



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners

REGULAR BOARD OF EDUCATION MEETING

Monday, March 13, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:00 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 9

Item 1 – Call to Order and Roll Call

Item 2 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, \ whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 –Resume to Open Session

Item 4 –Pledge of Allegiance

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required (*voice vote*)

Item 6 - Academic Spotlight

- Big Hollow Elementary’s STEM Teacher, Mrs. Strickler, will share highlights on the STEM/PLTW programs (Science, Technology, Engineering & Mathematics / Project Lead the Way)

Item 7 –Accomplishment Recognition

- For the month of February, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
 - Student of the Month: Phoebe Norberg, 6th Grader
 - Employee of the Month: Gretta Adams, Kindergarten Teacher
- BHSD 38 will recognize student athletes and Fine Arts participants who received High Honors (straight A’s) for the 2nd Trimester.

Item 8 – Board Member “Code of Conduct” Review

Item #3: “I will recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting.”

Item 9 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the February 13, 2023 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the February 13, 2023 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for February, 2023 |
| <u>Exhibit 3</u> | Approval of Bills for February/March, 2023 |
| <u>Exhibit 4</u> | Approval of Activity and Convenience Fund Reports for February, 2023 |
| <u>Exhibit 5</u> | Approval of Payroll for February, 2023 |

Recommendation: Approve –Motion Required (*roll call vote*)

Item 10 –Public Comments ([Board Policy 2:230](#))

Item 11 –Superintendent’s Report

a. ROE Audit

The Regional Office of Education was onsite for two days in February to ensure Big Hollow School District 38's compliance in each of the following sections:

- Students
- Staff/Personnel
- Policy/Governance
- Health, Life and Safety
- Instructional Programs
- Professional Development

Mr. Gold would like to recognize the Staff and Administration for their excellent work in completing the audit.

b. Approve the final Staffing Plan for 2023-2024

Exhibit 6 consists of the staffing numbers recommended by the BHSD administration for the 2022-2023 school year.

Recommendation: Approve - Motion Required (*roll call vote*)

c. Approve revised school calendar for 2023-2024

After further consultation with union leadership, we decided to make a small adjustment to the originally approved 2023-2024 calendar by moving the fall parent-teacher conference date from Monday, November 6th to the evening of Thursday, November 2nd and the morning of Friday, November 3rd. The impact on families will be that students will not be in attendance on Friday, November 3rd rather than the original non-attendance day on Monday, November 6th.

Exhibit 7 consists of an updated version of the 2023-2024 school calendar

Recommendation: Approve - Motion Required (*voice vote*)

d. 2023 Summer School Learning Opportunities

Dr. Erin Pittman and Mrs. Kira Denovo have worked hard to develop summer learning opportunities for all of our students. The exhibit below outlines what will be offered, as parents will soon have an opportunity to register. Classes are again being offered at no charge to families.

Exhibit 8 provides a full description of the summer learning opportunities that will be available for students

e. Calendar for End of SY 22-23

- 8th Grade Graduation
 - Wednesday, May 31, 2023 at 7:00 pm in the Big Hollow Middle School Gym
- Final day of school (Pending no emergency days are utilized)
 - Friday, June 2, 2023
 - This will also be an early release day.

Item 12–Other Action Items

a. Approve the February Employment Recommendations

Exhibit 9 is the employment report for the month for February, 2023.

Recommendation: Approve - Motion Required (roll call vote)

b. Approve Administrative Assignments for 2023-2024

- Mrs. Rachel Mullen – Primary School Assistant Principal
- Mrs. Lenayn Janusz – Primary School Principal
- Mrs. Sara Kumpula – Elementary School Assistant Principal
- Dr. Vinni Biancalana – Elementary School Principal
- Mrs. Sunny Morley – Middle School Assistant Principal
- Mr. Brian Summers – Middle School Assistant Principal
- Mr. Josh Cornwell – Middle School Principal
- Mrs. Kira Denovo – SPED Coordinator
- TBD – Curriculum & Instruction (Director or Coordinator- TBD)
- Mr. Matthew McCulley – Director of Technology
- Dr. Erin Pittman – Assistant Superintendent of Student Services (shared position with Gavin School District 37)

c. Approve quote for the repainting/refinishing of the gym floor at BHMS

Exhibit 10 is a quote from Specialty Floors to refinish the Middle School Gym Floor

Recommendation: Approve - Motion Required (roll call vote)

d. Approve a bid for the sealcoating project to be completed in the summer of 2023 at Big Hollow School District 38.

Exhibit 11 is the bid summary for this work. The recommendation is to move forward with the lowest bid provided of \$33,750.00.

Recommendation: Approve –Motion Required (roll call vote)

Item 13 –Resignations Accepted

- Accepted resignation of Logan Serna, Custodian, effective February 14, 2023.
- Accepted resignation of Karen Contreras, Lunch Monitor, effective February 22, 2023.
- Accepted resignation of Megan Schak, Special Education Teacher, effective the end of the 2022-2023 school year.
- Accepted resignation of Kim Bella Mampe, Safety Paraprofessional, effective March 8, 2023.
- Accepted the resignation of Katie Fitzgerald, BHMS EL Teacher, effective the end of the 2022-2023 school year.

Item 14 –Informational Items

a. Freedom of Information Act (FOIA) Requests

- **Exhibit 12** are requests received in February/March 2023.

b. Monthly Reports for the Board

- Exhibit 13** Administrator Report
- Exhibit 14** Monthly Attendance Report
- Exhibit 15** Administrator meeting agenda for February, 2023
- Exhibit 16** CAC meeting agenda for February 27, 2023
- Exhibit 17** AAPAC meeting agenda for March 2, 2023

- c.** The next regularly scheduled Board meeting will take place on Monday, April 10, 2023, with closed session beginning at 6:00 p.m.

Item 15 –Motion to Move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 –Return to Open Session

Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 –Adjournment

Motion to adjourn.