



**Our Mission:** *To educate, empower and engage all learners.*

**Our Vision:** *One District - One Community.*

*Growing confident, creative and conscientious learners.*

## **REGULAR BOARD OF EDUCATION MEETING**

Monday, November 13, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

*This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.*

### **Agenda No. 5**

#### **Item 1 –Call to Order and Roll Call**

#### **Item 2 –Motion to Move to Closed Session ([Board Policy 2:200](#)) (roll call vote)**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).
4. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

#### **Item 3 –Resume to Open Session**

**Item 4 –Pledge of Allegiance**

**Item 5 –Added Items/Approval of the Agenda ([Board Policy 2:220](#))**

**Recommendation: Approve –Motion Required (*voice vote*)**

**Item 6 - Public Comments**

**Item 7 - Academic Spotlight**

Elementary School 2nd Grade Team will present highlights from their Hispanic Heritage Month (Sept. 15- Oct. 15) activities.

**Item 8 –Accomplishment Recognition ([Board Policy 6:330](#))**

- We would like to recognize the 2023 Boys Cross Country team for qualifying for the Cross Country State Finals.
- We would like to congratulate Tyler Wahls, 8th grader, for placing at the Cross Country State Finals, he took 19th place overall.
- For the month of October, the administration would like to honor the following individuals who have been nominated and selected by staff for the following awards:
  - Student of the Month Primary: Finley Attermeier, Kindergartener
  - Student of the Month Elementary: Aadelynn Gamboa, 2nd Grader
  - Student of the Month Middle School: Dan Hayes, 8th Grader
  - Employee of the Month: Beth Leginski, Kindergarten Teacher

**Item 9-- Board Member “Code of Conduct” Review**

Item #1: “I will represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups.”

**Item 10 –Approve Consent Agenda Items**

- |                         |   |
|-------------------------|---|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the October 10, 2023 Board Meeting to remain in closed status |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the October 10, 2023 Regular Board of Education Meeting                      |
| <b><u>Exhibit 2</u></b> | Approval of the School Treasurer’s Report for October, 2023   |
| <b><u>Exhibit 3</u></b> | Approval of Bills for October/November, 2023  |
| <b><u>Exhibit 4</u></b> | Approval of Activity and Convenience Fund Reports for October, 2023                                 |
| <b><u>Exhibit 5</u></b> | Approval of Payroll for October, 2023   |

- Exhibit 6** Approval of Curriculum Committee report from October 30, 2023
- Exhibit 7** Approval of Finance Committee report from October 30, 2023
- Exhibit 8** Approval of Building/Grounds/Transportation Committee report from October 30, 2023.
- Exhibit 9** Approval of Culture and Climate Committee report from November 8, 2023.

**Recommendation: Approve –Motion Required (*roll call*)**

### **Item 11 –Superintendent’s Report**

**a. 2023 School Report Card Data Presentation ([Board Policy 6:15](#))**

State law requires that the School Report Cards be reviewed during a school board meeting and said review recorded in the board minutes. We will email students’ parents the link to the online school report card for our District (<https://www.illinoisreportcard.com/District.aspx?source=profile&Districtid=34049038002>).

**Exhibit 10** is the IAR/MAP Analysis for BHSD38 as provided by ECRA

The minutes need to reflect that the 2023 School Report Card data was reviewed.

**b. Immunization Update ([Board Policy 7:100](#))**

BHSD had 9 students (MS =3, ELE = 2, PRI = 4) that were not in State compliance as of October 15, 2023. The Illinois State Board of Education requires at least 90% compliance. As of October 31, 2023 all of these students were in compliance. A big thank you goes out to our school nurses for their hard work on this matter.

**c. Staffing Plan Timeline for SY 24-25**

**Exhibit 11** consists of the Staffing Plan Timeline for SY 24-25

**d. IASB Resolutions Committee Report**

Vivian Kueter is our IASB Delegate for the assembly meeting that will take place on November 18, 2023. The 2023 Resolutions Committee Report is included in the exhibit below. At this time the Board needs to discuss any resolutions that the Board would like to take an official stance on.

**Exhibit 12** is a listing of the 2023 IASB Resolutions to be considered at the Delegate Assembly.

### **Item 12 –Other Action Items**

**a. Approval of Employment Recommendations**

**Exhibit 13** is the employment report for the month of October, 2023.

**Recommendation: Approve –Motion Required (*roll call*)**

**b. Approval of the Estimated Tax Levy for 2023 ([Board Policy 4:10](#))**

Mr. Gold recently met with the BHSD Finance Committee to review the tentative levy which will be presented to the full Board. Final approval of a levy will take place at the December Board meeting.

**Exhibit 14** is a summary providing background knowledge to support the proposed 2023 tax levy.

**Exhibit 15** is a draft of the proposed 2023 Certificate of Tax Levy for BHSD38

**Recommendation: Approve –Motion Required (*roll call*)**

**c. Approve 2022-2023 Audit Report ([Board Policies 4:10 and 4:80](#))**

Mr. Gold will share a summary of the audit that was recently completed for Big Hollow School District 38.

**Exhibit 16** is the Audit Report for SY 2022-2023 which was conducted by Eder, Casella & Co.

A motion needs to be made that the SY 2022-2023 Audit Report has been accepted and approved as submitted.

**Recommendation: Approve –Motion Required (*roll call vote*)**

**d. Approve the submission of the FY24 School Maintenance Project Grant**

The Illinois State Board of Education is offering a 2024 School Maintenance Project Grant, which is a \$50,000 matching grant. Mr. Gold met with the Building/Grounds/Transportation committee to discuss the project submission which is outlined in the exhibit below.

**Exhibit 17** is the School Maintenance Project Grant information which will be submitted to the Illinois State Board of Education.

**Recommendation: Approve –Motion Required (*roll call*)**

**e. Approve the proposed Education Support Personnel Tuition Reimbursement Program**

Mr. Gold has worked with our school legal counsel to develop a tuition reimbursement plan for Big Hollow Education Support Personnel who desire to further their education to become licensed PK - 8th grade educators.

**Exhibit 18** is the proposed Tuition Reimbursement Program

**Recommendation: Approve –Motion Required (*roll call*)**

**f. Approve entering into a Performance Contract Agreement with Veregy**

Veregy is a comprehensive, industry accredited performance contractor in the State of Illinois. They have been selected through a formal RFP process through the Schools of Illinois Cooperative (SIPC), which Big Hollow School District does participate in.

Mr. Gold and the Building/Grounds committee are recommending that we partner with Veregy as the District plans for campus repair/maintenance/improvement projects over the next several years.

**Exhibit 19** provides general information regarding the services which Veregy will provide.

**Recommendation: Approve –Motion Required (*roll call*)**

### **Item 13–Resignations Accepted**

- Accepted resignation from Victoria Rathke, Paraprofessional, effective October 13, 2023.
- Accepted resignation from Kristie Longino, MS Lunch Monitor, effective October 17, 2023.
- Accepted resignation from Tina Bourbon, 7th Grade Social Studies Teacher, effective October 26, 2023.
- Accepted resignation from Matt Langford, MS Special Education Teacher, effective December 25, 2023.
- New Hire paperwork has been withdrawn for Katherin Ison, Transportation Driver, due to lack of communication.

### **Item 14 –Informational Items**

- a. Freedom of Information Act (FOIA) Requests  
**Exhibit 20** FOIA's received in October 2023.
- b. **Monthly Reports for the Board**  
**Exhibit 21** Administrator Report  
**Exhibit 22** Administrator meeting agendas for October, 2023  
**Exhibit 23** Monthly attendance report for October 2023  
**Exhibit 24** AAPAC meeting agenda from October 5, 2023.  
**Exhibit 25** CAC meeting agenda from October 23, 2023
- c. The next regularly scheduled Board meeting will take place on Monday, December 11, 2023 with closed session beginning at 6:00 p.m. and open session beginning immediately following closed session.

### **Item 15 –Motion to Move to Closed Session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 16 –Return to Open Session**

**Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 18 –Adjournment**

**Motion to adjourn. (*voice vote*)**