



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, November 14, 2022
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 5

Item 1 –Call to Order and Roll Call

Item 2 –Motion to Move to Closed Session ([Board Policy 2:200](#)) (roll call vote)

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 –Resume to Open Session

Item 4 –Pledge of Allegiance

Item 5 –Added Items/Approval of the Agenda (Board Policy 2:220)

Recommendation: Approve –Motion Required (voice vote)

Item 6 –Recognition of School Board Members Day–November 15, 2022

Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2022. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

Item 7 –Accomplishment Recognition (Board Policy 6:330)

- Recognition of Izabela Podgorski, 8th Grader, for being selected for the Illinois Art Education Association Student Art Show.
- Recognition of Nathan Kempf, 8th Grader, for qualifying for the Cross Country State Finals.
- For the month of September (due to absence at the October board meeting), the administration would like to honor the October 2022 Employee of the Month, Kerry Hubbard, Paraprofessional.
- For the month of October, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
 - Employee of the Month: Bridget Schuler-Beck, Elementary Paraprofessional
 - Student of the Month: Nicole Prodan, 2nd Grader

Item 8-- Board Member “Code of Conduct” Review

Item #11: “I will model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same.”

Item 9 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the October 11, 2022 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the October 11, 2022 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for October, 2022 |

- Exhibit 3** Approval of Bills for October/November, 2022
- Exhibit 4** Approval of Activity and Convenience Fund Reports for October, 2022
- Exhibit 5** Approval of Payroll for October, 2022
- Exhibit 6** Approval of Finance Committee report from October 26, 2022
- Exhibit 7** Approval of School Parent Involvement Policy

Recommendation: Approve –Motion Required (*roll call*)

Item 10 –Public Comments ([Board Policy 2:230](#))

Item 11 –Superintendent’s Report

a. 2022 School Report Card Data Presentation ([Board Policy 6:15](#))

State law requires that the School Report Cards be reviewed during a school board meeting and said review recorded in the board minutes. We will email students’ parents the link to the online school report card for our District (<http://www.illinoisreportcard.com/>) as well as a PDF copy of the report cards for each school. Copies of the report cards will also be mailed home to parents who have requested not to receive electronic communication.

Exhibit 8 BHSD38 School Report Card Overview and Data Update

The minutes need to reflect that the 2022 School Report Card data was reviewed.

b. BHMS Grading Practices Update

Dr. Hetrovicz and Mr. Cornwell will share an update and answer questions from the Board regarding the grading practices at BHMS.

Exhibit 9 will be discussed.

c. Sprinkler Head Project Discussion

Mr. Gold recently met with representatives from Independent Fire Sprinkler Inspections (IFSI) to discuss the various issues that have occurred with our systems throughout the three schools. Mr. Gold will discuss with the Board some suggested next steps.

Exhibit 10 is the recommendation from IFSI

d. Immunization Update ([Board Policy 7:100](#))

BHSD had 1 student that was not in State compliance as of October 31, 2022

(1–Primary, 0–Elementary, 0–Middle). The Illinois State Board of Education requires at least 90% compliance. A big thank you goes out to our school nurses for their hard work on this matter.

e. Staffing Plan Timeline for SY 23-24

Exhibit 11 consists of the Staffing Plan Timeline for SY 23-24.

f. Master Board Member status ([Board Policy 2:120](#))

According to a recent update provided by the Illinois Association of School Boards, the following Board members have achieved Master Board Member status and will be recognized at the Lake County IASB Fall Dinner/Workshop:

- Joe Cernuska – Established
- Lauren Plescia - Established
- Vivian Kueter - Distinguished
- Doug Pedersen -Distinguished

g. IASB Resolutions Committee Report

Vivian Kueter is our IASB Delegate for the assembly meeting that will take place on November 19, 2022. The 2022 Resolutions Committee Report is included in the exhibit below. At this time the Board needs to discuss any resolutions that the Board would like to take an official stance on.

Exhibit 12 is a listing of the 2022 IASB Resolutions to be considered at the Delegate Assembly.

Item 12 –Other Action Items

a. Approval of Employment Recommendations

Exhibit 13 is the employment report for the month of October, 2022.

Recommendation: Approve –Motion Required (*roll call*)

b. Approval of the Estimated Tax Levy for 2022 ([Board Policy 4:10](#))

Mr. Gold recently met with the BHSD Finance Committee to review the tentative levy which will be presented to the full Board. Final approval of a levy will take place at the December Board meeting.

Exhibit 14 is a summary providing background knowledge to support the proposed 2022 tax levy.

Exhibit 15 is a draft of the proposed 2022 Certificate of Tax Levy for BHSD38

Recommendation: Approve –Motion Required (*roll call*)

Item 13–Resignations Accepted

- Accepted resignation from Dallas Sarmiento, Custodian, effective October 28, 2022.
- Accepted resignation from Mary Rowe, Middle School Lunch Monitor, effective October 30, 2022.
- Accepted resignation from Sean Creagh, 7th Grade Social Studies Teacher, effective October 31, 2022.

Item 14 –Informational Items

- a. Freedom of Information Act (FOIA) Requests
There were no FOIA requests for the month of October.
- b. Monthly Reports
Exhibit 16 Administrator Report
- c. Meeting Agendas
 - a. **Exhibit 17** Administrator meeting agenda for October, 2022.
 - b. **Exhibit 18** District Leadership Team Agenda for October 18, 2022
 - c. **Exhibit 19** Citizen Advisory Council meeting held on October 24, 2022.
- d. The next regularly scheduled Board meeting will take place on Monday, December 12, 2022 with closed session beginning at 6:00 p.m.

Item 15 –Motion to Move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 –Return to Open Session

Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 –Adjournment

Motion to adjourn. (*voice vote*)