



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners.

REGULAR BOARD OF EDUCATION MEETING

Tuesday, October 10, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Multi Purpose Room

This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 4

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session ([Board Policy 2:200](#)) (roll call vote)

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 –Added Items/Approval of the Agenda (Board Policy 2:220)

Recommendation: Approve –Motion Required (*voice vote*)

Item 6 –Public Comments

Item 7 - Academic Spotlight

- Lenayn Janusz, Primary School Principal, will share details from the Primary Pumpkin Patch.

Item 8 –Accomplishment Recognition (Board Policy 6:330)

- * For the month of September, the administration would like to honor the following individuals who have been nominated and selected by staff for the following awards:
 - o Student of the Month Primary: Eli James, Kindergarten
 - o Student of the Month Elementary: Kennedy Ditore, 4th Grade
 - o Student of the Month Middle School: Sienna Enters, 8th Grade
 - o Employee of the Month: Stephaney Wiley, Custodial Staff

Item 9 – Board member “Code of Conduct” review

Item #12: “ I will strive to keep my board focused on its primary work of clarifying the district purpose, direction and goals, and monitoring district performance.”

Item 10 –Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the September 11, 2023 Board Meeting to remain in closed status
- Item 2** Approve the destruction of closed session audio recordings that are more than 18 months old. This is in accordance with Board Policy 2:220.
- Exhibit 1** Approve the Minutes of the September 11, 2023 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for September, 2023
- Exhibit 3** Approval of Bills for September/October, 2023
- Exhibit 4** Approval of Activity and Convenience Fund Reports for September, 2023
- Exhibit 5** Approval of Payroll for September, 2023
- Exhibit 6** Approve intergovernmental agreement for transportation services with Gavin School District 37.

Exhibit 7 Approve the intergovernmental agreement for transportation services with Fox Lake District 114.

Exhibit 8 Approve the ARP -ESSER III Funds Plan for the 2023 grant award.

Recommendation: Approve –Motion Required (*roll call*)

Item 11 –Superintendent’s Report

a. District Leadership Team

The first DLT meeting will take place on October 17th. Mr. Gold will share the meeting format and changes that are being implemented in the coming school year.

Exhibit 9 is a list of preliminary objectives for the DLT. Items will be added to this list throughout the year.

b. Health/Life Safety Annual Regional Office of Education (ROE) Inspection Report

Exhibit 10 consists of the Health/Life Safety Annual Inspection Report letter of response that was delivered to the Lake County ROE upon completion of the annual inspection.

c. School Improvement Planning ([Board Policy 6:15](#))

BHSD building principals will share a summary of the 2023-2024 school improvement plans which have been developed with the assistance of building leadership teams.

Exhibit 11 contains the school improvement plan document for each school

e. Approve plan for debt collection services for past due fees

BHSD38 currently has approximately \$11,000 in outstanding registration/activity fees from prior school years for active students. In regards to lunch accounts, the total of all accounts that are currently owing more than \$150 is approximately \$10,000.

Exhibit 12 outlines a recommended partnership with Kinum for assistance in debt collection.

Recommendation: Approve –Motion Required (*roll call vote*)

f. ISBE Special Education Accountability and Support Determination

Exhibit 13 displays the results of the recent Local Education Agency review completed by ISBE. It was determined that Big Hollow SD38 meets requirements with a score of 100%.

g. IASB Annual Merit Recognition

Doug Pedersen and Vivian Kueter have been recognized by the Illinois Association of School Boards (IASB) for their participation in a number of professional development and leadership activities during their service as school board members.

IASB recognizes school board members who show a dedication and desire to learn more about local school governance, adding to their leadership skills, knowledge of state and national education issues, and commitment to serving in trust of their community and their students.

Exhibit 14 shows the certificates awarded from IASB

Item 12 –Other Action Items

a. Approve the September 2023 Employment Report ([Board Policy 5:10](#))

Exhibit 15 is the employment report for the month of September.

Recommendation: Approve – Motion Required (*roll call*)

Item 13 –Resignations Accepted

- Accepted a resignation from Gail Peterson, Paraprofessional, effective September 18, 2023.
- Accepted a resignation from Melanie Simcoe, Lunch Monitor, effective September 21, 2023.
- Accepted a resignation from Alejandra Cabrera, Transportation Driver, effective October 20, 2023.

Item 14 –Informational Items

- a. Freedom of Information Act (FOIA) Requests
Exhibit 16 FOIA's received in September 2023
- b. **Monthly Reports for the Board**
Exhibit 17 Administrator Report
Exhibit 18 Administrator meeting agendas for September, 2023
Exhibit 19 Monthly attendance report for September 2023
Exhibit 20 AAPAC meeting agenda from September 12, 2023.
- c. The next regularly scheduled Board meeting will take place on Monday, November 13, 2023 with closed session beginning at 6:00 p.m. and open session beginning immediately following closed session.

Item 15 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 –Return to Open Session

Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 –Adjournment

Motion to adjourn. (*voice vote*)