noted that the open positions should be made known to parents.

A motion was made by Kueter and seconded by Plescia to approve the listing of the extra-curricular positions for the current school year as well as recommendations for the 2021-2022 school year.

Motion carried.

Aye: Kueter, Plescia, Pedersen, Bennett, Lyons, Dollinger

Nay: None

c. Certification of Hazardous Bus Conditions

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

A motion was made by Pedersen and seconded by Plescia that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

Motion carried.

Aye: All

Nay: None

d. Gavin-BHSD intergovernmental agreement for shared management/employee costs of \ the food service program

An exhibit of the intergovernmental agreement was presented to the board.

A motion was made by Bennett and seconded by Kueter to accept the intergovernmental agreement for shared management/employee costs of the food service program  
Motion carried.

Aye: Bennett, Kueter, Lyons, Pedersen, Plescia, Dollinger  
Nay: None

e. Transportation agreement with St. Bede Catholic School

A contract was presented to the board for approval of the renewal agreement between BHSD38 and St. Bede Catholic School for transportation services.

A motion was made by Dollinger and seconded by Bennett to approve the transportation contract with St. Bede Catholic School.

Motion carried.

Aye: Dollinger, Bennett, Kueter, Lyons, Pedersen, Plescia  
Nay: None

f. Administrative Assignments for 2021-2022

- Christine Arndt - Assistant Superintendent
- Venette Biancalana - Elementary School Principal
- Kira DeNovo - SPED Coordinator
- Michelle Hetrovicz- Director of Curriculum & Instruction
- Lenayn Janusz - Primary School Principal
- Victorene King - Director of Data, Assessment & Accountability/ Interim Middle School Principal
- Matthew McCulley - Director of Technology
- Stephanie Meek - Middle School Assistant Principal
- Sunny Morley - Elementary School Assistant Principal
- Rachel Mullen - Middle School Assistant Principal
- Erin Pittman - Director of Student Services

A motion was made by Pedersen and seconded by Bennett to approve the Administrative Assignments for the 2021-2022 school year.  
Motion carried.

Aye: All  
Nay: None

g. Appointment of a Treasurer for the 2021-2022 school year and the corresponding School Treasurer's Bond

A contract from DyoPath as well as the School Treasurers Bond that will be secured through Liberty Mutual Insurance Company for a total of \$5,000,000 was exhibited to the Board of Education.

A motion was made by Kueter and seconded by Dollinger to accept the contract from DyoPath to provide business office services once per month, which will include work as the District Treasurer and assistance in bank account reconciliation each month.  
Motion carried.

Aye: Kueter, Dollinger, Lyons, Bennett, Pedersen, Plescia  
Nay: None

- h. 2nd reading the adoption of the Amplify Science curriculum for grades 5 - 8  
A memo was exhibited to the Board from Dr. Michelle Hetrovicz who shared during the May Board Meeting the process and timelines for this curriculum adoption.  
A motion was made by Bennett and seconded by Dollinger to approve the Adoption of the Amplify Science Curriculum on 2nd reading for grades 5-8.  
Motion carried.

Aye: Bennett, Dollinger, Lyons, Pedersen, Plesica, Kueter  
Nay: None

12. Resignations Accepted:

- Accepted resignation from Scottt Whipple, Middle School Principal, effective June 30, 2021.
- Accept a resignation from Norma Velazquez, Food Service Worker, effective May 28, 2021.
- Accept a resignation from Maria Rosanna Garcia Lardizabal, Middle School Paraprofessional, effective May 28, 2021.
- Accept a resignation from Laranda Parker from her Middle School Lunch Monitor position, effective May 28, 2021.
- Accept resignation from Ashley Austin, Elementary ELL Teacher, effective at the end of the 2020-2021 school year.
- Accept resignation from Stephanie Malinge, 3rd Grade Teacher, effective at the end of 2020-2021 school year.
- Accept resignation from Megan Paul, 5th-8th Grade Special Education Teacher, effective June 2, 2021.
- Accept resignation from Howard Hill, Bus Driver, effective June 12, 2021.

13. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
A FOIA request received on May 17, 2021; May 28, 2021; and June 2, 2021 were presented to the board. No comments or questions.
- b. Monthly Reports  
The Monthly Administrator Report and Administrator meeting agenda from May were presented to the board.
- c. The next regularly scheduled Board Meeting will take place on Monday, July 12, 2021 with closed session beginning at 6:00 p.m and open session beginning immediately after.

14. Motion to move to Closed Session:

Not needed

15. Return to Open Session:  
Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:  
None

17. Adjournment:  
A motion was made by Kueter and seconded by Plescia to adjourn the meeting at 8:00 p.m.  
Motion carried.

Aye: All

Nay: None

---

Board of Education President  
Big Hollow School District #38

---

Board of Education Secretary  
Big Hollow School District #38