



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners

REGULAR BOARD OF EDUCATION MEETING

Monday, February 13, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:00 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 8

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session ([Board Policy 2:200](#)) (roll call vote)

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required (*voice vote*)

Item 6 –Accomplishment Recognition

- * For the month of January, the administration would like to honor the following individuals who have been nominated and selected by staff for the following awards:
 - o **Student of the Month:** Ben Pongetti, 8th Grader
 - o **Employee of the Month:** Stephaney Wiley, Primary School Custodian

Item 7– Academic Spotlight

The December and January STAR student nominees from Big Hollow Primary will share information about what it means to be a STAR at Big Hollow Primary School.

Item 8– Board Member “Code of Conduct” Review

Item #2: “I will avoid any conflict of interest or the appearance of impropriety which could result from my position, and will not use my board membership for personal gain or publicity.”

Item 9 –Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the January 9, 2023 Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the January 9, 2023 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for January, 2023
- Exhibit 3** Approval of Bills for January/February, 2023
- Exhibit 4** Approval of Activity and Convenience Fund Reports for January, 2023
- Exhibit 5** Approval of Payroll for January, 2023
- Exhibit 6** Approve the January 10, 2023 Technology Committee Report

Recommendation: Approve –Motion Required (*roll call vote*)

Item 10–Public Comments ([Board Policy 2:230](#))

Item 11 –Superintendent’s Report

a. Update on the Brilliant Beginnings program

Dr. Pittman and Mrs. Flade will present an update on the Brilliant Beginnings program which was established at the start of the 2022-2023 school year.

Exhibit 7 is a slide presentation outlining items that will be discussed

b. PMA update

Mr. Gold will share a cash flow analysis update which was developed by PMA Securities, Inc. Included in the presentation will be an analysis of investment interest earnings.

Exhibit 8 is a snapshot of the cashflow analysis completed by PMA in December 2022.

Exhibit 9 is an interest earned comparison for the time period of July 1st - December 31st since 2017.

c. January 31st Enrollment Update

Exhibit 10 is an updated enrollment count as of January 31st, 2023

d. Approve the proposed school calendar for 2023-2024 ([Board Policy 6:20](#))

Mr. Gold, in collaboration with BHSD administrators and union leadership, will submit the proposed school calendar for 2023-2024. The exhibit contains three options, per the Board's request after the January 9, 2023 meeting. Mr. Gold is recommending that the Board approve **Option 2** as outlined in the proposed calendars.

Exhibit 11 is the proposed calendar along with other important information and dates

Recommendation: Approve –Motion Required (voice vote)

Item 12 –Other Action Items

a. Approve Certified and Support Staff Seniority Lists

Exhibit 12 is the Certified Staff Seniority List.

Exhibit 13 is the Support Staff Seniority List.

Recommendation: Approve –Motion Required (voice vote)

b. Approve the School Fees for 2023-2024 ([Board Policy 4:10](#))

This submission is in draft version and the Board can discuss adjustments that they would like to make prior to a recommendation.

Exhibit 14 is the recommended student fee structure for 2023-2024.

Recommendation: Approve –Motion Required (roll call vote)

- c. **Approve a bid for the flooring project to be completed in the summer of 2023 at Big Hollow Primary and Elementary.**

Exhibit 15 is the bid summary for this work. The recommendation is to move forward with the lowest bid provided \$137,631.29 with \$50,000 of that cost being covered by the 2023 School Maintenance Project Grant.

Recommendation: Approve –Motion Required (roll call vote)

- d. **Approve intergovernmental agreement with the Grant Township Road District for the purchase of salt for ice control**

Exhibit 16 is the intergovernmental agreement to be voted on

Recommendation: Approve –Motion Required (roll call vote)

- e. **Approve the quote from Advance Fence Inc. for the installation of fencing around the Elementary playground area**

Mr. Gold is recommending the fencing project due to safety concerns.

Exhibit 17 is the quote and diagram for the fencing project

Recommendation: Approve –Motion Required (roll call vote)

- f. **Approve the Bus Lease Agreement between Big Hollow School District 38 and Wauconda School District 118**

Exhibit 18 is the lease agreement between Big Hollow SD38 and Wauconda Unit District 118 for the purpose of leasing a wheelchair accessible bus

Recommendation: Approve - Motion Required (roll call vote)

- g. **Approve the January Employment Recommendations**

Exhibit 19 is the employment report for the month of January, 2023.

Recommendation: Approve –Motion Required (roll call vote)

Item 13 –Resignations Accepted

- Accepted resignation of Mike Furlong, Custodian, effective February 3, 2023.
- Accepted resignation of Tyler Huemann, 4th Grade Teacher, effective February 7, 2023.
- Accepted retirement of Maria Finn. Moving retirement up to June 30, 2023 from June 30, 2024.

- Accepted resignation of Grisele Monarrez, 8th Grade ELA Teacher, effective January 29, 2023.
- Accepted retirement of Jacqueline Kolar, Reading Specialist, effective the end of the 2026-2027 school year.
- Accepted retirement of Janine Vasica, 1st Grade Teacher, effective the end of the 2026-2027 school year.
- Accepted retirement of Diane Robbin, 1st Grade Teacher, effective the end of the 2026-2027 school year.
- Accepted resignation of Dr. Michelle Hetrovicz, Director of Curriculum and Instruction, effective June 30, 2023.

Item 14 –Informational Items

- Freedom of Information Act (FOIA) Requests**
 - **Exhibit 20** are FOIA requests received in January 2023
- Monthly Reports for the Board**
 - Exhibit 21** Administrator Report
 - Exhibit 22** Monthly Attendance Report
 - Exhibit 23** Administrator meeting agenda for January, 2023
 - Exhibit 24** AAPAC meeting agenda for January 12, 2023 and February 2, 2023
 - Exhibit 25** CAC meeting agenda for January 23, 2023
- The next regularly scheduled Board meeting will take place on Monday, March 13, 2023, with closed session beginning at 6:00 p.m.

Item 15 –Motion to Move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 –Return to Open Session

Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 –Adjournment

Motion to adjourn. (voice vote)