



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners.

REGULAR BOARD OF EDUCATION MEETING

Monday, August 14, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Multi Purpose Room

This board meeting can be viewed live virtually. By 6:30 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 2

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session ([Board Policy 2:200](#))

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda ([Board Policy 2:220](#))

Recommendation: Approve – Motion Required (*Voice Vote*)

Item 6– Public Comments ([Board Policy 2:230](#))

Item 7– Board member “Code of Conduct” review

Item #9: “I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.”

Item 8 – Approve Consent Agenda Items

- | | |
|-------------------------|--|
| <u>Item 1</u> | Approve the Closed Session Minutes of the July 10, 2023 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the July 10, 2023 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for July, 2023 |
| <u>Exhibit 3</u> | Approval of Bills for July/August, 2023 |
| <u>Exhibit 4</u> | Approval of Activity and Convenience Fund Reports for July, 2023 |
| <u>Exhibit 5</u> | Approval of Payroll for July, 2023 |
| <u>Exhibit 6</u> | Approval of the report from the Curriculum Committee meeting on August 7, 2023. |

Recommendation: Approve –Motion Required (*Roll Call*)

Item 9 – Superintendent’s Report

- a. **Review the vendor expense report for 2022-2023 ([Board Policy 4:60](#))**

Exhibit 7 is a listing of vendors who were paid more than \$5,000 in 2022-2023.

- b. **Approve agreement with ECRA group**

At the most recent Curriculum Committee meeting, Mr. Gold asked ECRA to present a proposal for Big Hollow SD38 to partner with them. ECRA will provide us with a secure online school intelligence platform containing school improvement and strategic dashboard applications.

Exhibit 8 is the proposed agreement from ECRA.

Recommendation: Approve – Motion Required (*Roll Call*)

- c. **Approve the Citizen Advisory Council Members for 2023-2024 ([Board Policies 8:10](#) and [8:95](#))**

Exhibit 9 shows a listing of parents, students, and community members who have volunteered for the CAC for this upcoming school year.

Exhibit 10 is a list of the CAC meetings for the 2023-2024 school year.

Exhibit 11 is a draft of objectives that the CAC will be discussing in the coming year. Board members are encouraged to add discussion items as they see fit.

Recommendation: Approve – Motion Required (*Voice Vote*)

d. Facilities discussion items

- Stage lighting replacement project at BHMS
- Gym partition at BHMS

Item 10 – Approve Tentative Budget for SY 23-24 on First Reading ([Board Policy 4:10](#))

In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District’s budget within three years.

Exhibit 12 School Board Accounting Procedures and Definition of Terms

Exhibit 13 SY 23-24 Tentative Budget

The hearing on the annual budget will be held during our Monday, September 11, 2023 Board of Education meeting in the Big Hollow Middle School Multi Purpose Room. The budget has been on display since Thursday, August 10, 2023 in order to meet the 30-day requirement. The legal notice appeared on the August 9, 2023 edition of the Daily Herald.

Recommendation: Approve – Motion Required (*Roll Call*)

Item 11 – Other Action Items

a. Approve the July 2023 Employment Report

Exhibit 14 is the employment report for the month of July.

Recommendation: Approve – Motion Required (*Roll Call*)

b. Approve the proposal for stage lighting replacement at BHMS

Exhibit 15 is the Board memo outlining Mr. Gold’s recommendation

Exhibit 16 is a summary of the proposal for replacement of the current stage lighting system.

Recommendation: Approve – Motion Required (*Roll Call*)

c. Approve the Parent/Student Handbook for 2023-2024

The Student/Parent Handbook for SY23-24 has been updated for all schools. Feedback was received from a parent/teacher discipline advisory committee along with the Board Culture/Climate committee. The handbook will be available on the District website. Parents can also request a printed copy of the handbook. The handbook reflects all the revisions to Board Policy that have been previously approved.

Exhibit 17 is the updated version of the current Student/Parent Handbook.

Recommendation: Approve –Motion Required (*Voice Vote*)

Item 12 – Resignations Accepted

- Accepted resignation of Terrance Spurlin, 7th Grade Social Studies Teacher, effective July 11, 2023.
- Accepted resignation of Amanda Bergquist, 2nd Grade Teacher, effective July 13, 2023.
- Accepted resignation of Dan Knowles, Middle School Band Director, effective August 3, 2023.
- Accepted resignation of Jeffery Beller, Elementary School Paraprofessional, effective August 5, 2023.
- Accepted resignation of Holly Gold, Transportation Driver, effective August 8, 2023.
- Accepted resignation of Brittany Otrembiak, Primary School Paraprofessional, effective August 8, 2023.
- Accepted resignation of Julie Bonhotal, Middle School Speech Pathologist, effective August 10, 2023.

Item 13 – Informational Items

- a. **Freedom of Information Act (FOIA) requests**
 - **Exhibit 18** are FOIA requests received during the month of July 2023.
- b. **Monthly Reports for the Board**
 - a. **Exhibit 19** Administrator Report
- c. The next regularly scheduled Board meeting will take place on Monday, September 11, 2023 with closed session beginning at 6:00 p.m. The Board will be holding a special meeting focusing on Strategic Planning on Thursday, August 31st starting at 4:30 p.m. in the BHMS Library.

Item 14 – Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16– Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.