

Big Hollow School District #38 Ingleside, IL 60041

REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, April 11, 2022

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:01 p.m. on Monday, April 11, 2022.

Roll Call:

The following member were in attendance: Bennett, Cernuska, Dollinger, Kueter, Lyons, Pedersen, Plescia

The following members were absent: None

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Bennett to move to closed session at 6:02 pm
Motion carried.

Aye: Cernuska, Bennett, Dollinger, Kueter, Lyons, Pedersen, Plesica

Nay: None

3. Resume to Open Session:

Open session began at 6:49 pm.

The following members were in attendance: Bennett, Cernuska, Dollinger, Lyons, Pedersen, Plescia

The following members were absent: None

The following administration were present: Gold, Biancalana, Hetrovicz, Janusz, McCulley, Pittman

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Added Items/Approval of the Agenda:

A motion was made by Kueter and seconded by Bennett to approve the agenda as presented.
Motion carried.

Aye: Kueter, Bennett, Cernuska, Dollinger, Lyons, Pedersen, Plescia

Nay: None

6. Academic Spotlight

- Mrs. Flade's PreK/Kindergarten students gave a presentation of art work they have created while learning about Georgia O'Keefe and other artists. They shared with the board some of the art terms and much more. The students ended their presentation by singing a song, "Beautiful Voice".

7. Accomplishment Recognition

*BHSD38 recognized both the 7th and 8th grade Girls Volleyball teams for being Conference Champions.

*BHSD 38 also recognized Brady Myatt for winning the State Championship in the 65 pound weight class at the IESA Wrestling State Finals.

*For the month of March, the administration would like to honor the following individuals:

- Student of the Month: Aubrey Krueger, Kindergarten
- Employee of the Month: Dawn Lucas, Elementary School Art Teacher

8. Board Member "Code of Conduct" Review:

"I will take no private action that might compromise the board or administration and will respect the confidentiality of privileged information."

9. Approve Consent Agenda Items:

A motion was made by Plescia and seconded by Pedersen to approve the consent agenda items as presented.

Motion carried.

Aye: Plescia, Pedersen, Cernuska, Dollinger, Kueter, Lyons, Bennett

Nay: None

10. Public Comments:

There were no public comments.

11. Superintendent's Report:

a. ELL Presentation

Dr. Biancalana, Jessica Coletto-Scott, Alissa Dovichi and Britt Axelsson presented to the board information from their recent experience presenting at the Bilingual Education Convention. They shared information on school improvement goals as well as redesigning assessments, with focus on using a balanced literacy approach to differentiate for all learners. Encouraging students to be strong readers and writers in both English and their native language. They shared how they are using professional development sessions to ensure assessments are aligned with standards as well as true to what students know.

- b. 3-Year Technology Plan Update
Matt McCulley, Technology Director, exhibited a memo to the board outlining a three-year proposal of projects and improvements.
*New chromebooks have gone out to students, these will be theirs to bring back and forth to school as well as keep over the summer. These were purchased through a Grant.
*Security continues to be a high priority and the technology department will continue to assess and make improvements.
- c. Maintenance Shed
Mr. Gold updated the board on some damage that occurred to the maintenance shed over the winter. A vehicle hit the shed and fled the scene. We are working with the authorities and will follow up with insurance companies.
- d. Summer School 2022
We are teaming up with Gavin School District and will offer many summer learning opportunities to both school district families free of charge. Summer School will be held on the Big Hollow campus, both districts will be responsible for their own transportation. Summer School registration will be available to parents on Tuesday, April 12th.

12. Other Action Items:

- a. Food Service Intergovernmental Agreement
A motion was made by Cernuska and seconded by Dollinger to approve the updated intergovernmental agreement with Gavin School District 37 for shared servicing of Food Service Director.
Motion carried.

Aye: Cernuska, Dollinger, Pedersen, Lyons, Bennett, Kueter, Plescia
Nay: None
- b. Student Services Support Intergovernmental Agreement
A motion was made by Cernuska and seconded by Bennett to approve an intergovernmental agreement with Gavin School District 37 for shared servicing of Student Services Support through June 30, 2022.
Motion carried.

Aye: Cernuska, Bennett, Lyons, Kueter, Dollinger, Plescia, Pedersen
Na: None
- c. BHMS Playground Construction
The BHMS playground is in need of more activities for students, and the presented construction project will provide many options for students. Extra funds received from

the National School Lunch program in FY22 will be utilized to supplement this project. A grant has also been received to reduce costs of the equipment.

A motion was made by Plescia and seconded by Pedersen to approve the recommendation from the Building/Grounds/Transportation Committee for the construction of BHMS playground.

Motion carried.

Aye: Plescia, Pedersen, Cernuska, Bennett, Kueter, Lyons, Dollinger

Nay: None

d. BHMS Outdoor Learning and Congregation Areas

This project will provide a space for teachers to take classes outside as well as more outside space that could be utilized during lunch/recess times. Extra funds received from the National School Lunch program in FY22 will be utilized to supplement this project. This will be a low maintenance project that will include a walking path, trees, and three rock seating areas.

A motion was made by Cernuska and seconded by Kueter to approve the construction of a BHMS outdoor learning and congregation area.

Motion carried.

Aye: Cernuska, Kueter, Plescia, Bennett, Lyons, Dollinger, Pedersen

Nay: None

e. Modified Administrative Contract for Dr. Erin Pittman

An updated contract agreement was exhibited. Dr. Pittman will serve as the Assistant Superintendent of Student Services at Big Hollow School District 38 and will begin a similar role at Gavin School District 37 starting July 1, 2022. The districts have agreed to share financial responsibility, and this contract represents the commitment from Big Hollow School District 38.

A motion was made by Dollinger and seconded by Plescia to approve the modified administrative contract for Dr. Erin Pittman

Motion carried.

Aye: Dollinger, Plescia, Kueter, Lyons, Pedersen, Cernuska, Bennett

Nay: None

f. Resignation Agreement

A motion was made by Cernuska and seconded by Dollinger to approve a resignation agreement with Bonnie Hayes.

Motion carried.

Aye: Cernuska, Dollinger, Bennett, Kueter, Lyons, Pedersen, Plescia

Nay: None

g. Substitute Teacher Pay Increase

It was recommended that the substitute teacher pay be increased from the current rate of \$120 per day to \$125 per day. Currently, substitute teachers who work 10 consecutive days covering for the same teacher are paid \$210.00 per day after the 10th day. It is recommended to increase this amount to \$215 per day.

A motion was made by Bennett and seconded by Kueter to approve the recommended substitute teacher pay increase.

Motion carried.

Aye: Bennett, Kueter, Dollinger, Lyons, Pedersen, Plescia, Cernuska

Nay: None

h. License Agreement with A Child's Place

A motion was made by Pedersen and seconded by Kueter to approve the license agreement with A Child's Place for use of facilities for providing before and after school programming for Big Hollow students for the 2022-2023 school year.

Motion carried.

Aye: Pedersen, Kueter, Lyons, Bennett, Plescia, Cernuska, Dollinger

Nay: None

i. Administrative Assignments for the 2022-2023 School Year

- Christine Arndt - Assistant Superintendent
- Venette Biancalana - Elementary School Principal
- Josh Cornwell - Middle School Principal
- Kira DeNovo - SPED Coordinator
- Michelle Hetrovicz- Director of Curriculum & Instruction
- Lenayn Janusz - Primary School Principal
- Matthew McCulley - Director of Technology
- Sunny Morley - Assistant Principal
- Rachel Mullen - Assistant Principal
- Erin Pittman - Assistant Superintendent of Student Services (shared position with Gavin 37)

A motion was made by Dollinger and seconded by Plescia to accept the administrative assignments as presented.

Motion carried.

Aye: All

Nay: None

j. March Employment Report

A motion was made by Plescia and seconded by Cernuska to approve the March 2022

employment report with the addition of Annie Wahls, Middle School Track Coach.
Motion carried.

Aye: Plescia, Cernuska, Bennett, Pedersen, Dollinger, Kueter, Lyons
Nay: None

13. Resignations Accepted:

- Accepted resignation of Stephanie Meek, Middle School Assistant Principal, effective the end of the 2021-2022 school year.
- Accepted change in retirement for Lisa Russell, 2nd Grade Teacher, from the end of the 2023-2024 school year to the end of the 2021-2022 school year.
- Accepted the resignation from Dr. Vicki King, Director of Data, Assessment, and Accountability and Interim BHMS Principal, effective the end of the 2021-2022 school year.

14. Informational Items:

- a. Freedom of Information Act (FOIA) Requests
There were no FOIA requests for the month of March.
- b. Monthly Reports
The Monthly Administrator Report and Monthly Attendance Report for the month of March were presented to the board.
- c. A special board meeting to conduct the superintendent evaluation will take place on Friday, June 4, 2022 at 5:30 pm.
- d. The next regularly scheduled Board Meeting will take place on Monday, May 9, 2022.

15. Motion to move to Closed Session:

Not needed

16. Return to Open Session:

Not needed

17. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

18. Adjournment:

A motion was made by Cernuska and seconded by Plescia to adjourn the meeting at 8:00 p.m.
Motion carried.

Aye: All
Nay: None

Board of Education President
Big Hollow School District #38

Board of Education Secretary
Big Hollow School District #38

	EDUCATION FUND (10)	OPER. & MAINT. FUND (20)	DEBT SVC FUND (30)	TRANS. FUND (40)	SS/MED/IMRF FUND (50/51)	CAPITAL PROJ FUND (60)	WORKING CASH FUND (70)	TORT FUND (80)	TOTAL ALL FUNDS
ASSETS									
Cash & Investments									
Imprest Fund	2,000	0	0	0	0	0	0	0	2,000
Cash in Bank BMO	0	0	0	0	0	0	0	0	0
*Cash in Bank Win Trust Land of Lakes Bank	2,298,777	880,574	454,728	865,076	234,464	1,503,822	1,361,305	-59,935	7,538,810
PMA Investment	246,008	181,142	197,052	40,143	13,605	11,998	57,089	1,662	748,700
PMA Savings Deposit Account	0	0	0	0	0	0	0	0	0
TOTAL CASH & INVESTMENTS	2,546,785	1,061,716	651,780	905,219	248,069	1,515,820	1,418,393	-58,273	8,289,510
Due From Education Fund	0	0	0	0	0	0	0	0	0
TOTAL ASSETS	2,546,785	1,061,716	651,780	905,219	248,069	1,515,820	1,418,393	-58,273	8,289,510
LIABILITIES									
Tax Anticipation Warrants Payable	0	0	0	0	0	0	0	0	0
Accounts Payable	25,387	-34,161	0	-30,390	-320	0	0	0	-39,484
Due To Working Cash Fund	0	0	0	0	0	0	0	0	0
TOTAL LIABILITIES	25,387	-34,161	0	-30,390	-320	0	0	0	-39,484
*YTD Revenue	12,858,594	-1,235,524	3,100,325	1,117,706	419,744	1,556,612	52,364	88,095	17,957,915
Sale of Assets									0
YTD Expenditures	-15,215,986	-1,183,392	-5,101,128	-1,151,843	-458,836	-915,065	0	-190,049	-24,216,300
YTD Excess/ (Deficiency)	-2,357,392	-2,418,917	-2,000,803	-34,138	-39,092	641,547	52,364	-101,954	-6,258,385
Beginning Fund Balance 07/01/21	4,929,564	3,446,472	2,652,583	908,966	287,481	874,274	1,366,029	43,681	14,509,050
Ending Fund Balance	2,572,172	1,027,555	651,780	874,829	248,389	1,515,820	1,418,393	-58,273	8,250,666
TOTAL LIABILITIES & FUND BAL.	2,546,785	1,061,716	651,780	905,219	248,069	1,515,820	1,418,393	-58,273	8,289,510

Date

Board of Education Secretary

Date

Education Fund						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$9,004,770	\$146,637	\$4,978,897	\$4,025,873	55%	
State Sources	\$6,265,323	\$590,448	\$5,148,005	\$1,117,318	82%	
Federal Sources	\$2,076,890	\$473,637	\$2,714,959	(\$638,069)	131%	
Fees	\$24,000	\$725	\$16,733	\$7,267	70%	
Total Revenue	\$17,370,983	\$1,211,447	\$12,858,594	\$4,512,389	74%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$12,919,938	\$1,040,617	\$10,184,996	\$2,734,942	79%	
Benefits	\$1,593,085	\$130,889	\$1,229,422	\$363,663	77%	
Purchased Services	\$1,257,059	\$83,455	\$928,340	\$328,719	74%	
Supplies and Mat	\$1,814,238	\$141,859	\$1,829,250	-\$15,012	101%	
Capital Outlay	\$0	\$0	\$0	\$0	0%	
Dues and Fees/Tuition	\$0	\$0	\$0	\$0	0%	
Non-Capital Equipment	\$0	\$0	\$0	\$0	0%	
Other Objects	\$1,155,025	\$100,416	\$822,956	\$0	71%	
Transfers	\$522,500	\$0	\$221,022	\$301,478	42%	
Total Expenses	\$19,261,845	\$1,497,236	\$15,215,986	\$4,045,859	79%	

Operations and Maintenance						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$1,383,000	\$286	\$714,476	\$668,524	52%	
State Sources	\$0	\$0	\$50,000	\$0	0%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Other Sources Sale of Land	\$0	\$0	\$0	\$0	0%	
	\$0	\$0	\$0	\$0	0%	
Grant Maintenance	\$0	\$0	\$0	\$0	0%	
Fund Transfers	\$0	\$0	(\$2,000,000)	\$2,000,000	0%	
Total Revenue	\$1,383,000	\$286	(\$1,235,524)	\$2,668,524	-89%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$375,000	\$31,993	\$288,787	\$86,213	52%	
Benefits	\$30,560	\$3,575	\$30,060	\$500	98%	
Purchased Services	\$714,700	\$57,299	\$540,003	\$174,697	76%	
Supplies and Materials	\$484,300	\$57,527	\$324,542	\$159,758	67%	
Capital Outlay	\$0	\$0	\$0	\$0	0%	
Dues, Fees, Tuition	\$0	\$0	\$0	\$0	0%	
Total Expenses	\$1,604,560	\$150,393	\$1,183,392	\$421,168	74%	

Debt Service Fund						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$5,147,305	\$38	\$2,600,325	\$2,546,980	51%	
State Sources	\$0	\$0	\$0	\$0	0%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Fund Transfers	\$0	\$0	\$500,000	(\$500,000)	0%	
Total Revenue	\$5,147,305	\$38	\$3,100,325	\$2,046,980	60%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Purchased Services	\$1,000	\$0	\$500	\$500	50%	
Principal and Interest	\$0	\$0	\$0	\$0	0%	
Other Objects	\$5,105,651	\$0	\$5,100,628	\$5,023	100%	
Total Expenses	\$5,106,651	\$0	\$5,101,128	\$5,523	100%	

Transportation Fund						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$685,650	\$160	\$370,881	\$314,769	54%	
State Sources	\$779,860	\$177,879	\$746,825	\$33,035	96%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Total Revenue	\$1,465,510	\$178,039	\$1,117,706	\$347,804	76%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$826,500	\$55,475	\$598,647	\$227,853	72%	
Benefits	\$30,825	\$3,143	\$26,751	\$4,074	87%	
Purchased Services	\$136,600	\$19,631	\$90,854	\$45,746	67%	
Supplies and Mat	\$111,400	\$14,427	\$98,143	\$13,257	88%	
Capital Outlay	\$0	\$0	\$0	\$0	0%	
Other Objects	\$351,200	\$0	\$337,448	\$13,752	96%	
Total Expenses	\$1,456,525	\$92,677	\$1,151,843	\$304,682	79%	

IMRF/SS Fund						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$538,978	\$62	\$419,744	\$119,234	78%	
State Sources	\$0	\$0	\$0	\$0	0%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Total Revenue	\$538,978	\$62	\$419,744	\$119,234	78%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$0	\$0	\$0	\$0	0%	
Benefits	\$618,500	\$43,862	\$458,836	\$159,664	74%	
Purchased Services	\$0	\$0	\$0	\$0	0%	
Supplies and Mat	\$0	\$0	\$0	\$0	0%	
Capital Outlay	\$0	\$0	\$0	\$0	0%	
Dues and Fees	\$0	\$0	\$0	\$0	0%	
Total Expenses	\$618,500	\$43,862	\$458,836	\$159,664	74%	

Capital Projects						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$100,500	\$294	\$56,612	\$43,888	56%	
State Sources	\$0	\$0	\$0	\$0	0%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Fund Transfers	\$0	\$0	\$1,500,000	(\$1,500,000)	0%	
Total Revenue	\$100,500	\$294	\$1,556,612	(\$1,456,112)	1549%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$0	\$0	\$0	\$0	0%	
Benefits	\$0	\$0	\$0	\$0	0%	
Purchased Services	\$10,000	\$12,833	\$22,773	(\$12,773)	228%	
Supplies and Mat	\$0	\$0	\$0	\$0	0%	
Capital Outlay	\$241,348	\$0	\$233,616	\$7,732	97%	
Transfers	\$16,000	\$644,350	\$658,677	(\$642,677)	4117%	
Total Expenses	\$267,348	\$657,183	\$915,065	(\$647,717)	342%	

Working Cash Fund						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$100,000	\$254	\$52,364	\$47,636	52%	
State Sources	\$0	\$0	\$0	\$0	0%	
Federal Sources	\$0	\$0	\$0	\$0	0%	
Total Revenue	\$100,000	\$254	\$52,364	\$47,636	52%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$0	\$0	\$0	\$0	0%	
Benefits	\$0	\$0	\$0	\$0	0%	
Purchased Services	\$0	\$0	\$0	\$0	0%	
Supplies and Mat	\$0	\$0	\$0	\$0	0%	
Capital Outlay	\$0	\$0	\$0	\$0	0%	
Dues and Fees/Tuition	\$0	\$0	\$0	\$0	0%	
Total Expenses	\$0	\$0	\$0	\$0	0%	

Total All Funds						
<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Local Sources	\$17,146,203	\$147,730	\$9,281,394	\$7,864,809	54%	
State Sources	\$7,045,183	\$768,327	\$5,944,830	\$1,100,353	84%	
Federal Sources	\$2,076,890	\$473,637	\$2,714,959	(\$638,069)	131%	
Other Sources Sale of Land	\$0	\$0	\$0	\$0	0%	
Fees	\$24,000	\$725	\$16,733	\$7,267	70%	
Maintenance Grant	\$0	\$0	\$0	\$0	0%	
Fund Transfers	\$0	\$0	\$0	\$0	0%	
Total Revenue	\$26,292,276	\$1,390,419	\$17,957,915	\$8,334,361	68%	
<u>Expenses</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>	
Salary	\$14,121,438	\$1,128,085	\$11,072,430	\$3,049,008	78%	
Benefits	\$2,272,970	\$181,469	\$1,745,070	\$527,900	77%	
Purchased Services	\$2,315,295	\$173,217	\$1,772,519	\$542,776	77%	
Supplies and Mat	\$2,409,938	\$213,813	\$2,251,935	\$158,003	93%	
Capital Outlay	\$241,348	\$0	\$233,616	\$7,732	97%	
Dues and Fees/Tuition	\$0	\$0	\$0	\$0	0%	
Transfers	\$538,500	\$644,350	\$879,699	(\$341,199)	163%	
Other Objects	\$6,611,876	\$100,416	\$6,261,032	\$350,844	95%	
Total Expenses	\$28,511,365	\$2,441,350	\$24,216,300	\$4,295,065	85%	

**Big Hollow School District #38
Accounts Payable Approval Form for May 9, 2022**

<u>Fund</u>	<u>Fund #</u>	<u>Accounts Payable</u>
Education	10	573,434.10
O & M	20	113,760.38
Debt Service	30	
Transportation	40	46,045.83
IMRF/SS	50	43,861.69
Capitol Projects	60	657,182.50
Working Cash	70	
TORT	80	
Fire Prev/Safety	90	
Totals		\$1,434,284.50

Board of Education Secretary
Big Hollow School District #38

Date

Board of Education President
Big Hollow School District #38

Date

CHECK DATE	CHECK NUMBER	VENDOR	TOTAL
4/21/2022	51613	22Vets LLC	\$677,086.00
4/4/2022	51498	United States Treasury	\$75,949.88
4/14/2022	51558	United States Treasury	\$68,354.73
4/4/2022	51497	Teachers Retirement System	\$45,816.18
4/14/2022	51557	Teachers Retirement System	\$44,646.16
4/21/2022	51643	SEDOL	\$41,093.51
4/14/2022	51569	Connection's Day School	\$32,026.83
4/8/2022	51520	Gordon Food Service Inc	\$30,652.41
4/14/2022	51577	Gordon Food Service Inc	\$28,624.40
4/14/2022	51554	Ill Municipal Retirement Fund	\$24,326.93
4/4/2022	51495	Illinois Dept Of Revenue	\$23,322.08
4/14/2022	51555	Illinois Dept Of Revenue	\$21,614.21
4/29/2022	51682	Schoolwide Inc	\$15,915.00
4/14/2022	51575	Emeric Facility Services	\$14,371.00
4/29/2022	51683	Schuring & Schuring, Inc	\$14,086.48
4/21/2022	51646	Speech Path Specialists	\$11,257.50
4/14/2022	51570	Connection's Academy East	\$11,212.56
4/14/2022	51564	Amazon	\$11,188.19
4/21/2022	51625	Grant Township Highway Department	\$10,817.26
4/8/2022	51537	NCC - Peterson Products	\$9,464.33
4/14/2022	51597	Nicor Gas	\$8,476.14
4/8/2022	51511	ComEd	\$7,559.62
4/29/2022	51685	Spectrum Center Inc	\$7,245.27
4/4/2022	51496	Teacher's Health Insurance Security Fund	\$7,237.60
4/21/2022	51637	NCC - Peterson Products	\$7,204.55
4/8/2022	51513	Creative Flooring Concepts, Inc.	\$7,173.33
4/14/2022	51556	Teacher's Health Insurance Security Fund	\$7,039.96
4/8/2022	51545	Special Education Services	\$6,978.96
4/29/2022	51659	GR General Contracting LLC	\$6,625.00
4/21/2022	51639	PMA Leasing, INC	\$6,251.26
4/29/2022	51667	Legat Architects	\$6,207.50
4/21/2022	51624	Grade A Transportation Inc	\$5,750.00
4/29/2022	51658	Gopher	\$5,526.70
4/21/2022	51617	Community Mechanical	\$5,423.00
4/14/2022	51585	Jessica M. Oladapo	\$5,390.00
4/29/2022	51670	Nierman Landscape & Design	\$4,778.70
4/29/2022	51671	Onyx Asset Services Group LLC	\$4,595.31
4/14/2022	51594	Mitel	\$4,507.47
4/21/2022	51642	Rabine Mechanical	\$4,385.83
4/14/2022	51610	Topline Transportation	\$4,375.00
4/8/2022	51553	WM Corporate Services, Inc	\$3,558.58
4/8/2022	51531	Martin-Upton, Eileen	\$3,538.78
4/14/2022	51590	Lake County Dept of Public Works	\$3,277.40
4/14/2022	51580	Hodges, Loizzi, Eisenhammer, Rodick,Kohn	\$3,253.99
4/21/2022	51631	Lake Villa Troop 188	\$3,250.00

4/29/2022	51679 Rabine Mechanical	\$3,037.91
4/14/2022	51562 All-Ways Transportation Services	\$2,978.00
4/8/2022	51524 Hudson Energy Services LLC	\$2,899.20
4/29/2022	51661 Hudson Energy Services LLC	\$2,669.01
4/14/2022	51566 Cengage Learning Dist Center	\$2,640.00
4/14/2022	51576 Fox Lake School District	\$2,505.92
4/8/2022	51516 Exceptional Learners Collaborative	\$2,493.84
4/29/2022	51653 Carroll, Megan	\$2,356.25
4/21/2022	51616 Chain O Lakes Transportation	\$2,340.00
4/8/2022	51503 Amazon	\$2,279.27
4/14/2022	51583 Illinois MTSS Network	\$2,278.50
4/14/2022	51588 Lake County Educational Service Ctr	\$2,125.00
4/29/2022	51650 Amazon	\$2,044.19
4/8/2022	51510 Carroll, Megan	\$2,025.00
4/14/2022	51568 Comprehensive Psychological Services, PC	\$1,955.00
4/8/2022	51504 APCP Pizza Inc	\$1,860.00
4/29/2022	51662 Institute for Learning	\$1,825.00
4/29/2022	51660 Home Depot Credit Services	\$1,706.07
4/14/2022	51559 Voya Institutional Trust Company	\$1,681.00
4/14/2022	51578 Granite Telecommunications	\$1,564.00
4/8/2022	51538 Net56	\$1,400.00
4/21/2022	51614 Amazon	\$1,364.19
4/14/2022	51598 Nierman Landscape & Design	\$1,325.00
4/21/2022	51629 Huemann Water Conditioning	\$1,271.85
4/21/2022	51635 Martin-Upton, Eileen	\$1,268.95
4/29/2022	51654 Dovichi, Alissa	\$1,200.00
4/14/2022	51567 Coletto, Jessica	\$1,100.00
4/14/2022	51607 Stump, Alison	\$1,100.00
4/21/2022	51615 Biancalana, Venette Irene	\$1,100.00
4/21/2022	51627 Hoadley, Renee	\$1,100.00
4/29/2022	51663 Jensen, Kimberly	\$1,100.00
4/14/2022	51584 Integrated Systems Corporation	\$1,056.00
4/14/2022	51593 Menards	\$971.95
4/8/2022	51507 Audio Supply	\$966.18
4/4/2022	51500 Wisconsin Dept Of Revenue	\$898.70
4/29/2022	51651 Apple, Inc	\$897.00
4/8/2022	51527 K & M Printing	\$845.00
4/14/2022	51560 Wisconsin Dept Of Revenue	\$825.01
4/8/2022	51509 Brillion, Lindsay	\$825.00
4/29/2022	51676 Project Lead the Way	\$767.50
4/8/2022	51543 ReadyRefresh by Nestle	\$734.15
4/21/2022	51620 Dyopath	\$700.00
4/14/2022	51596 NCC - Peterson Products	\$685.03
4/21/2022	51645 Smith, Jennifer	\$634.52
4/14/2022	51563 Alpha Baking Co, Inc.	\$607.32
4/29/2022	51668 Menards	\$589.98
4/29/2022	51680 ReadyRefresh by Nestle	\$582.35

4/29/2022	51666 Lakeland Septic Service	\$550.00
4/14/2022	51608 Techstar America Corporations	\$540.00
4/21/2022	51626 Highlights Group Sales	\$508.50
4/8/2022	51541 Quadient Finance USA, Inc	\$500.00
4/14/2022	51604 SEDOL	\$500.00
4/8/2022	51515 DiMaggio, Nicole	\$475.00
4/8/2022	51528 Kellmann, Michelle	\$475.00
4/8/2022	51546 Sterbenz, Alexis	\$475.00
4/8/2022	51548 Strickler, Amanda	\$475.00
4/14/2022	51599 Olney, Erin	\$475.00
4/21/2022	51633 Lucas, Dawn	\$475.00
4/14/2022	51600 Prostka, Jennifer	\$459.00
4/29/2022	51664 JW Pepper & Son, Inc.	\$456.24
4/21/2022	51648 Waukegan Safe And Lock	\$450.90
4/14/2022	51579 Historical Perspectives For Children Inc	\$450.00
4/29/2022	51674 Polark, Kelly	\$425.00
4/29/2022	51681 Romero, Lisa	\$418.29
4/14/2022	51589 Lake County Superintendents Assoc	\$400.00
4/29/2022	51675 Pro-Ed, Inc	\$367.40
4/29/2022	51657 Gold, Robert	\$354.99
4/8/2022	51549 Susi Epperson Consulting, LLC	\$350.00
4/29/2022	51672 PAHCS II/Northwestern Occ Health	\$340.00
4/21/2022	51647 Swiatkowski, Sara	\$335.00
4/21/2022	51636 McDonough, Amanda Marie	\$319.00
4/8/2022	51551 Thomson Reuters-West	\$316.00
4/14/2022	51609 Thomson Reuters-West	\$316.00
4/8/2022	51501 Alpha Baking Co, Inc.	\$294.84
4/21/2022	51621 ED Clark Photography	\$287.00
4/8/2022	51547 Streamwood Behavioral Healthcare	\$264.00
4/14/2022	51574 Elite Door Service LLC	\$255.00
4/8/2022	51542 Quill Corp	\$253.60
4/14/2022	51603 School Specialty	\$241.20
4/14/2022	51565 Biancalana, Venette Irene	\$233.43
4/8/2022	51505 Aramark Uniform & Career Apparel Group Inc	\$229.18
4/14/2022	51591 Lakeshore Learning Center	\$227.70
4/8/2022	51523 Home Depot Credit Services	\$202.12
4/14/2022	51573 Dee, Noah	\$200.00
4/21/2022	51644 Smithereen Pest Management	\$198.00
4/21/2022	51640 Quill Corp	\$194.21
4/14/2022	51605 Sterbenz, Alexis	\$191.25
4/29/2022	51652 Aramark Uniform & Career Apparel Group Inc	\$188.80
4/21/2022	51622 Engler Callaway Baasten & Sruga, LLC	\$171.50
4/8/2022	51526 JW Pepper & Son, Inc.	\$152.49
4/29/2022	51665 Knowles, Daniel Francis	\$151.58
4/14/2022	51612 Wahls, Anne	\$150.00
4/14/2022	51611 VEX Robotics Inc	\$141.43
4/21/2022	51618 Demco	\$135.89

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4/8/2022	51536 Nasco	\$124.20
4/8/2022	51521 Hagen, Christina	\$119.56
4/14/2022	51561 Accurate Biometrics	\$115.00
4/14/2022	51592 McHenry Specialties	\$110.00
4/21/2022	51649 Wex Health, Inc	\$108.00
4/21/2022	51628 Hubbard, Kerry	\$107.75
4/8/2022	51544 Smith, Dawn	\$100.00
4/14/2022	51586 Kellmann, Michelle	\$100.00
4/14/2022	51602 Raney Day Services	\$100.00
4/29/2022	51677 Prostka, Jennifer	\$100.00
4/14/2022	51606 Streamwood Behavioral Healthcare	\$99.00
4/29/2022	51688 Zeiger, Elyse	\$96.64
4/14/2022	51571 Cozzini Bros., Inc.,	\$93.00
4/4/2022	51499 Voya Institutional Trust Company	\$92.00
4/29/2022	51656 Glover, Kristen	\$86.28
4/8/2022	51512 Cozzini Bros., Inc.,	\$81.00
4/21/2022	51619 DiMaggio, Nicole	\$80.27
4/8/2022	51539 Philippsen, Michelle	\$79.80
4/14/2022	51581 Howard, Amy	\$79.79
4/29/2022	51686 Strand, Melissa Lynn	\$75.00
4/21/2022	51641 Quinlan & Fabish Music Co	\$71.98
4/14/2022	51572 Daily Herald/Paddock Publications, Inc	\$67.85
4/29/2022	51673 Pearson, Inc	\$57.30
4/21/2022	51630 Kully Supply	\$56.86
4/14/2022	51601 Quinlan & Fabish Music Co	\$52.80
4/8/2022	51506 Arndt, Christine	\$50.00
4/8/2022	51508 Biancalana, Venette Irene	\$50.00
4/8/2022	51514 DeNovo, Kira	\$50.00
4/8/2022	51517 Fox Lake/Round Lake Area Rotary Club	\$50.00
4/8/2022	51519 Gold, Robert	\$50.00
4/8/2022	51522 Hetrovicz, Michelle	\$50.00
4/8/2022	51525 Janusz, Lenayn	\$50.00
4/8/2022	51529 King, Victorene Lee	\$50.00
4/8/2022	51532 McCulley, Matthew	\$50.00
4/8/2022	51533 Meek, Stephanie	\$50.00
4/8/2022	51534 Morley, Sunny	\$50.00
4/8/2022	51535 Mullen, Rachel Ann	\$50.00
4/8/2022	51540 Pittman, Erin	\$50.00
4/8/2022	51550 Swiderski, Derek	\$50.00
4/21/2022	51623 Galena Bible Church	\$50.00
4/21/2022	51634 Manor Home	\$50.00
4/29/2022	51684 Sheriff's Office	\$50.00
4/14/2022	51582 Illinois ASCD	\$49.00
4/29/2022	51687 Weirich, Juli	\$48.25
4/21/2022	51632 Language Line Services	\$26.70
4/29/2022	51669 Mobus, Jennifer Nicole	\$25.40
4/29/2022	51655 Fairfield Material & Supply Co	\$25.00

Exhibit 3

4/14/2022	51587 Kent Adhesive Products Company	\$16.50
4/21/2022	51638 NSSEO	\$15.00
4/29/2022	51678 Quinlan & Fabish Music Co	\$14.30
4/8/2022	51552 Wiley, Stephaney	\$13.44
4/14/2022	51595 Napa Auto Supply Fox Lake	\$11.29
4/8/2022	51530 Laske, Jacquelynn	\$11.00
4/13/2022	51349 Amazon	-\$7,259.43

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/13/2022	51349	-3,953.20	Amazon	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/SUPPLIES	Asst. Supt--- Supp/Mat	
04/13/2022	51349	-321.22	Amazon	EDUCATION/District/S PECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	
04/13/2022	51349	-57.26	Amazon	EDUCATION/District/D ATA PROCESSING SERVICES/SUPPLIES	Tech--- Supp/Mat	
04/13/2022	51349	-125.27	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	
04/13/2022	51349	-136.89	Amazon	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS-- Supp/Mat	
04/13/2022	51349	-2,643.72	Amazon	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/SUPPLIES	Supt-- Supp/Mat	
04/13/2022	51349	-19.18	Amazon	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist-- COVID Pur/Svc	
04/13/2022	51349	-127.96	Amazon	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/PROFESSIONA L AND TECHNICAL SER	Trans--- Purchase Services	
04/13/2022	51349	30.14	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	
04/13/2022	51349	95.13	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	-7,259.43
04/04/2022	51495	55.00	Illinois Dept Of Rev	EDUCATION/District	EDUCATION ILLINOIS TAX	
04/04/2022	51495	21,051.87	Illinois Dept Of Rev	EDUCATION/District	EDUCATION ILLINOIS TAX	
04/04/2022	51495	704.70	Illinois Dept Of Rev	O & M/District	Building- IL State Withholding	
04/04/2022	51495	1,510.51	Illinois Dept Of Rev	TRANSPORTATION/Distr ict	Transportation - IL State With	23,322.08
04/04/2022	51496	3,322.82	Teacher's Health Ins	EDUCATION/District/E	EDUCATION Employee Deductions	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/04/2022	51496	248.94	Teacher's Health Ins	mployee Deductions EDUCATION/District/E	EDUCATION Employee Deductions	
04/04/2022	51496	26.48	Teacher's Health Ins	mployee Deductions EDUCATION/District/E	EDUCATION Employee Deductions	
04/04/2022	51496	2,473.67	Teacher's Health Ins	mployee Deductions EDUCATION/District/E	EDUCATION Employee Deductions	
04/04/2022	51496	393.39	Teacher's Health Ins	mployee Deductions EDUCATION/District/E	EDUCATION Employee Deductions	
04/04/2022	51496	8.23	Teacher's Health Ins	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/04/2022	51496	8.24	Teacher's Health Ins	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/04/2022	51496	528.63	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51496	11.07	Teacher's Health Ins	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/04/2022	51496	11.07	Teacher's Health Ins	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/04/2022	51496	185.34	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51496	19.72	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	7,237.60
04/04/2022	51497	33,228.31	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	2,489.40	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	264.90	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	2,141.38	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	1,129.84	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	5,286.12	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/04/2022	51497	110.67	Teachers Retirement	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/04/2022	51497	110.67	Teachers Retirement	TRANSPORTATION/District/Employee Deductions	Transportation-Insurance Withholding	
04/04/2022	51497	340.65	Teachers Retirement	EDUCATION/District/Employee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	7.13	Teachers Retirement	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/04/2022	51497	7.13	Teachers Retirement	TRANSPORTATION/District/Employee Deductions	Transportation-Insurance Withholding	
04/04/2022	51497	522.46	Teachers Retirement	EDUCATION/District/Employee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	160.44	Teachers Retirement	EDUCATION/District/Employee Deductions	EDUCATION Employee Deductions	
04/04/2022	51497	17.08	Teachers Retirement	EDUCATION/District/Employee Deductions	EDUCATION Employee Deductions	45,816.18
04/04/2022	51498	4,675.80	United States Treasury	EDUCATION/District	EDUCATION FICA	
04/04/2022	51498	902.62	United States Treasury	O & M/District	Building - FICA Withholding	
04/04/2022	51498	2,159.56	United States Treasury	TRANSPORTATION/District		
04/04/2022	51498	1,433.00	United States Treasury	EDUCATION/District/Federal Tax Withheld	EDUCATION FED W/H TAX	
04/04/2022	51498	70.00	United States Treasury	TRANSPORTATION/District/Federal Tax Withheld	Transportation-Federal Withheld	
04/04/2022	51498	50.00	United States Treasury	EDUCATION/District/Federal Tax Withheld	EDUCATION FED W/H TAX	
04/04/2022	51498	39,349.49	United States Treasury	EDUCATION/District/Federal Tax Withheld	EDUCATION FED W/H TAX	
04/04/2022	51498	1,227.14	United States Treasury	O & M/District/Federal Tax Withheld	Building - Federal Withholding	
04/04/2022	51498	1,912.59	United States Treasury	TRANSPORTATION/District/Federal Tax Withheld	Transportation-Federal Withheld	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/04/2022	51498	7,467.27	United States Treasu	EDUCATION/District	EDUCATION Medicare Withheld	
04/04/2022	51498	227.32	United States Treasu	O & M/District	Building- Medicare Withholding	
04/04/2022	51498	521.26	United States Treasu	TRANSPORTATION/Distr ict	Transportation-Medicare With	
04/04/2022	51498	7,737.98	United States Treasu	SOCIAL SECURITY/MEDICARE/Di strict	SS/Medicare - FICA Withholding	
04/04/2022	51498	8,215.85	United States Treasu	SOCIAL SECURITY/MEDICARE/Di strict	SS/Medicare-Medicare Withheld	75,949.88
04/04/2022	51499	92.00	Voya Institutional T	EDUCATION/District	EDUCATION ANNUITY	92.00
04/04/2022	51500	802.11	Wisconsin Dept Of Re	EDUCATION/District	EDUCATION WISC ST TAX	
04/04/2022	51500	96.59	Wisconsin Dept Of Re	TRANSPORTATION/Distr ict	Transportation -WI State With	898.70
04/08/2022	51501	83.16	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51501	75.60	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51501	60.48	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51501	75.60	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	294.84
04/08/2022	51503	242.85	Amazon	EDUCATION/PRIMARY/EL EMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/08/2022	51503	95.83	Amazon	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Custodial Supp/Mat	
04/08/2022	51503	95.83	Amazon	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Custodial Supp/Mat	
04/08/2022	51503	95.86	Amazon	O & M/PRIMARY/CARE AND UPKEEP OF	Pri--- Custodial Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51503	49.11	Amazon	BUILDING SE/SUPPLIES EDUCATION/MIDDLE/MID	MS-- Supp/Mat	
04/08/2022	51503	58.92	Amazon	DLE-JUNIOR HIGH/SUPPLIES EDUCATION/ELEMENTARY	Elem--- Music Supp/Mat	
04/08/2022	51503	136.93	Amazon	/ELEMENTARY/SUPPLIES EDUCATION/District/F	Business-- Supp/Mat	
04/08/2022	51503	91.73	Amazon	ISCAL SERVICES/SUPPLIES EDUCATION/ELEMENTARY	Elem-- Supp/Mat	
04/08/2022	51503	121.78	Amazon	/ELEMENTARY/SUPPLIES EDUCATION/MIDDLE/MID	MS-- Supp/Mat	
04/08/2022	51503	23.98	Amazon	DLE-JUNIOR HIGH/SUPPLIES EDUCATION/ELEMENTARY	Elem-- Nurse Supp/Mat	
04/08/2022	51503	565.76	Amazon	/HEALTH SERVICES/SUPPLIES EDUCATION/PRIMARY/EL	Pri-- Supp/Mat	
04/08/2022	51503	70.39	Amazon	EMENTARY/SUPPLIES EDUCATION/ELEMENTARY	Elem-- Nurse Supp/Mat	
04/08/2022	51503	67.83	Amazon	/HEALTH SERVICES/SUPPLIES EDUCATION/ELEMENTARY	Elem-- Nurse Supp/Mat	
04/08/2022	51503	25.66	Amazon	/HEALTH SERVICES/SUPPLIES EDUCATION/MIDDLE/EDU	MS--- Library Grant	
04/08/2022	51503	109.31	Amazon	CATIONAL MEDIA SERVICES/SUPPLIES EDUCATION/PRIMARY/EL	Pri-- Supp/Mat	
04/08/2022	51503	325.07	Amazon	EMENTARY/SUPPLIES EDUCATION/PRIMARY/EL	Pri-- Supp/Mat	
04/08/2022	51503	22.47	Amazon	EMENTARY/SUPPLIES EDUCATION/ELEMENTARY	Elem-- Nurse Supp/Mat	
04/08/2022	51503	79.96	Amazon	/HEALTH SERVICES/SUPPLIES EDUCATION/District/R	Dist--- Convenience Acct S/M	2,279.27
				EGULAR PROGRAMS/SUPPLIES		

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51504	1,860.00	APCP Pizza Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	1,860.00
04/08/2022	51505	49.88	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/08/2022	51505	49.88	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/08/2022	51505	49.88	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/08/2022	51505	79.54	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	229.18
04/08/2022	51506	50.00	Arndt, Christine	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51507	966.18	Audio Supply	EDUCATION/District/D ATA PROCESSING SERVICES/SUPPLIES	Tech--- Supp/Mat	966.18
04/08/2022	51508	50.00	Biancalana, Venette	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51509	825.00	Brillion, Lindsay	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	825.00
04/08/2022	51510	2,025.00	Carroll, Megan	EDUCATION/District/H EALTH SERVICES/PROFESSIONA L AND TECHNICAL SER	SPED-- OT/PT/Health Pur Svc	2,025.00
04/08/2022	51511	3,297.91	ComEd	O & M/District/CARE AND UPKEEP OF BUILDING SE/ELECTRICITY	Energy Electricity	
04/08/2022	51511	4,261.71	ComEd	O & M/District/CARE AND UPKEEP OF	Energy Electricity	7,559.62

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51512	81.00	Cozzini Bros., Inc.,	BUILDING SE/ELECTRICITY EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	81.00
04/08/2022	51513	7,173.33	Creative Flooring Co	SERVICES/SUPPLIES O & M/District/CARE AND UPKEEP OF BUILDING	Dist--- Maintenance Supp/Mat	7,173.33
04/08/2022	51514	50.00	DeNovo, Kira	SE/SUPPLIES EDUCATION/District/E XECUTIVE	Admin cell phone stipend	50.00
04/08/2022	51515	475.00	DiMaggio, Nicole	ADMINISTRATION SERVI/Other Benefit EDUCATION/District/E	Distr-- Tuition Reimb.	475.00
04/08/2022	51516	2,493.84	Exceptional Learners	LEMENTARY/TUITION REIMBURSEMENT EDUCATION/District/H	SPED-- OT/PT/Health Pur Svc	2,493.84
04/08/2022	51517	50.00	Fox Lake/Round Lake	EALTH SERVICES/PROFESSIONA L AND TECHNICAL SER	Supt--- Dues & Fees	50.00
04/13/2022	51518	-1,202.00	Fun and Function	FFICE OF THE SUPERINTENDENT S/DUES & FEES EDUCATION/District/S	SPED--- Supp/Mat	
04/08/2022	51518	1,202.00	Fun and Function	PECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	
04/08/2022	51519	50.00	Gold, Robert	EDUCATION/SUPPLIES EDUCATION/District/E	Admin cell phone stipend	50.00
04/08/2022	51520	2,901.90	Gordon Food Service	XECUTIVE ADMINISTRATION SERVI/Other Benefit EDUCATION/District/F	FoodSvc--- Food Purch. (Pgrgm)	
04/08/2022	51520	158.21	Gordon Food Service	OOD SERVICES/SUPPLIES EDUCATION/District/F	FoodSvc--- S/M (Program)	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51520	2,896.96	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	198.08	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	2,730.16	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	535.58	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	2,309.49	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	227.57	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	3,126.25	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	451.92	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	4,468.12	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	335.79	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	3,157.98	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	169.01	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	2,904.17	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51520	338.90	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	
04/08/2022	51520	-32.68	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	3,226.87	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- Food Purch. (Prgrm)	
04/08/2022	51520	548.13	Gordon Food Service	SERVICES/SUPPLIES EDUCATION/District/F OOD	FoodSvc--- S/M (Program)	30,652.41
04/08/2022	51521	119.56	Hagen, Christina	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Science Supp/Mat	119.56
04/08/2022	51522	50.00	Hetrovicz, Michelle	EDUCATION/District/E XECUTIVE ADMINISTRATION	Admin cell phone stipend	50.00
04/08/2022	51523	-9.75	Home Depot Credit Se	SERVI/Other Benefit O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	
04/08/2022	51523	23.75	Home Depot Credit Se	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	
04/08/2022	51523	50.00	Home Depot Credit Se	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	
04/08/2022	51523	138.12	Home Depot Credit Se	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE	MS--- O&M Repairs and Maint	202.12

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51524	1,617.15	Hudson Energy Servic	O & M/District/CARE SERVICE AND UPKEEP OF BUILDING SE/ELECTRICITY	Energy Electricity	
04/08/2022	51524	1,282.05	Hudson Energy Servic	O & M/District/CARE AND UPKEEP OF BUILDING SE/ELECTRICITY	Energy Electricity	2,899.20
04/08/2022	51525	50.00	Janusz, Lenayn	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51526	152.49	JW Pepper & Son, Inc	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Choir Supp/Mat	152.49
04/08/2022	51527	845.00	K & M Printing	EDUCATION/ELEMENTARY /ELEMENTARY/Workbook s	Elem--- Math Workbooks	845.00
04/08/2022	51528	475.00	Kellmann, Michelle	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	475.00
04/08/2022	51529	50.00	King, Victorene Lee	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51530	11.00	Laske, Jacquelyn	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/REPAIR AND MAINTENANCE SERVICE	Trans--- Rep/Maintenance	11.00
04/08/2022	51531	3,538.78	Martin-Upton, Eileen	EDUCATION/District/H EALTH SERVICES/PROFESSIONA L AND TECHNICAL SER	SPED-- OT/PT/Health Pur Svc	3,538.78
04/08/2022	51532	50.00	McCulley, Matthew	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51533	50.00	Meek, Stephanie	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51534	50.00	Morley, Sunny	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51535	50.00	Mullen, Rachel Ann	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51536	124.20	Nasco	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Art Supp/Mat	124.20
04/08/2022	51537	198.40	NCC - Peterson Produ	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Custodial Supp/Mat	
04/08/2022	51537	641.00	NCC - Peterson Produ	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist--- O&M Pur Svc	
04/08/2022	51537	159.00	NCC - Peterson Produ	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/08/2022	51537	4,204.01	NCC - Peterson Produ	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Custodial Supp/Mat	
04/08/2022	51537	4,204.00	NCC - Peterson Produ	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Pri--- Custodial Supp/Mat	
04/08/2022	51537	57.92	NCC - Peterson Produ	O & M/MIDDLE/CARE AND UPKEEP OF	MS--- Custodial Supp/Mat	9,464.33

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51538	1,400.00	Net56	BUILDING SE/SUPPLIES O & M/District/CARE AND UPKEEP OF BUILDING SE/Net56	Internet Services (Net 56)	1,400.00
04/08/2022	51539	79.80	Philippsen, Michelle	EDUCATION/District/O THER FOOD SERVICES/TRAVEL	FoodSvc--- Travel	79.80
04/08/2022	51540	50.00	Pittman, Erin	EDUCATION/District/E XECUTIVE ADMINISTRATION SERVI/Other Benefit	Admin cell phone stipend	50.00
04/08/2022	51541	500.00	Quadient Finance USA	EDUCATION/District/B OARD OF EDUCATION SERVICES/COMMUNICATI ON	Board-- Communication	500.00
04/08/2022	51542	34.72	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/Copy Paper	Elem-- Copy Paper	
04/08/2022	51542	152.30	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/Copy Paper	Elem-- Copy Paper	
04/08/2022	51542	45.89	Quill Corp	EDUCATION/District/B OARD OF EDUCATION SERVICES/SUPPLIES	Board-- Supp/Mat	
04/08/2022	51542	20.69	Quill Corp	EDUCATION/District/B OARD OF EDUCATION SERVICES/SUPPLIES	Board-- Supp/Mat	253.60
04/08/2022	51543	221.88	ReadyRefresh by Nest	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	MS--- Water/Sewer Services	
04/08/2022	51543	295.33	ReadyRefresh by Nest	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	Elem--- Water/Sewer Services	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51543	216.94	ReadyRefresh by Nest	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	Pri--- Water/Sewer Services	734.15
04/08/2022	51544	100.00	Smith, Dawn	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	100.00
04/08/2022	51545	3,489.48	Special Education Se	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/08/2022	51545	3,489.48	Special Education Se	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	6,978.96
04/08/2022	51546	475.00	Sterbenz, Alexis	EDUCATION/District/ELEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	475.00
04/08/2022	51547	264.00	Streamwood Behaviora	EDUCATION/District/ELEMENTARY/PROFESSIONAL AND TECHNICAL SER	Distr-- Health Pur Svc	264.00
04/08/2022	51548	475.00	Strickler, Amanda	EDUCATION/District/ELEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	475.00
04/08/2022	51549	350.00	Susi Epperson Consul	EDUCATION/District/P araprofessional/Copy Supplies	IDEA-- Supp/Mat	350.00
04/08/2022	51550	50.00	Swiderski, Derek	TRANSPORTATION/District/SERVICE AREA DIRECTION/Other Benefit	Trans-- cell phone stipend	50.00
04/08/2022	51551	316.00	Thomson Reuters-West	EDUCATION/District/BOARD OF EDUCATION SERVICES/PROFESSIONA	Board--- Residency Purch Svc	316.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/08/2022	51552	13.44	Wiley, Stephaney	L AND TECHNICAL SER EDUCATION/District/F OOD SERVICES/PROFESSIONA	FoodSvc-- Purch Svc	13.44
04/08/2022	51553	3,503.42	WM Corporate Service	L AND TECHNICAL SER O & M/District/CARE AND UPKEEP OF BUILDING SE/SANITATION SERVICES	Sanitation Services	
04/08/2022	51553	55.16	WM Corporate Service	TRANSPORTATION/Distr ict/PUPI L TRANSPORTATION SERVICES/SANITATION SERVICES	Trans--- Garbage pickup	3,558.58
04/14/2022	51554	3,389.83	Ill Municipal Retire	EDUCATION/District/B enefit Accrual	EDUCATION IMRF Deduction	
04/14/2022	51554	672.20	Ill Municipal Retire	O & M/District/Benefit Accrual	Building - IMRF Withholding	
04/14/2022	51554	1,560.97	Ill Municipal Retire	TRANSPORTATION/Distr ict/Benefit Accrual		
04/14/2022	51554	7,972.11	Ill Municipal Retire	IMRF/District/Benefi t Accrual	IMRF - IMRF Withholding	
04/14/2022	51554	2,966.28	Ill Municipal Retire	EDUCATION/District/B enefit Accrual	EDUCATION IMRF Deduction	
04/14/2022	51554	666.79	Ill Municipal Retire	O & M/District/Benefit Accrual	Building - IMRF Withholding	
04/14/2022	51554	805.64	Ill Municipal Retire	TRANSPORTATION/Distr ict/Benefit Accrual		
04/14/2022	51554	6,293.11	Ill Municipal Retire	IMRF/District/Benefi t Accrual	IMRF - IMRF Withholding	24,326.93
04/14/2022	51555	-8.18	Illinois Dept Of Rev	EDUCATION/District	EDUCATION ILLINOIS TAX	
04/14/2022	51555	55.00	Illinois Dept Of Rev	EDUCATION/District	EDUCATION ILLINOIS TAX	
04/14/2022	51555	20,087.37	Illinois Dept Of Rev	EDUCATION/District	EDUCATION ILLINOIS TAX	
04/14/2022	51555	700.20	Illinois Dept Of Rev	O & M/District	Building- IL State Withholding	
04/14/2022	51555	779.82	Illinois Dept Of Rev	TRANSPORTATION/Distr ict	Transportation - IL State With	21,614.21

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51556	3,312.34	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	126.91	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	45.70	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	2,465.87	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	393.39	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	8.23	Teacher's Health Ins	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/14/2022	51556	8.24	Teacher's Health Ins	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/14/2022	51556	528.63	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	11.07	Teacher's Health Ins	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/14/2022	51556	11.07	Teacher's Health Ins	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/14/2022	51556	94.48	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51556	34.03	Teacher's Health Ins	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	7,039.96
04/14/2022	51557	33,123.57	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	1,269.00	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	456.98	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	2,134.64	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	1,165.92	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	5,286.12	Teachers Retirement	EDUCATION/District/E	EDUCATION Employee Deductions	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51557	110.67	Teachers Retirement	mployee Deductions O & M/District/Employee Deductions	Building-Insurance Withholding	
04/14/2022	51557	110.67	Teachers Retirement	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/14/2022	51557	340.65	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	7.13	Teachers Retirement	O & M/District/Employee Deductions	Building-Insurance Withholding	
04/14/2022	51557	7.13	Teachers Retirement	TRANSPORTATION/Distr ict/Employee Deductions	Transportation-Insurance With	
04/14/2022	51557	522.46	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	81.77	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	
04/14/2022	51557	29.45	Teachers Retirement	EDUCATION/District/E mployee Deductions	EDUCATION Employee Deductions	44,646.16
04/14/2022	51558	-10.26	United States Treasu	EDUCATION/District	EDUCATION FICA	
04/14/2022	51558	0.00	United States Treasu	EDUCATION/District/F ederal Tax Withheld	EDUCATION FED W/H TAX	
04/14/2022	51558	-2.40	United States Treasu	EDUCATION/District	EDUCATION Medicare Withheld	
04/14/2022	51558	-10.26	United States Treasu	SOCIAL SECURITY/MEDICARE/Di strict	SS/Medicare - FICA Withholding	
04/14/2022	51558	-2.40	United States Treasu	SOCIAL SECURITY/MEDICARE/Di strict	SS/Medicare-Medicare Withheld	
04/14/2022	51558	4,039.08	United States Treasu	EDUCATION/District	EDUCATION FICA	
04/14/2022	51558	895.28	United States Treasu	O & M/District	Building - FICA Withholding	
04/14/2022	51558	1,098.99	United States Treasu	TRANSPORTATION/Distr ict		
04/14/2022	51558	1,413.00	United States Treasu	EDUCATION/District/F ederal Tax Withheld	EDUCATION FED W/H TAX	
04/14/2022	51558	70.00	United States Treasu	TRANSPORTATION/Distr ict/Federal Tax	Transportation-Federal Withhold	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
				Withheld		
04/14/2022	51558	50.00	United States Treasu	EDUCATION/District/Federal Tax Withheld	EDUCATION FED W/H TAX	
04/14/2022	51558	37,530.45	United States Treasu	EDUCATION/District/Federal Tax Withheld	EDUCATION FED W/H TAX	
04/14/2022	51558	1,224.70	United States Treasu	O & M/District/Federal Tax Withheld	Building - Federal Withholding	
04/14/2022	51558	781.30	United States Treasu	TRANSPORTATION/District/Federal Tax Withheld	Transportation-Federal Withhold	
04/14/2022	51558	7,123.13	United States Treasu	EDUCATION/District	EDUCATION Medicare Withiheld	
04/14/2022	51558	225.60	United States Treasu	O & M/District	Building- Medicare Withholding	
04/14/2022	51558	273.22	United States Treasu	TRANSPORTATION/District	Transportation-Medicare With	
04/14/2022	51558	6,033.35	United States Treasu	SOCIAL SECURITY/MEDICARE/District	SS/Medicare - FICA Withholding	
04/14/2022	51558	7,621.95	United States Treasu	SOCIAL SECURITY/MEDICARE/District	SS/Medicare-Medicare Withheld	68,354.73
04/14/2022	51559	92.00	Voya Institutional T	EDUCATION/District	EDUCATION ANNUITY	
04/14/2022	51559	1,589.00	Voya Institutional T	EDUCATION/District	EDUCATION ANNUITY	1,681.00
04/14/2022	51560	802.11	Wisconsin Dept Of Re	EDUCATION/District	EDUCATION WISC ST TAX	
04/14/2022	51560	22.90	Wisconsin Dept Of Re	TRANSPORTATION/District	Transportation -WI State With	825.01
04/14/2022	51561	115.00	Accurate Biometrics	EDUCATION/District/BOARD OF EDUCATION SERVICES/PROFESSIONAL AND TECHNICAL SER	Board--- Purch Svc	115.00
04/14/2022	51562	2,072.00	All-Ways Transportat	TRANSPORTATION/SEDOL /SpecED/PUPIL TRANSPORTATION SERVICES/PUPIL TRANSPORTATION	Trans--- SPED P/S Off Campus	
04/14/2022	51562	906.00	All-Ways Transportat	TRANSPORTATION/SEDOL /SpecED/PUPIL TRANSPORTATION SERVICES/PUPIL	Trans--- SPED P/S Off Campus	2,978.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51563	75.60	Alpha Baking Co, Inc	TRANSPORTATION EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51563	83.16	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51563	75.60	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51563	138.00	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51563	83.16	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51563	151.80	Alpha Baking Co, Inc	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	607.32
04/14/2022	51564	3,953.20	Amazon	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/SUPPLIES	Asst. Supt--- Supp/Mat	
04/14/2022	51564	321.22	Amazon	EDUCATION/District/S PECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	
04/14/2022	51564	57.26	Amazon	EDUCATION/District/D ATA PROCESSING SERVICES/SUPPLIES	Tech--- Supp/Mat	
04/14/2022	51564	125.27	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	
04/14/2022	51564	136.89	Amazon	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS-- Supp/Mat	
04/14/2022	51564	2,643.72	Amazon	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/SUPPLIES	Supt-- Supp/Mat	
04/14/2022	51564	19.18	Amazon	O &	Dist-- COVID Pur/Svc	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51564	127.96	Amazon	M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Trans--- Purchase Services	
04/14/2022	51564	-30.14	Amazon	TRANSPORTATION SERVICES/PROFESSIONAL AND TECHNICAL SER	Elem--- Art Supp/Mat	
04/14/2022	51564	-95.13	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	
04/14/2022	51564	2,992.00	Amazon	EDUCATION/MIDDLE/MIDDLE-JUNIOR HIGH/SUPPLIES	MS--- Science Supp/Mat	
04/14/2022	51564	51.54	Amazon	EDUCATION/District/SPECIAL	SPED--- Supp/Mat	
04/14/2022	51564	94.81	Amazon	EDUCATION/SUPPLIES	Elem-- Academic Enrch Supp/Mat	
04/14/2022	51564	449.97	Amazon	EDUCATION/ELEMENTARY /Interscholastic Programs/SUPPLIES	Pri-- Supp/Mat	
04/14/2022	51564	99.79	Amazon	EDUCATION/PRIMARY/EL	EMENTARY/SUPPLIES	
04/14/2022	51564	681.09	Amazon	EDUCATION/MIDDLE/IMP	MS-- Impr of Inst. Supp/Mat	
04/14/2022	51564	-197.66	Amazon	ROVEMENT OF INSTRUCTION SER/SUPPLIES	Asst. Supt--- Supp/Mat	
04/14/2022	51564	-12.39	Amazon	EDUCATION/District/O	FFICE OF THE SUPERINTENDENT S/SUPPLIES	
04/14/2022	51564	-209.44	Amazon	EDUCATION/MIDDLE/EDUCATIONAL MEDIA SERVICES/SUPPLIES	MS--- Library Books	
04/14/2022	51564	-209.44	Amazon	EDUCATION/District/D	Tech--- Supp/Mat	
				ATA PROCESSING		

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51564	-20.95	Amazon	SERVICES/SUPPLIES EDUCATION/ELEMENTARY /Interscholastic Programs/SUPPLIES	Elem-- Academic Enrch Supp/Mat	11,188.19
04/14/2022	51565	233.43	Biancalana, Venette	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	233.43
04/14/2022	51566	2,640.00	Cengage Learning Dis	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/Workbooks	MS--- Math Workbooks	2,640.00
04/14/2022	51567	1,100.00	Coletto, Jessica	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	1,100.00
04/14/2022	51568	1,955.00	Comprehensive Psycho	EDUCATION/District/P SYCHOLOGICAL SERVICES/PROFESSIONA L AND TECHNICAL SER	SPED--- Psych Testing	1,955.00
04/14/2022	51569	5,193.54	Connection's Day Sch	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/14/2022	51569	5,193.54	Connection's Day Sch	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/14/2022	51569	5,193.54	Connection's Day Sch	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/14/2022	51569	5,482.07	Connection's Day Sch	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private	SPED--- Private School Tuition	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51569	5,482.07	Connection's Day Sch	Tuition EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/14/2022	51569	5,482.07	Connection's Day Sch	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	32,026.83
04/14/2022	51570	4,948.20	Connection's Academy	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	
04/14/2022	51570	6,264.36	Connection's Academy	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	11,212.56
04/14/2022	51571	93.00	Cozzini Bros., Inc.,	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	93.00
04/14/2022	51572	27.60	Daily Herald/Paddock	EDUCATION/District/B OARD OF EDUCATION SERVICES/COMMUNICATI ON	Board-- Communication	
04/14/2022	51572	40.25	Daily Herald/Paddock	EDUCATION/District/B OARD OF EDUCATION SERVICES/COMMUNICATI ON	Board-- Communication	67.85
04/14/2022	51573	200.00	Dee, Noah	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/PROFESSIONAL	MS--- Chorus Pur Svc	200.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51574	255.00	Elite Door Service L	AND TECHNICAL SER O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	255.00
04/14/2022	51575	14,371.00	Emeric Facility Serv	O & M/District/CARE AND UPKEEP OF BUILDING SE/CLEANING SERVICES	Cleaning Service	14,371.00
04/14/2022	51576	2,505.92	Fox Lake School Dist	TRANSPORTATION/SEDOL /SpecED/PUPIL TRANSPORTATION SERVICES/PUPIL TRANSPORTATION	Trans--- SPED P/S Off Campus	2,505.92
04/14/2022	51577	3,305.02	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51577	168.83	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/14/2022	51577	2,432.05	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51577	168.80	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/14/2022	51577	1,472.87	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51577	168.94	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/14/2022	51577	2,945.37	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/14/2022	51577	168.79	Gordon Food Service	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	4,011.83	Gordon Food Service	EDUCATION/District/F	FoodSvc--- Food Purch. (Prgrm)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	175.45	Gordon Food Service	EDUCATION/District/F	FoodSvc--- S/M (Program)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	3,718.77	Gordon Food Service	EDUCATION/District/F	FoodSvc--- Food Purch. (Prgrm)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	168.72	Gordon Food Service	EDUCATION/District/F	FoodSvc--- S/M (Program)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	2,449.77	Gordon Food Service	EDUCATION/District/F	FoodSvc--- Food Purch. (Prgrm)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	168.90	Gordon Food Service	EDUCATION/District/F	FoodSvc--- S/M (Program)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	3,440.94	Gordon Food Service	EDUCATION/District/F	FoodSvc--- Food Purch. (Prgrm)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	450.21	Gordon Food Service	EDUCATION/District/F	FoodSvc--- S/M (Program)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	3,017.23	Gordon Food Service	EDUCATION/District/F	FoodSvc--- Food Purch. (Prgrm)	
				OOD SERVICES/SUPPLIES		
04/14/2022	51577	191.91	Gordon Food Service	EDUCATION/District/F	FoodSvc--- S/M (Program)	28,624.40
				OOD SERVICES/SUPPLIES		
04/14/2022	51578	1,564.00	Granite Telecommunic	O & M/District/CARE	Phone Services (AT&T)	1,564.00
				AND UPKEEP OF BUILDING SE/At&t		
04/14/2022	51579	112.50	Historical Perspecti	EDUCATION/ELEMENTARY	Elem-- Impr of Inst. Supp/Mat	
				/IMPROVEMENT OF INSTRUCTION SER/SUPPLIES		

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51579	112.50	Historical Perspecti	EDUCATION/PRIMARY/IMPROVEMENT OF INSTRUCTION SER/SUPPLIES	Pri-- Impr of Inst. Supp/Mat	
04/14/2022	51579	225.00	Historical Perspecti	EDUCATION/PRIMARY/IMPROVEMENT OF INSTRUCTION SER/SUPPLIES	Pri-- Impr of Inst. Supp/Mat	450.00
04/14/2022	51580	3,253.99	Hodges, Loizzi, Eise	EDUCATION/District/BOARD OF EDUCATION SERVICES/LEGAL SERVICES	Board-- Legal Services	3,253.99
04/14/2022	51581	79.79	Howard, Amy	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS-- Supp/Mat	79.79
04/14/2022	51582	49.00	Illinois ASCD	EDUCATION/District/DIRECTION OF CENTRAL SUPPORT S/DUES & FEES	Dir of Curr/Inst Dues/Fees	49.00
04/14/2022	51583	1,519.00	Illinois MTSS Networ	EDUCATION/District/IMPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	IDEA-- Impr of Inst	
04/14/2022	51583	759.50	Illinois MTSS Networ	EDUCATION/District/IMPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	IDEA-- Impr of Inst	2,278.50
04/14/2022	51584	1,056.00	Integrated Systems C	EDUCATION/District/OPERATIONS SERVICES/PROFESSIONAL AND TECHNICAL SER	Tech--- Purch Svc	1,056.00
04/14/2022	51585	5,390.00	Jessica M. Oladapo	EDUCATION/District/IMPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	ESSERIII-- DEI prof. dev	5,390.00
04/14/2022	51586	100.00	Kellmann, Michelle	EDUCATION/PRIMARY/EL	Pri-- Supp/Mat	100.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51587	16.50	Kent Adhesive Produc	EMENTARY/SUPPLIES EDUCATION/MIDDLE/EDU CATIONAL MEDIA	MS--- Library Supp/Mat	16.50
04/14/2022	51588	2,125.00	Lake County Educatio	SERVICES/SUPPLIES EDUCATION/District/I MPROVEMENT OF INSTRUCTION	Impr of Inst-- Lake Co Ed. Svc	2,125.00
04/14/2022	51589	400.00	Lake County Superint	SER/PROFESSIONAL AND TECHNICAL SER EDUCATION/District/I	Impr. of Instr--- Admin	400.00
04/14/2022	51590	1,030.04	Lake County Dept of	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING	Elem--- Water/Sewer Services	
04/14/2022	51590	1,030.04	Lake County Dept of	SE/WATER/SEWER SERVICES O & M/PRIMARY/CARE AND UPKEEP OF BUILDING	Pri--- Water/Sewer Services	
04/14/2022	51590	1,217.32	Lake County Dept of	SE/WATER/SEWER SERVICES O & M/MIDDLE/CARE AND UPKEEP OF BUILDING	MS--- Water/Sewer Services	3,277.40
04/14/2022	51591	227.70	Lakeshore Learning C	EDUCATION/District/S PECIAL ED PROGRAMS PRE-K/SUPPLIES	SPED--- PreK Supp/Mat	227.70
04/14/2022	51592	110.00	McHenry Specialties	EDUCATION/District/B OARD OF EDUCATION SERVICES/SUPPLIES	Board-- staff gifts	110.00
04/14/2022	51593	46.99	Menards	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING	MS--- Maintenance Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51593	26.56	Menards	SE/SUPPLIES O & M/District/CARE AND UPKEEP OF BUILDING	Dist--- Custodial Supp/Mat	
04/14/2022	51593	26.61	Menards	SE/SUPPLIES TRANSPORTATION/Distr ict/PUPIL	Trans--- Supp/Mat	
04/14/2022	51593	107.03	Menards	TRANSPORTATION SERVICES/SUPPLIES O & M/District/CARE AND UPKEEP OF BUILDING	Dist--- Custodial Supp/Mat	
04/14/2022	51593	60.77	Menards	SE/SUPPLIES TRANSPORTATION/Distr ict/PUPIL	Trans--- Supp/Mat	
04/14/2022	51593	25.98	Menards	TRANSPORTATION SERVICES/SUPPLIES O & M/PRIMARY/CARE AND UPKEEP OF BUILDING	Pri--- Maintenance Supp/Mat	
04/14/2022	51593	399.99	Menards	SE/SUPPLIES EDUCATION/PRIMARY/EL EMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/14/2022	51593	84.65	Menards	O & M/District/CARE AND UPKEEP OF BUILDING	Dist--- Maintenance Supp/Mat	
04/14/2022	51593	11.21	Menards	SE/SUPPLIES EDUCATION/District/D ATA PROCESSING	Tech--- Supp/Mat	
04/14/2022	51593	63.71	Menards	SERVICES/SUPPLIES O & M/PRIMARY/CARE AND UPKEEP OF BUILDING	Pri--- Custodial Supp/Mat	
04/14/2022	51593	53.38	Menards	SE/SUPPLIES TRANSPORTATION/Distr ict/PUPIL	Trans--- Supp/Mat	
04/14/2022	51593	18.28	Menards	TRANSPORTATION SERVICES/SUPPLIES O & M/District/CARE	Dist--- Maintenance Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51593	16.83	Menards	AND UPKEEP OF BUILDING SE/SUPPLIES O & M/MIDDLE/CARE	MS--- Maintenance Supp/Mat	
04/14/2022	51593	29.96	Menards	AND UPKEEP OF BUILDING SE/SUPPLIES EDUCATION/District/D	Tech--- Supp/Mat	971.95
04/14/2022	51594	4,507.47	Mitel	ATA PROCESSING SERVICES/SUPPLIES O & M/District/CARE	Phone Services (AT&T)	4,507.47
04/14/2022	51595	11.29	Napa Auto Supply Fox	AND UPKEEP OF BUILDING SE/At&t TRANSPORTATION/Distr	Trans--- Supp/Mat	11.29
04/14/2022	51596	652.60	NCC - Peterson Produ	ict/PUPIL TRANSPORTATION SERVICES/SUPPLIES O & M/MIDDLE/CARE	MS--- Custodial Supp/Mat	
04/14/2022	51596	16.22	NCC - Peterson Produ	AND UPKEEP OF BUILDING SE/SUPPLIES O &	Elem--- Custodial Supp/Mat	
04/14/2022	51596	16.21	NCC - Peterson Produ	M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES O & M/PRIMARY/CARE	Pri--- Custodial Supp/Mat	685.03
04/14/2022	51597	3,709.51	Nicor Gas	AND UPKEEP OF BUILDING SE/NATURAL GAS O & M/MIDDLE/CARE	MS--- Natural Gas	
04/14/2022	51597	2,791.56	Nicor Gas	AND UPKEEP OF BUILDING SE/NATURAL GAS O & M/PRIMARY/CARE	Pri--- Natural Gas	
04/14/2022	51597	1,975.07	Nicor Gas	AND UPKEEP OF BUILDING SE/NATURAL GAS O &	Elem--- Natural Gas	8,476.14

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51598	1,325.00	Nierman Landscape &	M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/NATURAL GAS	O & M/District/CARE Grounds Upkeep Service	1,325.00
04/14/2022	51599	475.00	Olney, Erin	SER/PROFESSIONAL AND TECHNICAL SER	EDUCATION/District/E Distr-- Tuition Reimb.	475.00
04/14/2022	51600	459.00	Prostka, Jennifer	EDUCATION/District/E	Distr-- Tuition Reimb.	459.00
04/14/2022	51601	52.80	Quinlan & Fabish Mus	EDUCATION/MIDDLE/MID DLE-JUNIOR	MS--- Band Supp/Mat	52.80
04/14/2022	51602	100.00	Raney Day Services	EDUCATION/District/D ATA PROCESSING	Tech--- Suppt Svc (Raney)	100.00
04/14/2022	51603	241.20	School Specialty	EDUCATION/MIDDLE/MID DLE-JUNIOR	MS-- Supp/Mat	241.20
04/14/2022	51604	500.00	SEDOL	EDUCATION/SEDOL/Spec ED/PAYMENTS FOR SPECIAL	SPED--- SEDOL Itenerant	500.00
04/14/2022	51605	191.25	Sterbenz, Alexis	EDUCATION/District/R EGULAR	Dist--- Convenience Acct S/M	191.25
04/14/2022	51606	99.00	Streamwood Behaviora	EDUCATION/District/E LEMENTARY/PROFESSIONAL AND TECHNICAL	Distr-- Health Pur Svc	99.00
04/14/2022	51607	1,100.00	Stump, Alison	EDUCATION/District/E	Distr-- Tuition Reimb.	1,100.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/14/2022	51608	540.00	Techstar America Cor	LELEMENTARY/TUITION REIMBURSEMENT EDUCATION/District/M IDDLE-JUNIOR	Distr-- Copy Supp/Mat	540.00
04/14/2022	51609	316.00	Thomson Reuters-West	HIGH/Copy Supplies EDUCATION/District/B OARD OF EDUCATION SERVICES/PROFESSIONA	Board--- Residency Purch Svc	316.00
04/14/2022	51610	4,375.00	Topline Transportati	L AND TECHNICAL SER TRANSPORTATION/SEDOL TRANSPORTATION SERVICES/PUPIL	Trans--- SPED P/S Off Campus	4,375.00
04/14/2022	51611	141.43	VEX Robotics Inc	TRANSPORTATION EDUCATION/MIDDLE/MID DLE-JUNIOR	MS--- STEM Supp/Mat	141.43
04/14/2022	51612	150.00	Wahls, Anne	HIGH/SUPPLIES EDUCATION/MIDDLE/MID DLE-JUNIOR	MS--- Spanish Workbooks	150.00
04/21/2022	51613	190,050.00	22Vets LLC	HIGH/Workbooks CAPITAL PROJECTS/District/FA CILITIES ACQUISITION AND CON/Equipment not capitalized	E-Rate Tech Purchase (Grant)	
04/21/2022	51613	32,736.00	22Vets LLC	EDUCATION/District/D ATA PROCESSING SERVICES/SUPPLIES	Tech-- Laptop bags	
04/21/2022	51613	454,300.00	22Vets LLC	CAPITAL PROJECTS/District/FA CILITIES ACQUISITION AND CON/Equipment not capitalized	E-Rate Tech Purchase (Grant)	677,086.00
04/21/2022	51614	246.99	Amazon	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING	Elem--- Custodial Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51614	90.49	Amazon	SE/SUPPLIES EDUCATION/District/D ATA PROCESSING	Tech--- Supp/Mat	
04/21/2022	51614	61.88	Amazon	SERVICES/SUPPLIES EDUCATION/PRIMARY/EL EMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/21/2022	51614	5.36	Amazon	EDUCATION/District/R EGULAR	Dist--- Convenience Acct S/M	
04/21/2022	51614	86.69	Amazon	PROGRAMS/SUPPLIES O & M/PRIMARY/CARE AND UPKEEP OF BUILDING	Pri--- Maintenance Supp/Mat	
04/21/2022	51614	173.38	Amazon	SE/SUPPLIES O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING	Elem--- Maintenance Supp/Mat	
04/21/2022	51614	13.99	Amazon	SE/SUPPLIES EDUCATION/District/S PECIAL	SPED--- Supp/Mat	
04/21/2022	51614	29.65	Amazon	EDUCATION/SUPPLIES EDUCATION/MIDDLE/MID DLE-JUNIOR	MS-- Supp/Mat	
04/21/2022	51614	222.22	Amazon	HIGH/SUPPLIES EDUCATION/MIDDLE/IMP ROVEMENT OF INSTRUCTION	MS-- Impr of Inst. Supp/Mat	
04/21/2022	51614	65.96	Amazon	SER/SUPPLIES EDUCATION/MIDDLE/EDU CATIONAL MEDIA	MS--- Library Supp/Mat	
04/21/2022	51614	21.24	Amazon	SERVICES/SUPPLIES EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	
04/21/2022	51614	190.93	Amazon	EDUCATION/District/S PECIAL	SPED--- Supp/Mat	
04/21/2022	51614	199.99	Amazon	EDUCATION/SUPPLIES EDUCATION/District/O FFICE OF THE SUPERINTENDENT	Supt-- Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51614	-44.58	Amazon	S/SUPPLIES EDUCATION/District/D ATA PROCESSING	Tech--- Supp/Mat	1,364.19
04/21/2022	51615	1,100.00	Biancalana, Venette	SERVICES/SUPPLIES EDUCATION/District/E LEMENTARY/TUITION	Distr-- Tuition Reimb.	1,100.00
04/21/2022	51616	2,340.00	Chain O Lakes Transp	REIMBURSEMENT TRANSPORTATION/SEDOL /SpecED/PUPIL	Trans--- SPED P/S Off Campus	2,340.00
04/21/2022	51617	840.00	Community Mechanical	TRANSPORTATION SERVICES/PUPIL TRANSPORTATION	MS--- O&M Repairs and Maint	
04/21/2022	51617	410.00	Community Mechanical	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	
04/21/2022	51617	420.00	Community Mechanical	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	
04/21/2022	51617	625.00	Community Mechanical	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Pri--- O&M Repair & Maint	
04/21/2022	51617	3,128.00	Community Mechanical	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Pri--- O&M Repair & Maint	5,423.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51618	135.89	Demco	EDUCATION/MIDDLE/EDUCATIONAL MEDIA SERVICES/SUPPLIES	MS--- Library Supp/Mat	135.89
04/21/2022	51619	80.27	DiMaggio, Nicole	EDUCATION/PRIMARY/Interscholastic Programs/SUPPLIES	Pri-- Academic Enrch Supp/Mat	80.27
04/21/2022	51620	700.00	Dyopath	EDUCATION/District/FISCAL SERVICES/PROFESSIONAL AND TECHNICAL SER	Distr-- Bus P/S (SinglePath)	700.00
04/21/2022	51621	287.00	ED Clark Photography	EDUCATION/District/R PROGRAMS/SUPPLIES	Dist--- Convenience Acct S/M	287.00
04/21/2022	51622	171.50	Engler Callaway Baas	EDUCATION/District/IDEA IMPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	IDEA-- Impr of Inst	171.50
04/21/2022	51623	50.00	Galena Bible Church	EDUCATION/District/BOARD OF EDUCATION SERVICES/SUPPLIES	Board--- Flowers/Brvmnt	50.00
04/21/2022	51624	5,750.00	Grade A Transportati	TRANSPORTATION/SEDOL /SpecED/PUPIL TRANSPORTATION SERVICES/PUPIL TRANSPORTATION	Trans--- SPED P/S Off Campus	5,750.00
04/21/2022	51625	10,817.26	Grant Township Highw	TRANSPORTATION/District/PUPIL TRANSPORTATION SERVICES/GASOLINE	Trans--- Fuel	10,817.26
04/21/2022	51626	508.50	Highlights Group Sal	EDUCATION/District/DIRECTION OF CENTRAL SUPPORT S/SUPPLIES	Dir of Curr/Inst Sup/Mat	508.50
04/21/2022	51627	1,100.00	Hoadley, Renee	EDUCATION/District/ELEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	1,100.00
04/21/2022	51628	99.00	Hubbard, Kerry	EDUCATION/PRIMARY/ELEMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/21/2022	51628	8.75	Hubbard, Kerry	EDUCATION/PRIMARY/Interscholastic Programs/SUPPLIES	Pri-- Academic Enrch Supp/Mat	107.75

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
				terscholastic Programs/SUPPLIES		
04/21/2022	51629	490.45	Huemann Water Condit	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	
04/21/2022	51629	423.95	Huemann Water Condit	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	
04/21/2022	51629	357.45	Huemann Water Condit	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	1,271.85
04/21/2022	51630	28.43	Kully Supply	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Maintenance Supp/Mat	
04/21/2022	51630	28.43	Kully Supply	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Maintenance Supp/Mat	56.86
04/21/2022	51631	3,250.00	Lake Villa Troop 188	O & M/District/CARE AND UPKEEP OF GROUNDS SER/SUPPLIES	Dist--- Grounds Supp/Mat	3,250.00
04/21/2022	51632	26.70	Language Line Servic	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/PROFESSIONAL AND TECHNICAL SER	MS--- Pur Svc	26.70
04/21/2022	51633	475.00	Lucas, Dawn	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	475.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51634	50.00	Manor Home	EDUCATION/District/B OARD OF EDUCATION SERVICES/SUPPLIES	Board--- Flowers/Brvmnt	50.00
04/21/2022	51635	1,268.95	Martin-Upton, Eileen	EDUCATION/District/H EALTH SERVICES/PROFESSIONA L AND TECHNICAL SER	SPED-- OT/PT/Health Pur Svc	1,268.95
04/21/2022	51636	0.00	McDonough, Amanda Ma	EDUCATION/District/I MPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	Impr. of Instr--- Staff	
04/21/2022	51636	319.00	McDonough, Amanda Ma	EDUCATION/District	Check Request Generic Code	319.00
04/21/2022	51637	1,448.00	NCC - Peterson Produ	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/SUPPLIES	Trans--- COVID Supp(Mat)	
04/21/2022	51637	2,000.00	NCC - Peterson Produ	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/SUPPLIES	Trans--- COVID Supp(Mat)	
04/21/2022	51637	44.56	NCC - Peterson Produ	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/21/2022	51637	1,624.94	NCC - Peterson Produ	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- COVID Supp/Mat	
04/21/2022	51637	2,087.05	NCC - Peterson Produ	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Custodial Supp/Mat	7,204.55
04/21/2022	51638	15.00	NSSEO	EDUCATION/District/I MPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	IDEA-- Impr of Inst	15.00
04/21/2022	51639	575.85	PMA Leasing, INC	EDUCATION/District/C	Dist-- Copy Machine Lease	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51639	547.00	PMA Leasing, INC	ARE AND UPKEEP OF EQUIPMENT S/RENTALS EDUCATION/District/C	Dist-- Copy Machine Lease	
04/21/2022	51639	1,865.00	PMA Leasing, INC	ARE AND UPKEEP OF EQUIPMENT S/RENTALS EDUCATION/District/C	Dist-- Copy Machine Lease	
04/21/2022	51639	865.00	PMA Leasing, INC	ARE AND UPKEEP OF EQUIPMENT S/RENTALS EDUCATION/District/C	Dist-- Copy Machine Lease	
04/21/2022	51639	1,698.41	PMA Leasing, INC	ARE AND UPKEEP OF EQUIPMENT S/RENTALS EDUCATION/District/C	Dist-- Copy Machine Lease	
04/21/2022	51639	700.00	PMA Leasing, INC	ARE AND UPKEEP OF EQUIPMENT S/RENTALS EDUCATION/District/C	Dist-- Copy Machine Lease	6,251.26
04/21/2022	51640	178.11	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/Copy Paper	Elem-- Copy Paper	
04/21/2022	51640	8.09	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	
04/21/2022	51640	99.04	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/Copy Paper	Elem-- Copy Paper	
04/21/2022	51640	-91.03	Quill Corp	EDUCATION/ELEMENTARY /ELEMENTARY/Copy Paper	Elem-- Copy Paper	194.21
04/21/2022	51641	45.00	Quinlan & Fabish Mus	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Band Supp/Mat	
04/21/2022	51641	26.98	Quinlan & Fabish Mus	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Band Supp/Mat	71.98
04/21/2022	51642	3,770.83	Rabine Mechanical	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51642	240.00	Rabine Mechanical	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Pri--- O&M Repair & Maint	
04/21/2022	51642	375.00	Rabine Mechanical	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	MS--- O&M Repairs and Maint	4,385.83
04/21/2022	51643	41,093.51	SEDOL	EDUCATION/SEDOL/Spec ED/TuitionOtherDistricts/Private Tuition	SPED--- SEDOL Tuition	41,093.51
04/21/2022	51644	78.00	Smithereen Pest Mana	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist--- Pest Control Services	
04/21/2022	51644	60.00	Smithereen Pest Mana	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist--- Pest Control Services	
04/21/2022	51644	60.00	Smithereen Pest Mana	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist--- Pest Control Services	198.00
04/21/2022	51645	634.52	Smith, Jennifer	TRANSPORTATION/District/PUPIL TRANSPORTATION SERVICES/TRAVEL	Trans- Travel Reimburse- SPED	634.52
04/21/2022	51646	11,257.50	Speech Path Speciali	EDUCATION/District/P SYCHOLOGICAL SERVICES/PROFESSIONAL AND TECHNICAL SER	SPED--- Psych Pur Svc	11,257.50
04/21/2022	51647	335.00	Swiatkowski, Sara	EDUCATION/MIDDLE/Interscholastic Programs/DUES &	VB--- Dues & Fees	335.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/21/2022	51648	428.40	Waukegan Safe And Lo	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Maintenance Supp/Mat	
04/21/2022	51648	22.50	Waukegan Safe And Lo	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Maintenance Supp/Mat	450.90
04/21/2022	51649	108.00	Wex Health, Inc	EDUCATION/District/BOARD OF EDUCATION SERVICES/DUES & FEES	Board--Dues/Fee RevTrck & Bank	108.00
04/29/2022	51650	329.70	Amazon	TRANSPORTATION/District/PUPIL TRANSPORTATION SERVICES/PROFESSIONAL AND TECHNICAL SER	Trans--- Purchase Services	
04/29/2022	51650	102.92	Amazon	EDUCATION/ELEMENTARY/ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	
04/29/2022	51650	368.77	Amazon	EDUCATION/PRIMARY/ELEMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/29/2022	51650	39.99	Amazon	EDUCATION/ELEMENTARY/ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	
04/29/2022	51650	62.93	Amazon	EDUCATION/PRIMARY/HEALTH SERVICES/SUPPLIES	Pri-- Nurse Supp/Mat	
04/29/2022	51650	90.48	Amazon	O & M/District/CARE AND UPKEEP OF BUILDING SE/CLEANING SERVICES	Cleaning Service	
04/29/2022	51650	8.99	Amazon	EDUCATION/District/SPECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	
04/29/2022	51650	279.99	Amazon	EDUCATION/PRIMARY/ELEMENTARY/SUPPLIES	Pri-- Supp/Mat	
04/29/2022	51650	188.95	Amazon	EDUCATION/PRIMARY/ELEMENTARY/PROFESSIONAL	Pri--- Pur Svc	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51650	51.96	Amazon	L AND TECHNICAL SER EDUCATION/ELEMENTARY /Principals/SUPPLIES	Elem-- Principal Supp/Mat	
04/29/2022	51650	311.66	Amazon	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/PROFESSIONA	Trans--- Purchase Services	
04/29/2022	51650	40.12	Amazon	L AND TECHNICAL SER EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem-- Supp/Mat	
04/29/2022	51650	167.73	Amazon	EDUCATION/ELEMENTARY /ELEMENTARY/SUPPLIES	Elem--- Art Supp/Mat	2,044.19
04/29/2022	51651	897.00	Apple, Inc	EDUCATION/District/D ATA PROCESSING SERVICES/SUPPLIES	Tech-- COVID sup/mat	897.00
04/29/2022	51652	47.20	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/29/2022	51652	47.20	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/29/2022	51652	47.20	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	
04/29/2022	51652	47.20	Aramark Uniform & Ca	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- S/M (Program)	188.80
04/29/2022	51653	2,356.25	Carroll, Megan	EDUCATION/District/H EALTH SERVICES/PROFESSIONA	SPED-- OT/PT/Health Pur Svc	2,356.25
04/29/2022	51654	1,200.00	Dovich, Alissa	L AND TECHNICAL SER EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	1,200.00
04/29/2022	51655	25.00	Fairfield Material &	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Maintenance Supp/Mat	25.00
04/29/2022	51656	86.28	Glover, Kristen	EDUCATION/District/R	Dist--- Convenience Acct S/M	86.28

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51657	44.19	Gold, Robert	EGULAR PROGRAMS/SUPPLIES EDUCATION/MIDDLE/MID DLE-JUNIOR	MS--- Graduation Supp/Mat	
04/29/2022	51657	7.84	Gold, Robert	HIGH/SUPPLIES EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	
04/29/2022	51657	8.40	Gold, Robert	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	
04/29/2022	51657	257.60	Gold, Robert	EDUCATION/District/I MPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	Impr. of Instr--- Admin	
04/29/2022	51657	8.40	Gold, Robert	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	
04/29/2022	51657	10.08	Gold, Robert	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	
04/29/2022	51657	8.40	Gold, Robert	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	
04/29/2022	51657	10.08	Gold, Robert	EDUCATION/District/O FFICE OF THE SUPERINTENDENT S/TRAVEL	Supt---Travel	354.99
04/29/2022	51658	2,000.00	Gopher	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- PE Supp/Mat	
04/29/2022	51658	3,526.70	Gopher	EDUCATION/District/R EGULAR	Dist--- Convenience Acct S/M	5,526.70

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51659	6,625.00	GR General Contracti	PROGRAMS/SUPPLIES CAPITAL PROJECTS/District/CA RE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Maint Shed Repair (2022)	6,625.00
04/29/2022	51660	163.97	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF GROUNDS SER/SUPPLIES	Dist--- Grounds Supp/Mat	
04/29/2022	51660	218.93	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Maintenance Supp/Mat	
04/29/2022	51660	201.79	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/29/2022	51660	300.00	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Dist--- O&M Repairs and Maint	
04/29/2022	51660	42.98	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/29/2022	51660	100.00	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Dist--- O&M Repairs and Maint	
04/29/2022	51660	61.00	Home Depot Credit Se	O & M/District/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Dist--- O&M Repairs and Maint	
04/29/2022	51660	288.80	Home Depot Credit Se	O & M/District/CARE	Dist--- O&M Repairs and Maint	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51660	328.60	Home Depot Credit Se	AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	O & M/District/CARE Dist--- Maintenance Supp/Mat	1,706.07
04/29/2022	51661	818.33	Hudson Energy Servic	AND UPKEEP OF BUILDING SE/SUPPLIES	O & M/District/CARE Energy Electricity	
04/29/2022	51661	1,850.68	Hudson Energy Servic	AND UPKEEP OF BUILDING SE/ELECTRICITY	O & M/District/CARE Energy Electricity	2,669.01
04/29/2022	51662	1,460.00	Institute for Learni	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Band Supp/Mat	
04/29/2022	51662	365.00	Institute for Learni	EDUCATION/District/G RANTS/SUPPLIES	ESSER2-- SOAR math	1,825.00
04/29/2022	51663	1,100.00	Jensen, Kimberly	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	1,100.00
04/29/2022	51664	366.25	JW Pepper & Son, Inc	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Choir Supp/Mat	
04/29/2022	51664	89.99	JW Pepper & Son, Inc	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Band Supp/Mat	456.24
04/29/2022	51665	151.58	Knowles, Daniel Fran	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- Band Supp/Mat	151.58
04/29/2022	51666	550.00	Lakeland Septic Serv	AND UPKEEP OF BUILDING SE/SANITATION SERVICES	O & M/District/CARE Sanitation Services	550.00
04/29/2022	51667	6,207.50	Legat Architects	CAPITAL	Arch/Eng Services	6,207.50

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51668	129.00	Menards	PROJECTS/District/ARCHITECTURE AND ENGINEERING S/OTHER PROFESSIONAL AND TECHNIC O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Maintenance Supp/Mat	
04/29/2022	51668	3.56	Menards	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Maintenance Supp/Mat	
04/29/2022	51668	62.82	Menards	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/29/2022	51668	98.28	Menards	O & M/District/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Dist--- Custodial Supp/Mat	
04/29/2022	51668	9.99	Menards	TRANSPORTATION/District/PUPIL TRANSPORTATION SERVICES/SUPPLIES	Trans--- Supp/Mat	
04/29/2022	51668	19.97	Menards	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	MS--- Maintenance Supp/Mat	
04/29/2022	51668	10.21	Menards	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Pri--- Maintenance Supp/Mat	
04/29/2022	51668	45.95	Menards	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Maintenance Supp/Mat	

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51668	159.36	Menards	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Elem--- Maintenance Supp/Mat	
04/29/2022	51668	50.84	Menards	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/SUPPLIES	Pri--- Maintenance Supp/Mat	589.98
04/29/2022	51669	25.40	Mobus, Jennifer Nico	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS-- Supp/Mat	25.40
04/29/2022	51670	4,778.70	Nierman Landscape &	O & M/District/CARE AND UPKEEP OF GROUNDS SER/PROFESSIONAL AND TECHNICAL SER	Grounds Upkeep Service	4,778.70
04/29/2022	51671	4,595.31	Onyx Asset Services	O & M/District/CARE AND UPKEEP OF BUILDING SE/ELECTRICITY	Energy Electricity	4,595.31
04/29/2022	51672	340.00	PAHCS II/Northwester	TRANSPORTATION/Distr ict/PUPIL TRANSPORTATION SERVICES/OTHER PURCHASED SERVICES	Trans--- Random Drug Testing	340.00
04/29/2022	51673	57.30	Pearson, Inc	EDUCATION/District/S PECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	57.30
04/29/2022	51674	425.00	Polark, Kelly	EDUCATION/District/E LEMENTARY/TUITION REIMBURSEMENT	Distr-- Tuition Reimb.	425.00
04/29/2022	51675	367.40	Pro-Ed, Inc	EDUCATION/District/S PECIAL EDUCATION/SUPPLIES	SPED--- Supp/Mat	367.40
04/29/2022	51676	767.50	Project Lead the Way	EDUCATION/MIDDLE/MID DLE-JUNIOR HIGH/SUPPLIES	MS--- STEM Supp/Mat	767.50
04/29/2022	51677	100.00	Prostka, Jennifer	EDUCATION/District/R	Dist--- Convenience Acct S/M	100.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51678	14.30	Quinlan & Fabish Mus	EGULAR PROGRAMS/SUPPLIES EDUCATION/MIDDLE/MID DLE-JUNIOR	MS--- Band Supp/Mat	14.30
04/29/2022	51679	705.41	Rabine Mechanical	HIGH/SUPPLIES O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Pri--- O&M Repair & Maint	
04/29/2022	51679	2,332.50	Rabine Mechanical	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/REPAIR AND MAINTENANCE SERVICE	Elem--- O&M Repairs and Maint	3,037.91
04/29/2022	51680	192.24	ReadyRefresh by Nest	O & M/MIDDLE/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	MS--- Water/Sewer Services	
04/29/2022	51680	185.55	ReadyRefresh by Nest	O & M/ELEMENTARY/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	Elem--- Water/Sewer Services	
04/29/2022	51680	204.56	ReadyRefresh by Nest	O & M/PRIMARY/CARE AND UPKEEP OF BUILDING SE/WATER/SEWER SERVICES	Pri--- Water/Sewer Services	582.35
04/29/2022	51681	418.29	Romero, Lisa	EDUCATION/MIDDLE/ELE MENTARY/TRAVEL		418.29
04/29/2022	51682	15,915.00	Schoolwide Inc	EDUCATION/District/I MPROVEMENT OF INSTRUCTION SER/PROFESSIONAL AND TECHNICAL SER	Impr of Inst--- Schoolwide	15,915.00

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	ACCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	TOTAL
04/29/2022	51683	3,003.39	Schuring & Schuring,	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/29/2022	51683	4,204.62	Schuring & Schuring,	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/29/2022	51683	2,696.44	Schuring & Schuring,	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	
04/29/2022	51683	4,182.03	Schuring & Schuring,	EDUCATION/District/F OOD SERVICES/SUPPLIES	FoodSvc--- Food Purch. (Prgrm)	14,086.48
04/29/2022	51684	50.00	Sheriff's Office	O & M/District/OPERATION AND MAINTENANCE OF P/PROFESSIONAL AND TECHNICAL SER	Dist--- O&M Pur Svc	50.00
04/29/2022	51685	7,245.27	Spectrum Center Inc	EDUCATION/Connection Day SC-Palatine/Spec Ed Private Tuition/Private Tuition	SPED--- Private School Tuition	7,245.27
04/29/2022	51686	75.00	Strand, Melissa Lynn	EDUCATION/District/R EGULAR PROGRAMS/SUPPLIES	Dist--- Convenience Acct S/M	75.00
04/29/2022	51687	48.25	Weirich, Juli	EDUCATION/District/S ALES TO PUPILS - LUNCH	FoodSvc--- Lunch/Breakfst Rev	48.25
04/29/2022	51688	96.64	Zeiger, Elyse	EDUCATION/PRIMARY/In terscholastic Programs/SUPPLIES	Pri-- Academic Enrch Supp/Mat	96.64
		1,434,284.50	Totals for checks			

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION	258,284.43	48.25	315,101.42	573,434.10
20	O & M	7,720.75	0.00	106,039.63	113,760.38
40	TRANSPORTATION	11,937.57	0.00	34,108.26	46,045.83
50	SOCIAL SECURITY/MEDICARE	29,596.47	0.00	0.00	29,596.47
51	IMRF	14,265.22	0.00	0.00	14,265.22
60	CAPITAL PROJECTS	0.00	0.00	657,182.50	657,182.50
***	Fund Summary Totals ***	321,804.44	48.25	1,112,431.81	1,434,284.50

***** End of report *****

1:35 PM

05/02/22

Accrual Basis

Big Hollow Student Activity Funds
Balance Sheet
As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
State Bank Activity Bank Acct	
Girls on the Run	49.13
In & Out Account	1,204.76
National Junior Honor Society	3,614.83
Nature Center	2,616.70
Recycling Club	2,676.83
Student Council	7,618.66
Student Council Elementary	970.02
Sunshine Club - Elementary	252.02
Sunshine Club - Primary	1,081.01
State Bank Activity Bank Acct - Other	-1,193.48
Total State Bank Activity Bank Acct	18,890.48
Total Checking/Savings	18,890.48
Total Current Assets	18,890.48
TOTAL ASSETS	18,890.48
LIABILITIES & EQUITY	
Equity	
Retained Earnings	17,382.52
Net Income	1,507.96
Total Equity	18,890.48
TOTAL LIABILITIES & EQUITY	18,890.48

Convenience Fund Report April 2022

Account	Beginning Balance	Debits	Credits	Ending Balance
Prek	1010.66			1010.66
KG	2074.18			2074.18
1st Grade	3569.75	191.25		3378.5
2nd Grade	535.45		7.00	542.45
3rd Grade	2951.01	85.32	1450.00	4315.69
4th Grade	461.52		7.00	468.52
5th Grade	2269.67			2269.67
6th Grade	774.71			774.71
7th Grade	3207.51			3207.51
8th Grade	11111.50			11111.5
Art-P/E	0.00			0
Cheer	945.13			945.13
Computers-P	221.24			221.24
Computers-E	-0.49			-0.49
Concessions-Athletic	2203.95			2203.95
Concessions-PE	7542.96	3526.70		4016.26
Graphics Arts	331.77			331.77
Lets Read to Grow	813.96			813.96
Library-P/E	32.00			32
Library-MS	679.12			679.12
Music-P/E	-39.71			-39.71
Noetic Math	59.50			59.5
PBIS-MS	2564.53			2564.53
PE-P	25.75			25.75
PE-E	-245.98			-245.98
Poms	544.47			544.47
Prime Time	2670.00			2670
Reading P/E	4355.65			4355.65
Respect	665.00			665
Special Ed	33.00			33
Sports Camps	318.00			318
STARS-P	1877.93			1877.93
STARS-E	8215.80	261.28	138.75	8093.27
STEM CLUB	317.28			317.28
Yearbook-M	410.30	287.00		123.3
Yearbook-P/E	757.94			757.94
In & Out Account	8754.71		339.50	9094.21
Total	79066.49	4351.55	1942.25	69610.47

**Big Hollow School District 38
Payroll Summary**

Date	Education	O&M	Transportation	IMRF/SS	Total
8-Apr-22	\$591,829.75	\$17,844.12	\$37,841.31	\$23,925.94	\$671,441.12
25-Apr-22	\$567,983.17	\$17,723.99	\$20,726.95	\$19,948.41	\$626,382.52
<u>Grand Total</u>	\$1,159,812.92	\$35,568.11	\$58,568.26	\$43,874.35	\$1,297,823.64

Board of Education President
Big Hollow School District 38

Date

Board of Education Secretary
Big Hollow School District 38

Date

2022-2023 IESA Registration

[Member Center](#) | [Log Out](#)

Big Hollow Middle School
 26051 W. Nippersink Rd.
 Ingleside, IL 60041
County: Lake
Contact: Ms. Deonna Klobe, AD
Phone: (847) 740-5322
Fax: (847) 740-9021
deonnaklobe@bighollow.us

Board Approval Date: 4/29/2022

Ingleside Big Hollow

Office Use Only

Submitter	Deonna Klobe		
Submitted	4/29/2022 12:12:15 PM		
Date Rcvd.			
Total Rcvd.			
Check No.			
Invoice	<input type="checkbox"/>	School ID	1004
Entry	<input type="checkbox"/>	Update ID	32397

Register for the following activities:

Activity	Subtotal
2022 Boys 1A/2A/3A Cross-Country	\$100.00
2022 Girls 1A/2A/3A Cross-Country	\$100.00
2023 Boys Wrestling	\$65.00
2023 8A/8AA Boys Track	\$70.00
2023 7A/7AA Boys Track	\$70.00
2023 8A/8AA Girls Track	\$70.00
2023 7A/7AA Girls Track	\$70.00
2022-2023 MEMBERSHIP DUES	\$300.00
TOTAL FEES OWED	\$845.00

Checks must be postmarked by June 6, 2022.

PLEASE PRINT TWO COPIES OF THIS PAGE

- Keep one copy for your records
- Mail one copy with your **school check** to the IESA

Mail to: IESA, 1015 Maple Hill Rd., Bloomington, IL 61705
SCHOOL CHECK(S) ONLY – NO PERSONAL CHECKS/PURCHASE ORDERS

NOTE: Your check is cashed using remote deposit (it is scanned and electronically deposited). Please use the following guidelines:

- Computer generated checks are preferred
- Blue or black ink only
- Print clearly
- Do not write over the numbers located across the bottom of the check
- Do not staple or tape
- Postdated checks are not acceptable

WELLNESS POLICY

BELIEF STATEMENT

The Board of Education of Big Hollow School District #38 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle and recognizes the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn. The entire school environment shall be aligned with healthy school goals to positively influence students' beliefs and habits and promote health and wellness, good nutrition and regular physical activity. In addition, school staff shall be encouraged to model healthy eating and physical activity as a valuable part of daily life.

INTENT

The purpose of this policy is to ensure a total school environment that promotes and supports student health and wellness, helps to reduce childhood obesity and meets the requirements of the Child Nutrition and WIC Reauthorization Act of 2004 and the Illinois School Code, including, without limitation, goals for nutrition education, physical activity and other school-based activities designed to promote student wellness; nutrition guidelines for all foods available during the school day; a plan for measuring implementation including designating one of more persons charged with operational responsibility; and involving parents, students, school food service providers, the school board, school administrators, and the public in developing this policy.

RATIONALE

A disturbing number of children are inactive and do not eat well. The result is an alarming 16 percent of children and adolescents are overweight – a threefold increase since 1980. Congress passes the Child Nutrition and WIC Reauthorization Act of 2004 on June 30, 2004. Recognizing the role students can play in health promotion; this law requires local education agencies participating in a program authorized by the National School Lunch Act or the Child Nutrition Act of 1996 to develop a local wellness policy. The objectives of the wellness policy are to improve the school nutrition environment, promote student health and reduce childhood obesity. In addition, Public Act 094-0199 amends the Illinois School Code, requiring the Illinois State Board of Education to establish a state goal that all districts have a wellness policy.

The link between nutrition and learning is well documented. Healthy eating patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. Healthy eating is demonstrably linked to reduce risk for mortality and development of many chronic diseases. Schools and school communities have a responsibility to help students acquire the knowledge and skills necessary to establish and maintain lifelong healthy eating patterns. Well-planned and

well-implemented wellness programs have been shown to positively influence children's health.

Schools also have a responsibility to help students establish and maintain lifelong habits of being physically active. According to the U.S. Surgeon general, regular physical activity is one of the most important things people can do to maintain and improve their physical health, mental health, and overall well-being. Regular physical activity reduces the risk of premature death in general and of heart disease, high blood pressure, colon cancer, and diabetes.

GOALS FOR NUTRITION EDUCATION

Students in kindergarten through grade 8 shall receive nutrition education as part of a sequential program that is coordinated within a comprehensive health education curriculum. The program shall be designed to provide students with the knowledge and skills necessary to adopt healthy eating behaviors and aimed at influencing students' knowledge, attitudes, and eating habits. Special emphasis shall be placed on nutrition education in kindergarten through primary grades as eating habits are established at a young age. The curriculum shall be consistent with and incorporate relevant Illinois Learning Standards.

To maximize classroom time and to achieve positive changes in students' eating behaviors, nutrition education shall be integrated into the standards-based lesson plans of other school subjects like math, science, language arts, physical education, health, family, and social sciences.

To achieve positive changes in students' eating behaviors, it is recommended that a minimum of fifty contact hours of nutrition education opportunities be provided to students each year. Contact hours include a combination of classroom instruction; nutrition education provided in the cafeteria; or health fairs, field trips and assemblies providing nutrition education.

The nutrition education program shall include enjoyable interactive activities such as contests, promotions, taste testing, field trips, and school gardens.

GOALS FOR PHYSICAL ACTIVITY

Students in kindergarten through grade 8 shall participate in daily physical education that enables them to achieve and maintain a high level of personal fitness; emphasizes self-management skills including energy balance (calories in minus out); is consistent with state/district's standard/guidelines/framework; and is coordinated within a comprehensive health education curriculum. The curriculum shall be consistent with and incorporate relevant Illinois Learning Standards.

It is recommended that elementary students participate in physical education for a minimum of 150 minutes per week, and middle school students participate for 225 minutes per week (national Association for Sport & Physical Education recommendations). Special emphasis should be placed on promoting an active lifestyle in kindergarten through primary grades and health habits established at a young age. Accommodations shall be made for students with disabilities, 504 plans, and other limitations.

Schools shall provide at least one daily supervised recess period to elementary students (Grades K-4)

Students shall be provided opportunities for physical activity through a range of before-and-after school programs including intramurals, interscholastic athletics, and physical activity clubs.

Because students should engage in a minimum of 60 minutes of physical activity a day, the physical education program shall seek opportunities to actively engage families as partners in providing physical activity beyond the school day.

GOALS FOR OTHER SCHOOL-BASED ACTIVITIES DESIGNED TO PROMOTE STUDENT WELLNESS

Parent Partnerships

Schools shall support parents' efforts to provide a healthy diet and daily physical activity for their children. This support shall begin in elementary school (Grades K - 4) and continue through middle school.

Parents shall be provided information to help them incorporate healthy eating and physical activity into their student's lives. This information may be provided in the form of handouts, postings on the school/district website, information provided in school/district newsletters, presentations that focus on nutrition and healthy lifestyles and any other appropriate means available for reaching parents.

Consistent School Activities and Environment – Healthy Eating

It is recommended that food providers share information about the nutrition content of school meals and/or individually sold foods with students, family and school staff.

School meals shall be served in a clean, safe, and pleasant setting with adequate time provided for students to eat, at a minimum in accordance with state and federal standard guidelines. The National Association of State Boards of Education recommends that students have adequate time to eat, relax and socialize: at least 10 minutes after sitting down for breakfast and 20 minutes after sitting down for lunch.

All food service personnel shall have adequate pre-service training and regularly participate in professional development activities that provide strategies for providing tasty, appealing, and healthy school meals; nutrition education strategies including coordination of classroom and cafeteria activities; and effective promotional techniques to encourage healthy eating habits.

Food providers shall involve families, students and other school personnel in choosing nutritious food and beverage selections for their local schools through surveys, committees, taste-testing and similar activities designed to provide input into the decision-making process.

Food providers shall work with suppliers to obtain foods and beverages that meet the nutrition requirements of school meals and nutrition standards for those sold individually.

Food providers shall work closely with school instructional staff to reinforce nutrition instruction and foster an environment where students can learn about and practice healthy eating habits.

Food providers shall take every measure to ensure that student access to foods and beverages on school campuses meets federal, state, and local laws guidelines.

School based organizations shall be encouraged to raise funds through the sale of items other than food (Attachment A).

To reduce competition with nutritionally balanced school meals and enhance safety, it is recommended that, to the extent practicable, students are not permitted to leave school grounds to purchase food or beverages.

Partnerships between schools and businesses are encouraged and many commercial advertising relationships involve foods or beverages. To meet wellness objectives, it is recommended that commercial advertising relationships involve only foods and beverages that meet nutrition standards (Attachments A).

School shall take efforts to promote nutritious food and beverage choices consistent with the current Dietary Guidelines for Americans and Food Guidance System (My Plate) such as fruits, vegetables, low-fat dairy foods and whole grain products.

Nutrition education shall be provided by trained and well-supported staff with adequate pre-service and in-serving training. It is recommended that staff involved in nutrition education complete a pre-service course in nutrition and a minimum of one hour of nutrition education in-service training per school year. Preparation and professional development shall provide basic knowledge of nutrition along with activities, instructional techniques and strategies designed to

change students' attitudes and behaviors. Food service handlers will complete the state required amount of training.

All foods and beverages made available on campus shall comply with the federal, state, and local food safety and sanitation regulations.

For the safety and security of food, access to any area involved in storage, preparation or service of food on the school campus shall be limited to authorized personnel.

Consistent School Activities and Environment- Physical Activity

Physical education shall be provided by trained and well-supported staff that is certified by the state to teach physical education. All physical education teachers shall regularly participate in continuing education activities that impart knowledge and skills needed to effectively promote enjoyable lifelong healthy eating and physical activity among students.

Physical education classes shall have a student to teacher ratio comparable to those in other curricular areas.

The physical education program shall be closely coordinated with other components of the overall school health program. Physical education topics shall be integrated within other curricular areas. In particular, the benefits of being physically active shall be linked with instruction about human growth, development, and physiology in science classes and with instruction about personal health behaviors in health education class.

Schools are encouraged to limit extended periods of inactivity. When activities such as mandated testing make it necessary for students to be inactive for long periods of time, it is recommended that schools give students periodic breaks during which they are encouraged to stand and be moderately active.

Schools are encouraged to develop community partnerships with other child-serving organizations such as park districts and YMCA's to provide students with opportunities to be active.

Schools are encouraged to provide student and community access to and promote use of the school's physical activity facilities outside of the normal school day.

Physical activity facilities and equipment on school grounds shall be safe.

Schools are encouraged to work with the community to create a community environment that is safe and supportive of students walking or biking to school.

NUTRITION GUIDELINES FOR ALL FOODS AND BEVERAGES AVAILABLE ON SCHOOL CAMPUSES DURING THE SCHOOL DAY

Food providers shall offer a variety of age-appropriate, appealing foods and beverage choices and employ food preparation, purchasing and meal planning practices consistent with the current Dietary Guidelines for Americans (e.g. Provide a variety of fruit and vegetable choices; serve low-fat and fat-free dairy products; ensure that whole grain products are served.)

All foods and beverages sold individually (apart from the reimbursable school meal) on school campuses during the school day shall meet nutrition standards (Attachment B). This includes:

- A La Carte offerings in the food service program;
- Food and beverages sold as part of school-sponsored fundraising activities.

Nutritious appealing foods and beverages, such as fruits, vegetables, low-fat dairy foods and whole grain products, shall be available wherever food is sold or otherwise offered at school.

GUIDELINES FOR SCHOOL MEALS

School meals shall be consistent with the recommendations of the Dietary Guidelines for Americans and/or shall meet, at a minimum, the nutrition requirements and regulations for the national School Lunch program and/or School Breakfast Program and all applicable state and local laws and regulations.

MEASURING IMPLEMENTATION & COMMUNITY INVOLVEMENT

The district superintendent shall be charged with the operational responsibility for ensuring that each school meets the local wellness policy requirements.

The district superintendent shall appoint a district wellness team/council that includes parents, representatives of the school food authority, the school board, school administrators, and the public to oversee development, implementation and evaluation of the wellness policy. In addition, it is recommended that the district superintendent also appoints teachers (including kindergarten-grade 12, physical education and health educators) and health professionals (school nurse, physician dietitian, etc.) as members of the team/council.

The terms of district wellness team/council members shall be staggered for continuity.

The appointed district wellness team/council shall be responsible for:

- Creating and maintaining by laws for operation;
- Assessment of the current school environment;

Development of a wellness policy;
Presenting the wellness policy to the school board for approval;
Measuring the implementation of the wellness policy; and
recommending revision of the policy, as necessary.
(Attachment C – check list)

The principal of each campus shall be responsible for implementation of the local wellness policy and shall appoint a school-based evaluation team to develop and implement an annual evaluation plan.

The school-based evaluation team shall evaluate policy implementation and identify areas for improvement. The evaluation team shall report their findings to the campus principal and develop with him/her a plan of action for improvement, as needed.

The wellness team/council shall hear reports from each campus group annually.

Before the end of each school year the wellness team/council shall recommend to the district superintendent any revisions to the policy it deems necessary.

The wellness team/council shall report to the superintendent and school board annually on the progress of the wellness team/council and the status of compliance by the campuses.

Attachment A

Fundraising Ideas

- Raffle
- Candles
- Book Sale
- Cookbook
- Car Wash *
- Walk-a-thons *
- Student Artwork
- Stuffed Animals
- Educational Games
- Holiday Decorations
- Faculty and/or student talent show
- Teacher/teacher and/or teacher/student sports competition *
- Refillable water bottle with the school logo
- School calendars with all the important dates on them
- School spirit items – tee shirts, sweatshirts, sweatpants lanyards and bracelets

* These fundraisers have the added benefit of promoting physical activity for students.

Attachment B:

Illinois Food and Beverage Standards

The table below provides food and beverage standards for all foods sold to students <i>outside of the USDA School Lunch and School Breakfast programs during the school day</i> , including a la carte sales, vending, school stores and fundraising. Food/Beverage	Nutrition Standards	Pre-K–Grade 5	Grades 6–12
1. *Water, unflavored	Unsweetened, noncarbonated		Any size
2. Water, flavored	Any	Not allowed	Not to exceed 25 calories per unit
3. Milk	Flavored or plain reduced fat (2 percent), low-fat (1 percent) and nonfat (0 percent), including lactose-free or lactose-reduced milk <i>Recommend schools move toward offering only low-fat (1 percent) and nonfat milk (0 percent)</i>	Not to exceed 8 ounces per unit	Not to exceed 16 ounces per unit
4. Dairy Alternative	Reduced fat, low-fat, and nonfat enriched alternative dairy beverages (<i>i.e. rice, soy, or other alternative beverages approved by USDA</i>)	Not to exceed 8 ounces per unit	Not to exceed 16 ounces per unit
5. Smoothie	Made with low-fat yogurt or other low-fat dairy alternatives	Not allowed	Not to exceed 200 calories per unit

<p>6. Juice</p>	<p>100 percent fruit and vegetable juice</p>	<p>Not to exceed 4 ounces per unit</p>	<p>Not to exceed 12 ounces per unit</p>
<p>7. All other beverages</p>	<p>Noncarbonated beverages except for those exempted from the USDA Foods of Minimal Nutritional Value list under the Competitive Foods Regulation¹</p>	<p>Not allowed</p>	<p>Not to exceed 200 calories and 12 ounces</p>
<p>8. A la carte entrées</p>	<p>All entrees for individual sale</p>	<p>Not to exceed serving size in the school meals programs for entrees served in the USDA National School Lunch or Breakfast Programs Not to exceed 400 calories per serving for entrees not served as part of the USDA National School Lunch and Breakfast Programs</p>	<p>Not to exceed serving size in the school meals programs for entrees served in the USDA National School Lunch or Breakfast Programs Not to exceed 450 calories per serving for entrees not served as part of the USDA National School Lunch and Breakfast Programs</p>
<p>9. Nutrient-dense foods</p>	<p>All nuts, seeds, nut butters, eggs, fresh fruits and vegetables, 100 percent dried fruits and vegetables, yogurt, and cheese</p>	<p>Recommend offering part-skim or reduced-fat cheese Recommend offering low-fat or nonfat yogurt</p>	

<p>10. Any other individual food sales except those listed separately in this table</p>	<p>35 percent or less fat calories per serving OR 8 grams or less fat per serving 10 percent or less saturated fat calories per serving Not to exceed 200 calories per serving</p>	<p>Not allowed</p>	<p>All other foods sold (except those listed separately in table) <i>during the school day</i> must meet nutrition standards</p>
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Attachment C

District wellness team/council responsibility checklist

<u>Checklist Item</u>	<u>Initials & Date</u>
● Assessment of school environment	_____
● Development of Wellness Policy	_____
● Create/maintain by-laws for operation	_____
● Board approval of wellness policy	_____
● Recommended revision(s) of policy <ul style="list-style-type: none">○ Removal of food as reward(s)○ Omit sale of food items for fundraisers○ Not permissible to bring treats to celebrate birthdays/holidays	_____
● Superintendent and School Board approval of revisions	_____
● Implementation by campus Principals	_____
● Progress/status compliance reported to Superintendent and School Board	_____

Attachment D

Healthful Food and beverage Options for School Functions *

At any school function (parties, celebrations, meetings, sporting events, etc.) healthful food options should be made available to promote student, staff and community wellness. Examples of nutritious food and beverages that are consistent with the Dietary Guidelines for Americans are listed below.

- Raw vegetables sticks/ slices with low-fat dressing
- Fresh fruit wedges – cantaloupe, honey dew, watermelon, pineapple, oranges, etc.
- Sliced fruit – peaches, kiwi, plums, pear, apples, grapes, etc.
- Fruit salad
- Whole grain Cereal and low-fat milk
- 100% fruit or vegetable juice
- Frozen fruit pops with fruit juice or fruit as the first ingredient
- Dried fruits – raisins, cranberries, strawberries, and watermelon
- Single serving applesauce or canned fruit in juice
- Fruit smoothies made with fat-free or low-fat milk
- Pretzels or reduced fat crackers (goldfish)
- Baked chips with salsa or low-fat dip
- Low-fat muffins whole grain (small or mini), granola bars and cookies (graham crackers)
- Mini bagels whole grain with whipped, light, or fat-free cream cheese
- Fat-free or low-fat flavored yogurt & fruit parfaits
- Fat-free or low-fat pudding cups
- Fat-free or low-fat milk products (string cheese, cheese cubes)
- Pure ice cold water

* This list is not all inclusive and is meant only to provide parent and school staff with guidance for healthier food and beverage choices. Not all food and beverage items on this list will necessarily meet district nutrient standards (Attachment A) as items vary in sugar, fat and calorie content from brand to brand. However, all of the items in the list are believed to be consistent with the intent of the wellness policy to promote student health and reduce childhood obesity.

Attachment E

Classroom Rewards

- A smile
- Going first
- Verbal praise
- Sit by friends
- Teaching the class
- Helping the teacher
- Enjoy class outdoors
- A field trip for the class
- Choosing a class activity
- Eat lunch with a teacher or principal
- Extra credit or class participation points
- Taking care of the class pet for a day
- A photo recognition board in a prominent location in the school
- A note from the teacher to the student commending his/her achievement
- A phone call, e-mail, or letter sent home to parents or guardians commending child's accomplishment
- Recognition of a child's achievement with morning/afternoon announcements or in the school newsletter
- Take a trip to the treasure box (filled with: age appropriate books, bookmarks, pencils, paper, erasers etc.)

Big Hollow Celebration Policy

Fundraisers

Fundraisers by student groups may not involve the sale of food items.

Food and Rewards

Food may not be used as a reward. Rewards could be additional activity time or special privilege. For additional ideas, see Attachment E.

Birthday Celebrations and Treats

Big Hollow Schools recognize that birthdays are important celebrations to young children. Each grade level team may decide how best to celebrate birthdays in ways that do not detract from instruction time. However, it is not permissible to bring treats to celebrate birthdays. Parents who wish to honor their child's birthday may do so in one of two ways: A book, game, or other similar item could be donated to the classroom in their child's honor. The school will place a dedication bookplate on the donated item to recognize the student. Or pencils, stickers, and similar items could be distributed to students if parents choose.

Celebrations During the School Day

Food served at school-wide celebrations -must be nutritious. See Healthful Food and Beverage List (Attachment D). Parents should work with the classroom teacher when choosing snacks so that any food allergies or special food needs present in the classroom can be addressed.

BHSD38 BELIEVING IN HIGHER STANDARDS

BIG HOLLOW SCHOOL DISTRICT 38

www.bighollow.us

Mr. Robert Gold, Superintendent

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Big Hollow Middle School (5-8)
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Ingleside, IL 60041
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Fax 847-740-9021

BOARD OF EDUCATION COMMITTEE REPORT

Date: April 26, 2022 **Location:** District Office

Committee: Curriculum Committee

Members Present: Gary Dollinger, Ashley Bennett

Others in Attendance: Bob Gold, Michelle Hetrovicz, Sunny Morley

Duration of Meeting: 5:45 p.m. - 7:00 p.m.

Topic Points and/or Summary of Discussion:

- Update from Dr. Hetrovicz
- Discuss items
 - [Library book "Weeding Manual"](#)
 - [Equity lessons](#)
 - [National Sex Standards](#)
 - It was decided by the committee that we will wait until the Illinois Standards are released and then will utilize next year to prepare for how we will approach this topic district-wide.
 - [Health Mandates](#)
 - [Middle School Crosswalk](#)

Robert B. Gold

Submitted by:



TO:	Mr. Bob Gold
FROM:	Erin Pittman, Director of Student Services/ Stephanie Flade, PreK & K Teacher
DATE:	May 4, 2022
SUBJECT:	Brilliant Beginnings- Birth through Three Preventative Initiative

Coronavirus Disease 2019 (COVID19) has changed the lives of many people in a variety of ways. This pandemic has increased the stress levels in homes across the world. Parents have lost jobs, lost loved ones, and became remote teachers at a drop of a hat. Families, friends, and even colleagues lost physical connections and creatively connected remotely. This stress is significantly higher for those who already were struggling prior to the pandemic. What did not change or stop was child development during this time. Children continue to learn and grow. This, however, has been significantly impacted by the change in the country where children entering PreK have only experienced the pandemic world. Due to a variety of factors, many early learners have not experienced social interactions, including those within their homes. Technology has become child care while parents worked remotely or desperately tried to find jobs. It is imperative that we as educators respond to this new “population” who will be entering our schools by addressing it early.

The Big Hollow School District #38 (BHS D #38) seeks to develop a birth through three program called Brilliant Beginnings which will include home visiting programming for at-risk families. In addition to home visits, there will be expanded family services. The primary outcome of our program is to increase the social, emotional, and academic readiness of our most at-risk children through developmentally appropriate, researched-based, instruction and family support services. A special emphasis will be placed on recruiting English Language Learners and/or developmentally delayed learners for participation in our program.

Population to be Served

Brilliant Beginnings will target children and families who are at-risk of academic failure. A screening process will be used to identify these children. Recruitment for our program will occur year round with big pushes for the spring and fall round up. Efforts will be made to recruit the eligible population to be served by all collaborative partners. Brilliant Beginnings staff will act as outreach liaisons which will include visiting community agencies to gain referrals. Guidance Counselors and Social Workers from Grant Community High School will notify the program facilitator of teen parents who need services provided by the program. Special effort will be made to target mothers who are not yet involved in prenatal care. Screening will be advertised through flyers and newspaper ads. Flyers will be posted at community locations, district schools, church bulletins, and apartment complex common areas. The district website will announce screening dates and times and provide contact information for interested parents. Staff will also go door to door talking to families about enrolling their students in Pre-K.



Brilliant Beginnings staff include home visitors who will connect with local agencies to provide community resources for families. Through these connections Brilliant Beginnings are able to recruit and inform parents about the program at BHS D#38. Referrals will be made by the community agencies who seek resources for families in need of support. A referral form, to document information, will be used and families will be contacted personally to come in for screening.

Eligibility criteria will be established to enroll children and pregnant women who are most at risk. In addition, our English learner population and homeless population will be targeted. The geographic area we will cover encompasses the entire Big Hollow School District #38 attendance boundaries, which includes the towns of Round Lake, Volo, Ingleside, Fox Lake, and Lakemore.

Curriculum

Brilliant Beginnings will be using the research-based curriculum Parents as Teachers. The four components of the Parents as Teachers framework: personal visits, group connections, screenings, and resource centers are designed to support each child's cognitive, communicative, physical, social and emotional development and are aligned to the Illinois Birth to Five Program Standards.

The Parents as Teachers program teaches positive adult/child interactions through its curriculum. Brilliant Beginnings staff will model and support the appropriate developmental activities to use with the children which will in turn give the parent the needed skills to develop a positive parent/child relationship.

The curriculum also supports and is aligned to the Illinois Early Learning Guidelines in the following ways:

Cognitive Development - During the play group sessions and home visit session students will be able to learn problem solving skills and begin sequencing. Using the Parents as Teachers curriculum, the home visitors will work with the parents to share research-based information and utilize evidence-based practices by partnering, facilitating, and reflecting with families. This will help the students as the parents work with their children on developing self-motivation, persistence toward achieving a goal, and other important cognitive skills.

Language Development Communication and Literacy - Parents will attend workshops where they will learn how to help their children develop their vocabulary more and communicate their ideas and feelings. In addition home visitors will model these behaviors for the parents while working with the students at home. Parents will learn how to read stories, the importance of rhymes and early literacy skills they can use with their children. Those children needing extra



support will be linked with community agencies for further language development support, if needed.

Physical Development and Health - Families will be linked with health and medical professionals to ensure that their children are receiving regular medical care. Staff will monitor the children's health and make sure that families have access to care that is needed.

Social and Emotional Development - Students will participate in play group sessions where they will have the opportunity to interact with others and develop self-control, coping skills, the ability to get along with others and separate from their parents.

Finally, the program will be one in which families and children will find a welcome environment from which to learn and grow. Brilliant Beginnings staff will be used to support the linguistic and cultural needs of our families. A strong focus on building relationships and respecting the individual parental choices and needs will be present in all facets of the program.

Developmental Monitoring Procedures

Developmental monitoring is an ongoing process addressed from referral to transition to preschool. Through weekly home visits, parent educators and parents work together to ensure that children are provided opportunities for continued growth in all areas of development.

Access to Comprehensive Services

Brilliant Beginnings will identify the gaps in services and look into neighboring communities for appropriate service providers and form agreements with those providers to accept referrals from the local community along with the necessary process and procedures. The referring community could reciprocate by offering needed services to the neighboring community.

- Identify program procedures when services outside of the scope of the program are needed.
- Sponsor and schedule a forum for community providers where they will introduce themselves and provide additional information to the directory.
- Hold an event similar to the provider forum but appropriate for families and caregivers- access to Comprehensive Services
- Invite other service providers to attend staff meetings as guest presenters and vice-versa

Referrals to Other Agencies

Children and families are referred on an as needed basis for additional services when necessary and parent educators and service providers collaborate to ensure that family needs are being met through screenings, meetings and community events. Brilliant Beginnings will develop a process for referral and follow-up. The process will:

- Identify the concerns or needs in partnership with the parent.
- Provide referral options to the parent for follow-up.



- Empower parents to make contact with the appropriate program or agency.

3 Year Old Transition

The goal is for children to transition into BHSD#38 preschool programs when they turn three years of age. Brilliant Beginnings staff will assist with this transition process during the final home visits to make sure that necessary paperwork is in order for school admission.

Michelle E. Hetrovicz, Ed.D.
Director of Curriculum & Instruction
Director of Multilingual Services
Big Hollow School District #38
847.740.1490 Ext. 4110

Dual Language Immersion at Big Hollow

Dual Language Immersion

Exhibit 10

**Intensive early language learning that is transforming proficiency!
A common sense approach with revolutionary results!**

What if there was a program that.....

- *Improved academic performance for all participating students.*
- *Created bilingual and bi-literate students before graduation.*
- *Improved proficiency and literacy in English for all students.*
- *Promoted intercultural competency in the community and the workforce.*
- *Improved the cognitive ability of students.*
- *Provided students a competitive advantage in the world.*
- *Provided long term cognitive benefits to students beyond graduation.*
- *Closed the achievement gap for struggling systems/students.*
- *Created opportunities for students beyond our shores.*
- *Attracted international investment and skilled workers to our communities.*
- *Connected to all disciplines and all levels and supported learning in them.*
- *Created a positive attitude about learning and contributed to a positive school climate.*
- ***Did all of the above at very low cost and required no additional personnel.....***



Dual Language Immersion at Big Hollow

Goals of this Presentation Exhibit 10

- 1) To give you an overview of the Language Landscape so that you can understand the context of how Dual Language Immersion fits into the broader development of the student.
- 2) To explain to you the basic model for Dual Language Immersion Programs.
- 3) To explain what the research is showing us about Dual Language Immersion Models and the benefits they provide.
- 4) To explain the challenges with such programs and to lay out our plans to begin to provide solutions to those challenges.





Framework for Developing Global and Cultural Competencies to Advance Equity, Excellence and Economic Competitiveness

Exhibit 10



	Early Learning	Elementary	Secondary	Postsecondary
Collaboration and Communication	Emerging socio-emotional skill-building—focus on empathy, cooperation, and problem solving	Progressive socio-emotional skill-building—focus on empathy, perspective taking and conflict management	Strong socio-emotional and leadership skills—emphasis on multi-cultural understanding and working with diverse groups	Advanced socio-emotional and leadership skills, ability to effectively collaborate and communicate with people in cross-cultural settings
World and Heritage Languages	Developing language skills in English and other languages	Basic proficiency in at least one other language	Proficiency in at least one other language	Advanced proficiency — ability to work or study in at least one other language
Diverse Perspectives	Emerging global awareness through exposure to diverse cultures, histories, languages and perspectives	Deepening global awareness through continued exposure to diverse cultures, histories, languages and perspectives.	Deepening local and global knowledge and understanding, including through classes, projects, study abroad and virtual exchange	Highly developed ability to analyze and reflect on issues from diverse perspectives
Civic and Global Engagement	Growing awareness of community and institutions	Age-appropriate civic engagement and learning	Demonstrated ability to engage in key civic and global issues	Demonstrated ability for meaningful engagement in a wide range of civic and global issues and to be successful in one's own discipline/specialty in a global context

Globally and Culturally Competent Individuals

Proficient in at least two languages;

Aware of differences that exist between cultures, open to diverse perspectives, and appreciative of insight gained through open cultural exchange;

Critical and creative thinkers, who can apply understanding of diverse cultures, beliefs, economies, technology and forms of government in order to work effectively in cross-cultural settings to address societal, environmental or entrepreneurial challenges;

Able to operate at a professional level in intercultural and international contexts and to continue to develop new skills and harness technology to support continued growth.

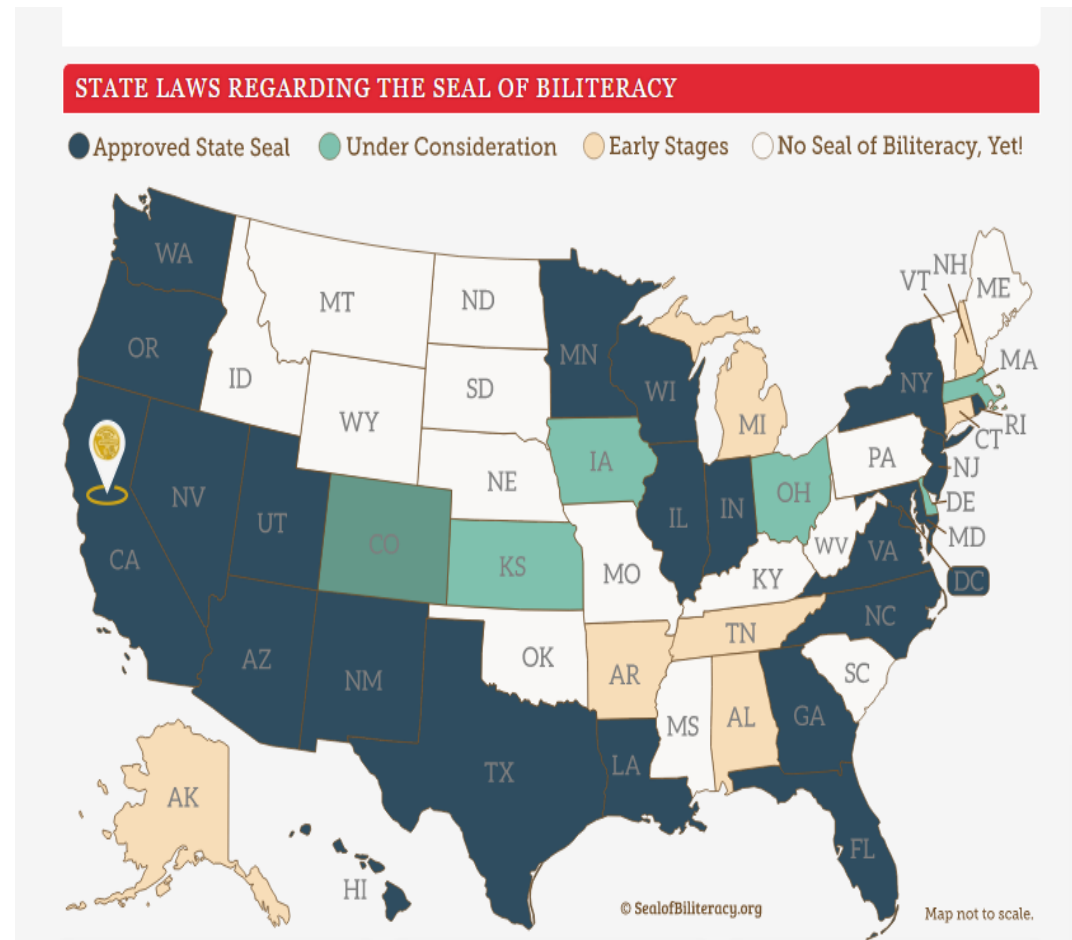
Foundation of Discipline-Specific Knowledge and Understanding

Bi-literacy Seal

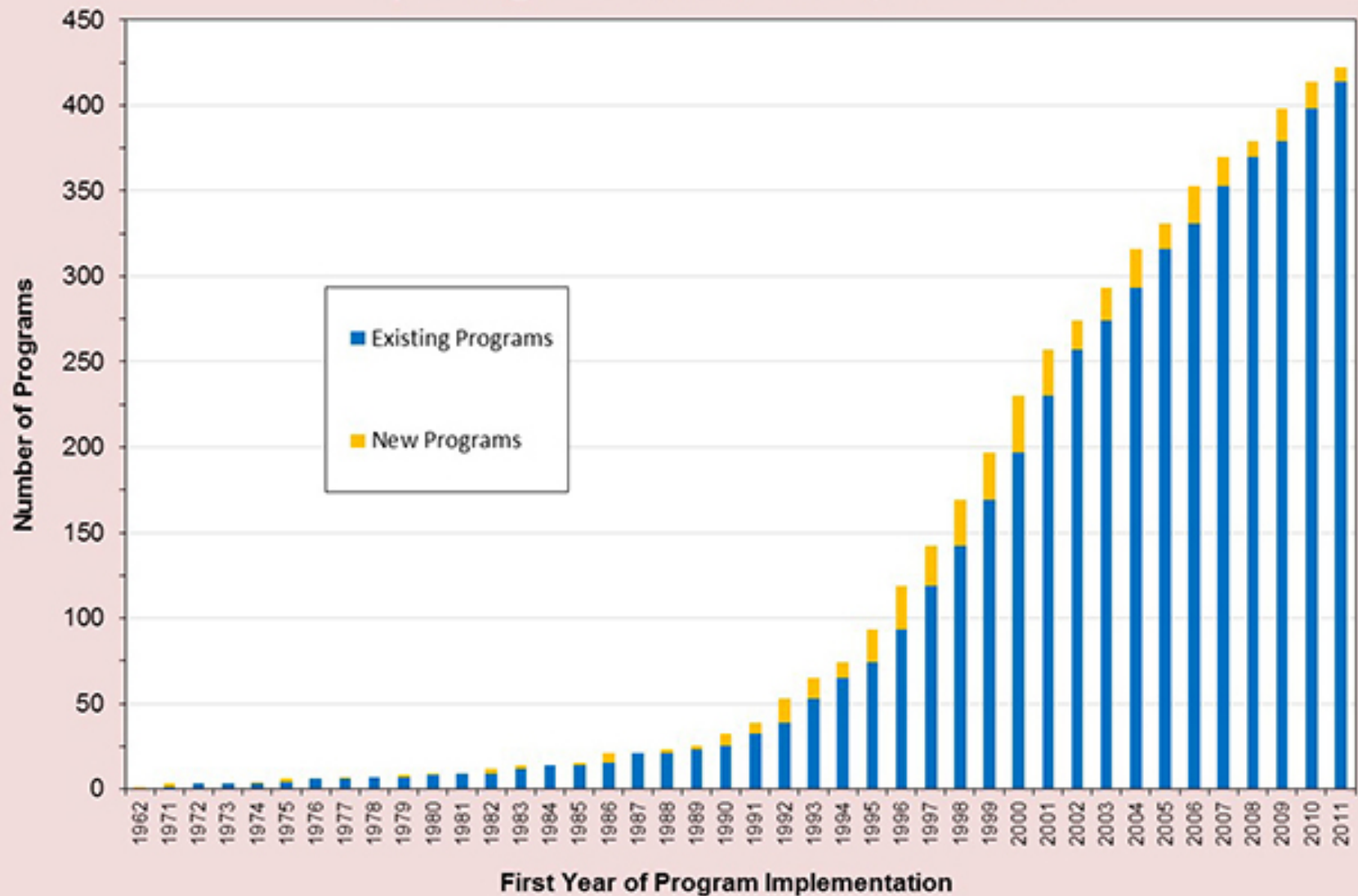
22 states have passed a Seal of Biliteracy.

Rationale:

- Help students realize that being bi-literate is an asset!
- Improved potential for students.
- Connect students with bilingual opportunities.
- Promote World Language study/interest
- Promotes higher academic achievement/participation in higher education.
- Signal to University system of advanced language learners.



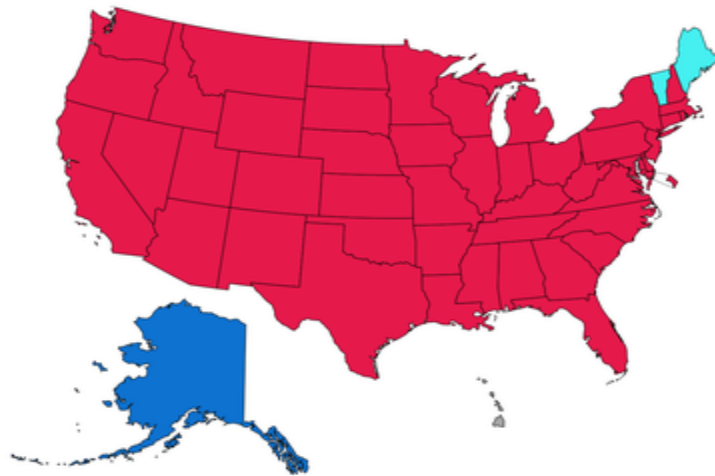
Two-Way Immersion Programs (Pre-Collegiate) Operating in the United States, 1962–2011



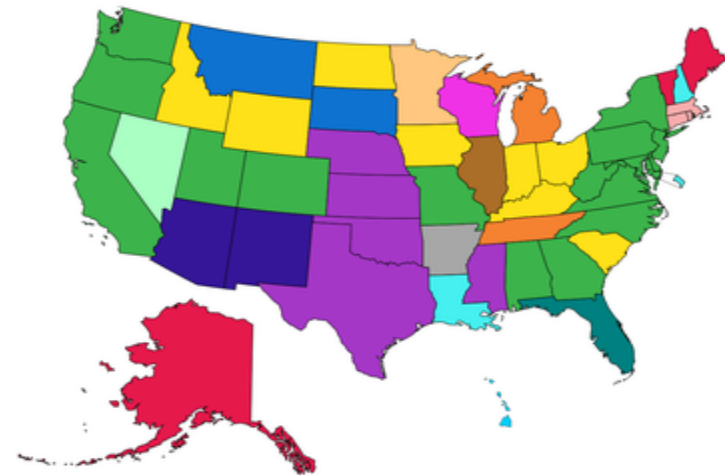
Source: Center for Applied Linguistics, "Growth of TWI Programs, 1962–Present,"

Most Frequent Non-English Languages Spoken at Home Exhibit 10 in the 50 U.S. States and District of Columbia

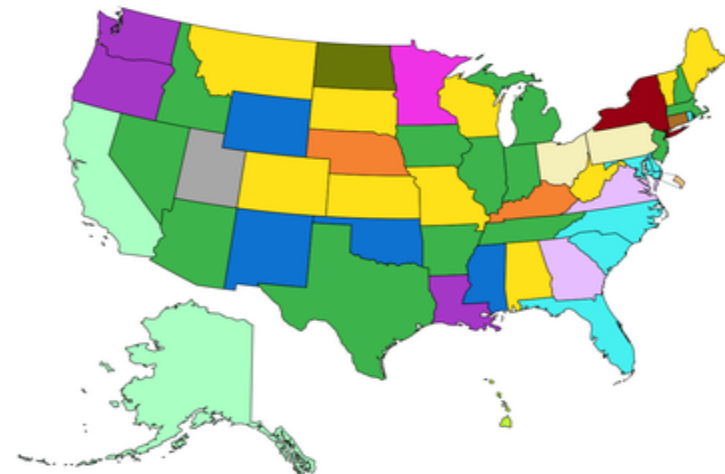
First Most Common



Second Most Common



Third Most Common



- | | |
|--|--|
| ■ Spanish | ■ Navajo |
| ■ Portuguese | ■ other languages of North America |
| ■ French (including Cajun) | ■ Chinese (including Mandarin and Cantonese) |
| ■ Haitian | ■ Korean |
| ■ German | ■ Japanese |
| ■ Yiddish, Penn. Dutch or other W. Germanic languages | ■ Tagalog (including Filipino) |
| ■ Polish | ■ Vietnamese |
| ■ Russian | ■ Hmong |
| ■ other Indo-European languages | ■ Arabic |
| ■ Austronesian languages | ■ Amharic, Somali, and other Afro-Asiatic languages |

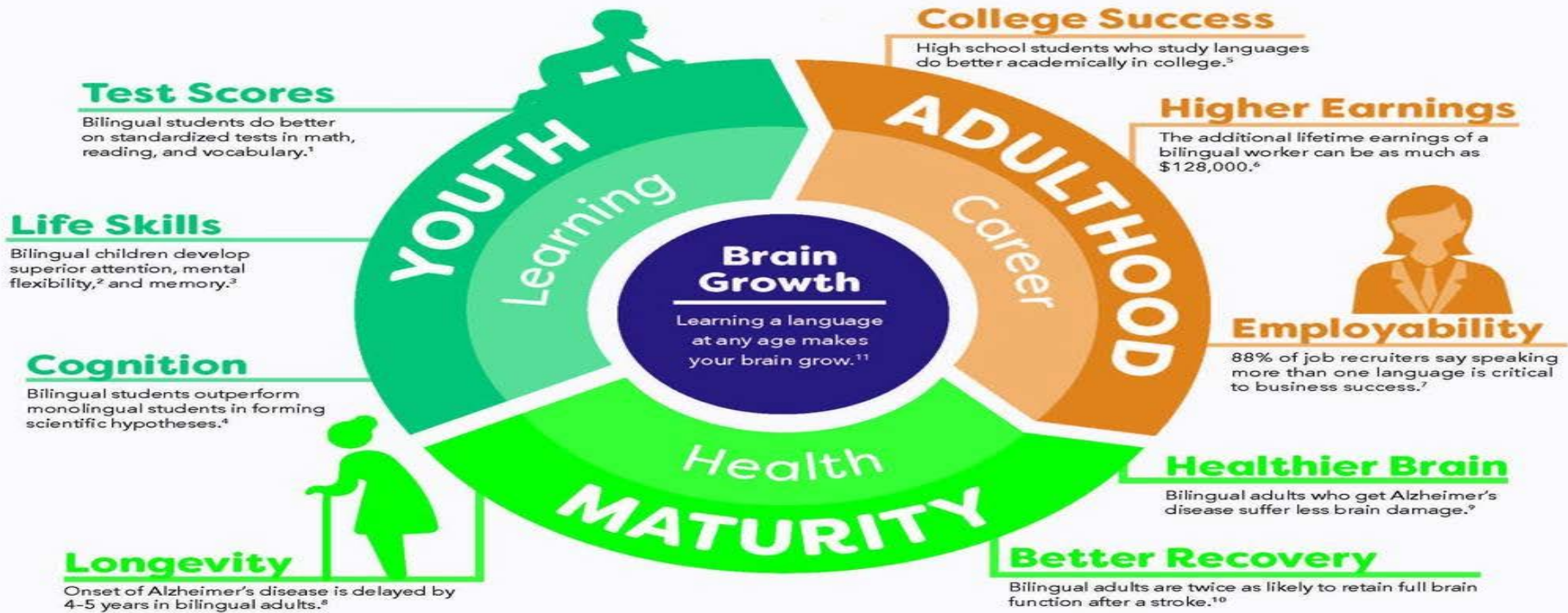
Bilingual, Biliterate, Bicultural – A critical Need

Total: 524,504

Total Student Population: 2,072,880

Percentage: 27% (510,387)

BENEFITS OF LANGUAGE LEARNING



Sources:
 1. www.theatlantic.com/health/archive/2014/10/more-languages-better-brain/381193/
 2. www.ncbi.nlm.nih.gov/pubmed/26402212
 3. www.ncbi.nlm.nih.gov/pubmed/26712798
 4. www.actfl.org/advocacy/what-the-research-shows/studies-supporting#hypothesis
 5. www.actfl.org/advocacy/what-the-research-shows/studies-supporting#collegeperformance

6. www.economist.com/node/21598844?arc=sci/tw/te/bl/ed/languagestudywhatisaforeignlanguageworth
 7. www.monster.com/career-advice/article/value-of-spanish-in-workplace
 8. www.theguardian.com/technology/2011/jun/12/ellen-bislyatoki-bilingual-brains-more-healthy
 9. www.theguardian.com/technology/2011/jun/12/ellen-bislyatoki-bilingual-brains-more-healthy
 10. www.livescience.com/52960-bilingual-language-stroke-recovery.html
 11. www.sciencedaily.com/releases/2012/10/121008082953.htm

Language Education at Big Hollow Schools



TERMINOLOGY - ELL, ESL, LEP, EMERGENT BILINGUAL



ELL A STUDENT STRUGGLING TO LEARN ENGLISH, BUT ENGLISH DOESN'T HAVE TO BE THEIR 2ND LANGUAGE LEARNED



PART OF GENERAL EDUCATION CLASSROOM

ESL - ENGLISH AS SECOND LANGUAGE

SO A STUDENT LEARNED THEIR NATIVE LANGUAGE FIRST, AND NOW THEY ARE LEARNING ENGLISH AS THE SECOND LANGUAGE

ELL - ENGLISH LANGUAGE LEARNERS



ESL TEACHERS NEED SPECIFIC CERTIFICATIONS & TRAINING

LEP - LIMITED ENGLISH PROFICIENT

LEP BASICALLY ANY STUDENT WHO IS NOT ABLE TO SPEAK PROFICIENTLY IN ENGLISH



EMERGENT BILINGUAL - NEW TERM



A VERY POSITIVE WAY TO DESCRIBE LEP STUDENTS



Program	Goals	Students	Teacher Certifications	Role of L1/L2	Length of Program
ESL	English language and academics	ELLs	ESL Generalist	L2 used as language of instruction	1-2 years emphasis on early exit
Sheltered English Immersion	English language and academics	ELLs	ESL Generalist	L2 used as language of instruction	1-2 years emphasis on early exit
Transitional Bilingual	English language and academics; ELLs native language phased out	ELLs	Bilingual Generalist	L1 & L2 used as language of instruction	2-4 years; usually early exit; few late exit
Dual Language	Bilingualism Biliteracy Biculturalism High Academic Achievement in L1 and L2	ELLs and Native English speakers	Bilingual Generalist and ESL Generalist <hr/> MS & HS Foreign language certified w/ native fluency; Content-area certification with high foreign language fluency	L1 & L2 used as language of instruction	Typically K-7 with goal of HS language maintenance

What is DLI?

A form of education in which students are taught literacy and content in two languages.

Two Way	One Way
Two language groups being schooled through their two languages.	One language group being schooled through two languages.

Target Goals of Dual Language Immersion

Proficiency in English

Proficiency in a new language

Academic achievement

Intercultural competence



The Big Hollow Model

- 90/10 K-1st
 - 1 Bilingual teacher each grade
- 80/20 2nd – 3rd
 - 1 Bilingual teacher each grade
- 60/40 4th- 5th
 - 1 immersion language teacher + 1 English partner teacher at Middle School
- 50/50 Middle School
 - 1 immersion language teacher + 1 English partner teacher at Middle School
- separation of languages



Immersion students perform as well as or better than non-immersion students on standardized tests of language arts and mathematics, even when these tests are administered in English.

Figure 5: 2009 Reading Achievement of Students In Dual Language Programs Compared To Students Not In Dual Language Programs

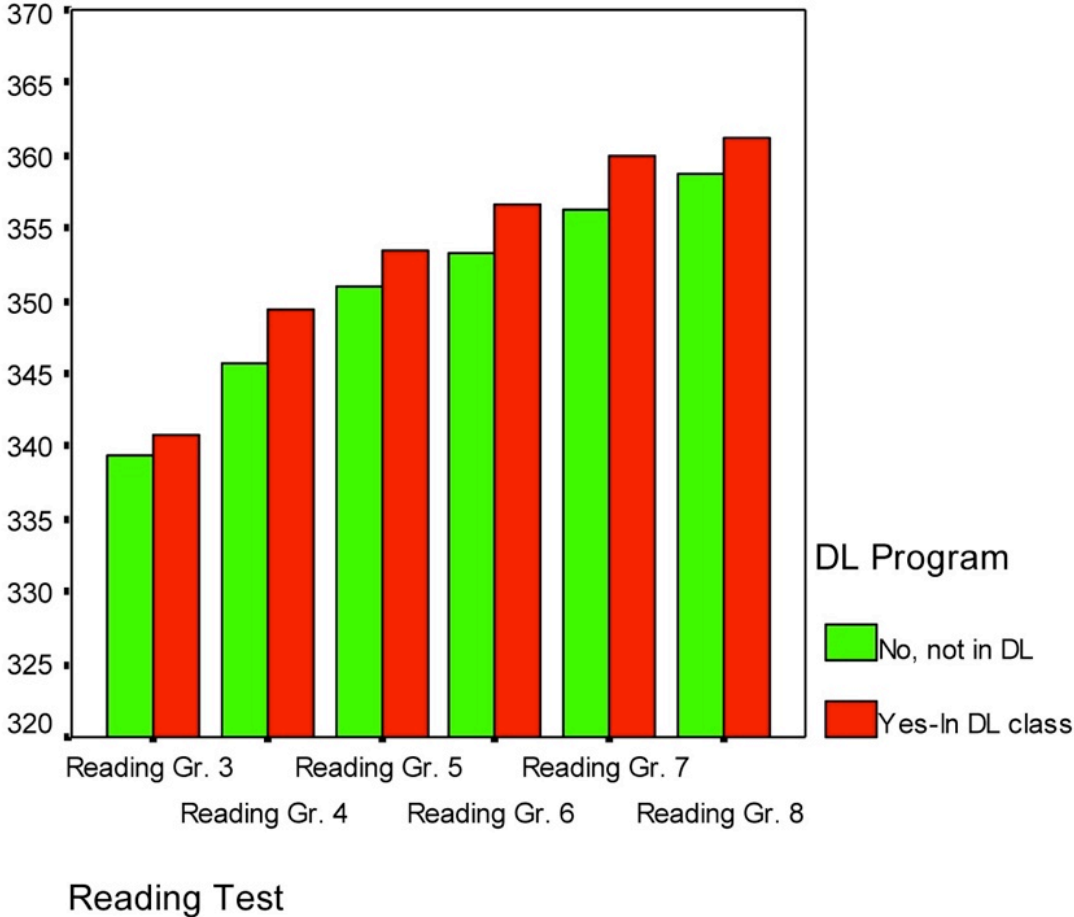


Figure 7: 2009 EOG Reading Achievement of Current LEP Students In Dual Language Programs Compared to Current LEP Students Not In Dual Language Programs By Grade

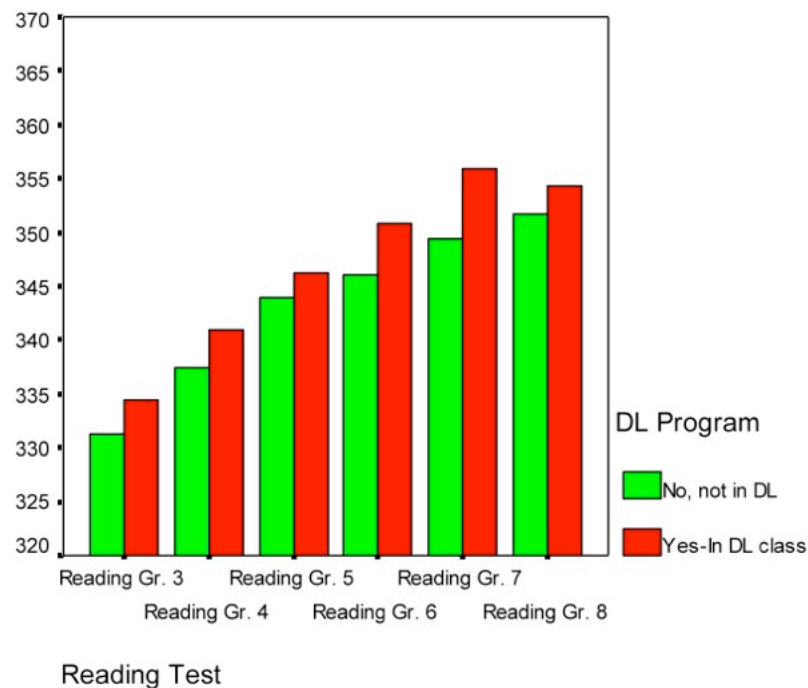
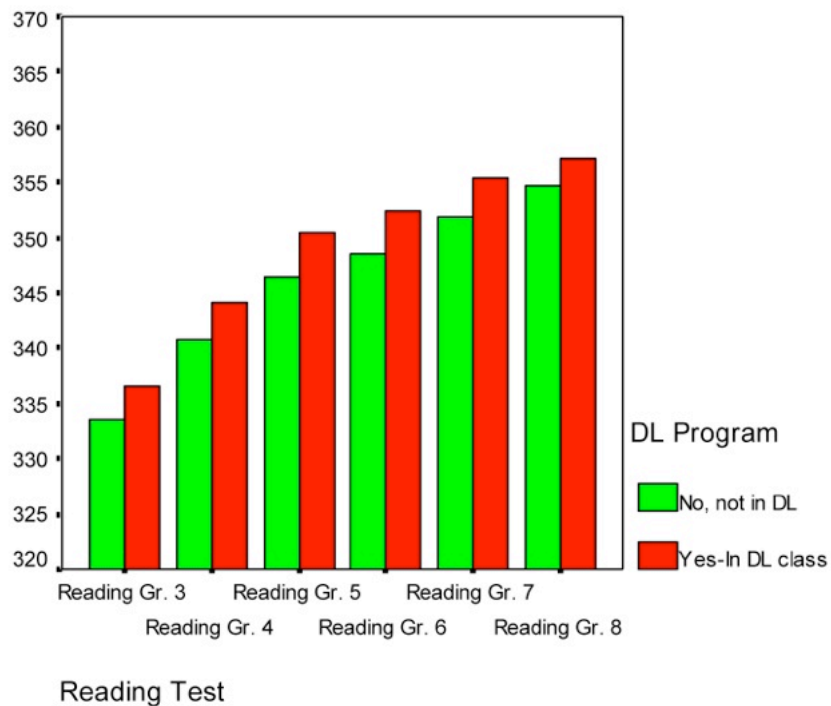


Figure 19: 2009 EOG Reading Achievement of Low-SES Students In DL Programs Compared to Low-SES Students Not In DL Programs By Grade



Enhanced Cognitive Skills

Due to the demands of processing two languages, dual immersion students typically:

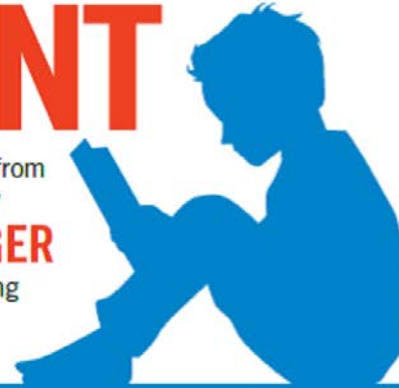
- Develop greater cognitive flexibility;
- Demonstrate increased attention control, better memory, and superior problem solving skills; and
- Experience enhanced understanding of their primary language.



Closing or Narrowing of the Achievement Gap

THE ACHIEVEMENT GAP

The achievement gap between children from high- and low-income families is roughly **30 TO 40 PERCENT LARGER** among children born in 2001 than among those born twenty-five years earlier.¹

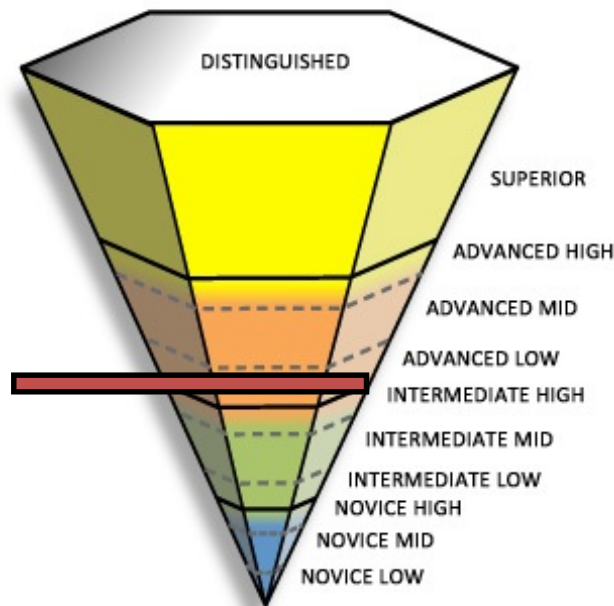


"...EDUCATION IS A WAY OUT OF POVERTY — BUT POVERTY IS ALSO A HINDRANCE TO EDUCATION."²

Partially as a result of the cognitive demands placed on students who learn content in two different languages, no other intervention model holds greater promise to narrow the achievement gap more effectively between high and low performing populations than language immersion.

Higher Second Language Proficiency

Bi-literacy



Enhanced Global Citizenship



Immersion students are better prepared to collaborate and communicate across linguistic and political boundaries to solve problems as a result of the demands of their learning environments, and they evidence more positive attitudes toward other peoples and other cultures.

Benefits of Dual Language Immersion Exhibit 10

Second Language Skills: DLI students achieve higher proficiency in the second language than with traditional Foreign Language instruction.

Cognitive Skills: DLI students typically develop greater cognitive flexibility, demonstrating increased attention and memory, superior problem-solving skills as well as an enhanced understanding of their primary language.

Performance on Standardized Tests: DLI students perform as well as or better than English-only students on standardized tests in English, including students from a range of socioeconomic and ethnic backgrounds, as well as with diverse cognitive and linguistic abilities.

Intercultural Competency: DLI students are more aware of and generally show more positive attitudes towards other cultures and an appreciation of other people.

Long-Term Benefits: DLI students are better prepared for the global community and job markets in the 21st century.

Higher Attendance-Rates and Fewer Drop-Outs: Students from DLI programs have higher attendance rates and lower drop-out rates compared to regular programs.

Focusing on four areas of need:

New Dual Language Immersion Teachers – Classroom management techniques, establishing routines, classroom set up, centers, resources, assigning homework, communicating with parents

Experienced Dual Language Immersion Teachers – Scaffolding Language for Content and materials, collaborating with the English Partner Teacher and/or: effective collaboration between DLI teacher and para-pro, collaborative projects, thematic learning, developing social and academic language, oral and written production

Administrators – Recruitment, collaboration and planning, struggling students, difficult conversations with parents

Higher Education – Hands-on teacher education initiatives, Dual Language Immersion Endorsement Programs, connections between schools and academia, lessons learned from former teachers, supporting and educating new DLI teachers and programs

Challenges

1) Teachers – Finding staffing that has the required training and proficiency.

Solutions:

- 1) Raising awareness to the statewide critical need for WL teachers
- 2) Working with in-state partners to develop programs to fill that need.
- 3) Creating opportunities for systems and potential teachers to meet.
- 4) Support development of Dual Language Immersion Endorsement Programs.
- 5) Creating State Teacher Recruitment page and community Teacher Job fair
- 6) Promote reciprocity agreements

2) Training & Support – DLI program teachers have an increased work load and need support and training to prevent burnout.

Solutions:

- 1) Increased Professional Development offerings for DLI (Admin/Teach)
- 2) Expansion of DL – Focus on 4 key areas.
- 3) Creating a webinar/video library for DLI Teachers & Administrators
- 4) Creating collaboration opportunities in the schools, districts and online.
- 5) Identifying and developing teacher and Administrative DLI Leaders.
- 6) Identifying materials that can be used effectively in the DLI programs
- 7) Recognizing our teachers for the work they do!

Challenges

3) Communication – Informing Stakeholders about DLI and what to expect.

Solutions:

- 1) Creating a webinar series on DLI to explain what it is and how it works.
- 2) Reaching out to District Leaders as requested to explain its key elements.
- 3) Creating in-state structures to facilitate the dissemination of accurate information.
- 4) Identifying in-state/out of state DLI experts to assist.
- 5) Creating DLI Open-House days throughout the year.

4) Administrative Needs – Providing support and training for DLI Administration.

Solutions:

- 1) Professional Development Webinars specifically for DLI Administrators
- 2) Creating a DLI administrative support group for new DLI Admins.
- 3) Creating focused learning opportunities for DLI Admins. (DLI Administrative Visitation Program)
- 4) Recognizing our DLI Administrators and the work they do.



THANK YOU

Dziękuję

감사합니다

Köszönöm

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謝謝

Děkuji

Multumesc

Merçi

Teşekkür ederim

Gracias

Danke

Gracias

Obrigado

Terima kasih

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To: Big Hollow School District 38 Board of Education
Mr. Gold, Superintendent

From: Dr. Michelle Hetrovicz, Director of Curriculum & Instruction, Director of Multilingual Services

Date: May 9, 2022

Re: ELL Program Changes

Background & Mandates

- Bilingual considerations are based on results from the Home Language Surveys.
- If a building has more than 20 speakers of any language as indicated by Home Language Surveys, the state requires that we provide native language support for those students, and they get classified under Transitional Bilingual Education (TBE) program.
- The TBE program offers students of the same home language the opportunity to learn to speak, understand, read, and write in English while continuing to learn academic content in their home language. The students' home language is used to help them progress academically in all content areas while they acquire English.
- Current bilingual support at BHMS supports Spanish speakers. BHMS instructional models allow for English proficiency progress without the need for significant Bilingual support. The TBE program provides sufficient support according to our data for students to make progress towards proficiency. Despite ISBE recommendations for Bilingual support, proficiency data supports TBE to make the most progress for the majority of the MS Bilingual population.
- Meeting ISBE requirements of a Bilingual teacher at MS, while taking into account the limited number of students who would achieve the greatest benefit of the Bilingual support, allows for 0.8 of the FTE to fill the Facilitator of MLL.
- ISBE defines support by "periods of service per week." A "period" is defined as 30 minutes. The current total MS caseload receives 12 periods per week, with each student receiving a "Low" or "Moderate" amount of class periods per week as defined by ISBE.

Illinois State Board of Education (ISBE) Review

Recently, ISBE reviewed the Big Hollow Bilingual Service Plan and indicated a deficit in Bilingual Spanish support for BH students. ISBE recommendation is 1 FTE per building based on current Spanish speaker numbers within the District. Below is a table showing the current, recommended, and proposed district staffing for our ELL program.

Table 1. District Current, ISBE Recommended, and District Proposed Staffing

	Primary	Elementary	Middle	Total	Difference from FY22
Spanish Speakers	36	59	51	146	
ISBE Recommended FTE Bilingual/Dual	1.0	2.0	2.0	5.0	
ISBE Recommended Change in FTE	0.5	1.5	1.0	3.0	+3.0
Current FTE ESL	1.0	1.0	2.0	4.0	
Proposed FTE ESL pull out	1.0 (could split this with elementary if necessary)	0	1.0	2.0	
FY23 Recommended Change ESL	0	-1.0	-1.0	-2.0	-2.0
Current FTE Bilingual Dual	0.5	0.5	1.0	2.0	
Proposed FTE Bilingual/Dual	1.0 FTE (Dual K) .25 FTE (1st grade bilingual pull out)	0.75 (2nd-4th grade bilingual pull out)	0.20 (5th-8th grade push in bilingual from MLSF)	2.2	

	out)				
FY23 Recommended Change FTE Bilingual	+0.75	+0.25	-0.8	+0.2	+0.2
Current MLL Facilitator	0	0	0	0	0
FY23 Recommended Change FTE	0.20	0.3	0.3	0.8	+0.8
Overall FTE Change recommended FY23 (not fulfilling ISBE recommendations)					-1.00

Moving Forward

- The development of a dual language program.
 - Dual language is a form of education in which students are taught literacy and content in two languages (in our case English & Spanish).
 - Program begins in kindergarten.
 - Students of both language backgrounds become bilingual, biliterate and bicultural. Looking at our numbers of English- and Spanish-speaking students going into Kindergarten, we would start with a two-way dual language program next year.
- Each consecutive year after the 2022-2023 school year, an additional dual language teacher will be added at the succeeding grade level. Over the course of 9 years we could be offering our students the opportunity to earn the State Seal of Biliteracy at the end of high school, which makes them invaluable to our current society as they enter their chosen careers/college/ the workforce.
- Data supports higher student achievement for those in dual language programs versus monolingual programs.

- BH developed a cohort which increased the number of general education teachers with an ESL endorsement. This decreases the need for additional staff to provide ESL support as the District has in the past, because such services can be provided by the general education teachers.

Request for ELL/Multilingual Services Administrative Assistant

- With the increasing number of ELL students, the data submission and record demands have increased tremendously.
- There is significant state oversight in terms of deadlines, paperwork completion, data entry, etc. for the students who receive ESL services. Next year, approximately 17 classroom teachers will manage this additional responsibility which may result in state reporting errors and inconsistencies.
- The secretary position would include the following work in addition to assisting with Curriculum-related clerical duties:
 - Ensure state deadlines are met;
 - Work with Holly & Matt to ensure SIS and Skyward data match and are truly reflective of our student data;
 - Order materials for programs;
 - Ensure district ELL files are accurate and include the required documentation;
 - Contact schools for missing EL files;
 - Facilitate dual language entrance and exits;
 - Provide assistance to teachers and the Multilingual Services Facilitator with completing and gathering the necessary consent forms, exit forms, and monitoring forms, amongst managing the annual ACCESS testing requirements.
 - Other duties as assigned by The Director of Curriculum & Instruction.



2022 Resolutions Submission Guidelines

The Resolutions Process is one of the most important undertakings by the Illinois Association of School Boards. It drives the Association's advocacy and legislative initiatives and provides guidance for the IASB Governmental Relations team. The process helps staff establish legislative priorities while considering multiple factors including impact on members, level of difficulty to implement the legislation, fiscal impact, whether it aligns with IASB positions, likelihood of success, and whether the proposed legislation aligns with IASB's mission.

On an annual basis IASB has a "Call for Resolutions." Per the IASB Constitution, resolutions for proposed position statements may be submitted by an Active Member, Association Division, the Association's Board of Directors, or the Resolutions Committee.

A Constitution and Resolution Review Committee was developed by the IASB Board of Directors. This Review Committee has been meeting since January and has made recommendations to strengthen the Resolutions Process, including procedural changes and administrative rules for the Resolutions Committee meeting in August. The Board of Directors has approved these recommendations. It is the desire of the Board of Directors to focus advocacy on a limited number of issues that are the most impactful to the membership, that unite the membership (clear consensus), and that position the Association for legislative success on behalf of its members. The Review Committee developed Advocacy Core Values (see below) to help guide the IASB Advocacy Agenda.

The Resolutions Process

What is a Resolution?

An IASB Resolution asks IASB to take a position and/or action. A Resolution consists of at least one directive to take action, or a new/amended position statement accompanied by supporting statements or facts. Once a Resolution proposal is submitted, it is debated at the Resolution Committee meeting in August. Upon the committee's review, proposed Resolutions are forwarded to member boards of education for consideration. The Resolutions Committee is made up of 21 school board members representing each of the Association's divisions. The committee members are elected by fellow school board members from their division to represent them on the statewide committee.

How do I submit a Resolution?

An online form is available for the 2022 Resolutions Process. Proposals will be accepted until June 22, 2022. The form must be completed in its entirety and submitted to IASB by the due date. While we encourage use of the electronic form, a paper version is available upon request. IASB staff compiles all submitted Resolutions for the Resolutions Committee and includes a “staff rationale” which provides additional information such as historical knowledge, current law, etc.

Each member district may submit a “New Resolution,” an “Amendment” to a current position statement, or a “Belief Statement.” Reaffirmations have been removed as we move towards a formal process of annual or semi-annual review of all position statements.

Before submitting a Resolution, please consider the following:

- Does the proposal align with the IASB vision?

The vision of the Illinois Association of School Boards is excellence in local school board governance supporting quality public education.

- Is the proposed matter feasible (can it be done)?
- Has a similar resolution been presented and rejected? If so, why?
- Is the proposal impactful for most or all of the IASB membership?
- Does the proposal align with the IASB Advocacy Core Values (see below)? Submitted proposals must address one of the Advocacy Core Values.

Due to the increased number of submissions in recent years, each member district is asked to submit no more than three resolutions. If more are received, all will be returned to the district to prioritize three for submission.

Core Values that Guide the IASB Advocacy Agenda

The vision of the Illinois Association of School Boards (IASB) is excellence in local school board governance supporting quality public education. The Core Values that guide the Advocacy Agenda were developed by the IASB Constitution and Resolution Review Committee and approved by the Board of Directors and Resolutions Committee Chairs. The Core Values, legislative priorities, and position statements guide the IASB Advocacy agenda in support of its membership and ensure a strong collective voice on the highest priority issues and concerns.

IASB is committed to an advocacy program that

- Supports locally elected, non-partisan, and volunteer school board members in providing excellence in local school board governance based upon the Association’s Foundational Principles of Effective Governance.
- Supports and protects adequate and equitable funding necessary to provide all students with access to an excellent public education.

- Promotes excellence in student achievement for all Illinois students and fair accountability for academic progress.
- Advocates for legislation that supports the physical and emotional well-being of students and staff.
- Supports a safe and secure learning environment for all; including, but not limited to one in which all are free from bullying, harassment, discrimination, and violence.
- Supports the Association's commitment to educational equity for every student.
- Promotes non-partisan member engagement and provides the tools to enhance advocacy efforts.

What happens after I submit a Resolution?

Each proposal is carefully reviewed and discussed at the Resolutions Committee meeting in August. Each submitting member is invited to present their Resolution and provide testimony at the August Resolutions Committee meeting, scheduled for Friday, August 5 in Naperville. The Resolutions Committee considers each resolution and forwards it to the Delegate Assembly. Per the IASB Constitution, the Resolutions Committee has three options upon receiving a proposal. The Committee can recommend "do adopt" or "do not adopt" to the Delegate Assembly and present a proposal for action. A "do adopt" recommendation is taken to the Delegate Assembly floor for a vote. In the case of a "do not adopt," the appeals process is activated, and the submitting member may appeal the Resolutions Committee recommendation in writing, no later than the close of business eight calendar days before the Delegate Assembly meeting (see [Constitution IX, Resolutions Section 5](#)). The Committee can also exercise its prerogative to determine whether or not a proposal will be presented to the Delegate Assembly for consideration. In this scenario, the Resolution would not move forward in the process and would not activate the appeals process. Regardless of Resolutions proposal status, all Resolutions that are timely submitted will be distributed to Active Members not less than 45 days prior to the Delegate Assembly meeting.

What is the appeals process?

Any Active Member, Association Division, or the Association Board of Directors, that has submitted a proposal and received a "do not adopt" recommendation from the Resolutions Committee, shall have the right to appeal the decision(s) of the Resolutions Committee at the Annual Meeting of the Delegate Assembly. Notice of appeal must be submitted in writing to the Resolutions Committee. The committee must be in receipt of the written appeal no later than the close of business eight calendar days before the Annual Meeting of the Delegate Assembly.

Who do I contact with questions?

If you have any questions, please contact Mary Ellen in the Governmental Relations department at mbuch@iasb.com.

[Click here to submit a Resolution electronically.](#)

As the "voice of school boards," IASB represents over 6,000 locally elected officials of education in pursuing adequate and equitable school funding and other beliefs established by the membership.

Federal Reports

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2921 Baker Drive, Springfield, IL 62703-5929



To: Big Hollow School District 38 Board of Education

From: Bob Gold, Superintendent

Date: May 9, 2022

Re: 2022 Summer Maintenance Projects Summary

After meeting with the Building/Grounds/Transportation committee, the table below summarizes the various major summer projects that will be prioritized on the Big Hollow campus. As a side note, this will be the first summer in which our staff will be responsible for all the deep cleaning for all the buildings. We will have a crew that will focus solely on that work throughout the summer to assure the buildings are in great condition for the start of the 2022-2023 school year.

Project Description	Location	Est. Cost	Source
The following classroom construction projects: –Conversion of PreK pod into a classroom/office space –Conversion of library spaces into classroom/office space	Primary Elementary	\$85,000	Fund 60
Installation of outdoor activity playground (approved by the Board at the 4/11/22 meeting)	BHMS	\$100,000	Fund 10
Installation of outdoor learning areas (approved by the Board at the 4/11/22 meeting)	BHMS	\$106,000	Fund 10
Blacktop repairs	Campus	\$6200	Fund 20
Concrete repairs	Primary/ BHMS	\$22,172	Fund 20
Concrete for GAGA pits	Pri/ Elem	\$13,995	Fund 20
Repair of maintenance shed (This should eventually be paid by insurance)	District	\$13,250	Fund 20
Playground Repair (50% will be covered by the School Maintenance Grant)	Primary Elementary	\$50,000	Fund 20
Installation of entry-way floor grates (50% will be covered by the School Maintenance Grant)	District	\$40,000	Fund 20
New flooring in Elementary Office and Conference Room	Elementary	\$11,724	Fund 20

BIG HOLLOW SCHOOL DISTRICT 38

EDUCATION SUPPORT PERSONNEL HANDBOOK

May, 2022

INTRODUCTION

GENERAL COMMENTS

The purpose of this handbook is to assist and support Education Support Personnel (ESP) employees in understanding the benefits and obligations of employment here in District #38. The District has compiled this ESP Handbook with the approval of the Board of Education. The Handbook's purpose is to present information, policy, and administrative procedures deemed necessary for the effective operation of Big Hollow School District #38. The provisions in this Handbook apply to all ESP employees in the District (i.e., all employees whose positions do not require Illinois certification), except as they may be modified by an individual employment contract. It is expected that present and new ESP employees will become familiar with the contents of this Handbook, as well as all other District rules and expectations, and conduct themselves accordingly.

This 2022 revision of the ESP Handbook supersedes all previously issued Handbooks. The information contained in this Handbook will regulate Educational Support Personnel procedures for the 2022-2023 school year and future years until it is revised. However, the District reserves the right to change, modify, and/or delete unilaterally any information or provision contained in this Handbook at any time. The District may also alter or rescind any policy or practice, or adopt new policies or practices, at any time, with or without notice. In an emergency, or when otherwise deemed necessary to address an area not currently covered by the Handbook, additional information will be provided to ESP members on a supplementary basis regarding changes or new rules and regulations which must be initiated by the District. An ESP employee's decision to continue employment with the District following publication of this updated Handbook or any future revisions shall be deemed to constitute the employee's agreement with all such changes.

The contents of this ESP Handbook do not create an express or implied contract of employment. Because ESP staff members are generally employed on an at-will basis in District #38 by policy of the Board of Education, unless they are hired under an individual employment contract, this Handbook is not intended to alter this at-will relationship. Further, no supervisor or other administrator has any authority to alter or modify, either orally or in writing, any ESP employee's at-will status.

This Handbook should be kept on file and referred to when the need arises. It will also serve as a reference and guide to administrative action that will be taken in the event of a conflict with an employee or among employees. The Superintendent or designee will serve as the administrator for the ESP Handbook. Although the District encourages any problems resulting from an interpretation of the Handbook to be resolved as close to the conflict as possible, issues which are not resolved may be referred to the Superintendent. The Superintendent will be responsible for investigating and providing a decision.

DISTRICT #38 PHILOSOPHY

MISSION STATEMENT

Inspiring a diverse school community to be passionate and empathetic learners.

Vision

Big Hollow School District #38 will be a model of student achievement for elementary school districts in the State of Illinois.

CONDITIONS OF EMPLOYMENT

Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in the Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing non-licensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel. All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board policies as they may be changed from time-to-time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The District will cover the expense of obtaining and retaining an Illinois bus driver permit, refresher course fees, and fees associated with mandatory health physicals relating to obtaining a bus driver's license. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30.

Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

The District shall adhere to State and Federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee will manage a program to implement Federal and State law defining the circumstances and procedures for the testing. All costs incurred for drug and alcohol testing will be covered by the District.

Resignation and Retirement

An employee is requested to provide 2 weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least 2 months before the retirement date.

Non-RIF Dismissal

The District may terminate an at-will employee at any time for any reason, subject to State and Federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the Board of Education consistent with the Board's goal of having a highly qualified, high performing staff.

Reduction in Force and Recall

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and Federal law, Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Workday

The hours of work shall be listed on each "job description". The normal workweek shall consist of five (5) consecutive workdays, Monday through Friday. An ESP's workweek shall be on a regular basis unless adjusted for emergency situations or for the benefit of the school district.

A full-time employee is a permanent employee, who works 30 or more hours per week. A part-time employee is a permanent employee who works less than 30 hours per week.

Work schedules shall be included as a part of the detail of the "job description". Work schedules may be changed from time to time as seasons and conditions demand. Any permanent change shall require two (2) calendar weeks' notice to the employee involved.

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first 5 hours of the employee's workday. The District accommodates employees who are nursing mothers according to State and Federal law.

No overtime shall be allowed or incurred without the approval, in advance, by the Superintendent or Principal. Exceptions may be made in the case of emergencies. There is no guarantee of overtime work for any employee. Sunday shall be the beginning of each workweek for the purpose of calculating overtime. All work over and above forty (40) hours per week shall be compensated at the rate of one and one-half (1½) times the regular hourly rate of pay. Holiday/Leave hours do not count towards the 40-hour workweek.

Overtime hours can be taken as compensatory time (one and one-half (1½) hours per hour), instead of paid time.

Any employee covered by this agreement that is called by the Principal or Superintendent to return to work outside his/her regularly scheduled shift shall be paid beginning from their home and ending at the completion of the job on the school premise, with a minimum of two (2) hours. If the work that necessitated the call back is completed before the minimum two (2) hours, the employee may leave the premises, but will still be paid the minimum two (2) hours. All work under this provision must be approved in advance by the Principal or Superintendent.

School Closing for Severe Weather

When school is closed for severe weather, disaster, etc., all personnel will be notified via the emergency notification call system.

- A. All 12-month staff shall report to work as usual, if road conditions allow. Employees not reporting to work will not be paid, unless arrangements are approved by the immediate supervisor for making up the time. Snow days will be made up at the end of the school year. Make-up time for twelve (12) month employees will be arranged between the supervisor and employee.

On days when school is dismissed early due to severe weather, disaster, etc., employees will be dismissed no later than one half (1/2) hour after students are dismissed without loss of pay, providing students are not left unattended. The administration will establish a personnel chain of command to be utilized in a severe weather/emergency situation.

Evaluation

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in Board policies as well as in compliance with State law and any applicable collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and Federal law and any applicable collective bargaining agreement.

COMPENSATION AND FRINGE BENEFITS

Compensation

The Board of Education will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or Federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month. Appendix A in this handbook outlines starting salaries for education support personnel.

Payroll

Pay day shall be on the 10th and 25th of each month. If a pay day falls on a legal holiday or weekend, the pay date will be the last workday before the noted pay day. All permanent employees are required to provide direct deposit information to the Big Hollow District #38 business office.

All support staff **including food service** will receive paychecks over 12 months (24 paychecks).

This 24- paycheck option is not available to Food Service, Lunch Monitor or Transportation staff that work less than 12 months due to the possible variance in hours worked each pay period.

Salary Adjustments

Experience will be based upon the job application completed by the person when applying for a permanent job/position. In-district and out-of-district experience are defined as completed years of experience in a similar job/position as follows:

SALARY RATES	DEFINITION OF COMPLETED EXPERIENCE
No Experience	0 through 12 months completed
One Year Experience	Over 12 months completed
Two Years' Experience	Over 24 months completed
Three Years' Experience	Over 36 months completed

New employees will be placed at the beginning salary rates as found under Appendix A of this employee handbook.

Generally, hourly pay rates are adjusted by the Board of Education on an annual basis prior to the start of the District's fiscal year (July 1) for 12 month employees. If this process is not completed by July 1, compensation adjustments will be retroactive to July 1 of the current year. New wages for 9 and 10 month employees will begin on the September 10th payroll.

Wage increases are dependent on evidence of an employee's continuing satisfactory performance. If an employee receives a "Needs Improvement" rating on the summative evaluation, the employee will receive a pay freeze for the following year.

Employees must hold their position for more than 50% of the fiscal year to be eligible for a raise the next fiscal year. Start date prior to December 1st.

Longevity Bonus

Employees will be eligible for a longevity bonus upon reaching the following milestones of service in Big Hollow: (same as above, must hold their position for more than 50% of the fiscal year to be eligible. With a start date before December.)

Years of Completed Service	Longevity Bonus	
5 years	3%	Applied to wage at the beginning of the 6 th year
10 years	3%	Applied to wage at the beginning of the 11 th year
15 years	3%	Applied to wage at the beginning of the 16 th year
20 years	3%	Applied to wage at the beginning of the 21 st year

The years of experience must be continuous employment in the Big Hollow School District without interruption. Part-time employees are eligible for longevity bonus. However, for employees who move from part-time to full-time, their part-time experience cannot be utilized towards a full-time longevity bonus.

The longevity bonus is given in addition to the standard salary increase at the beginning of the 6th, 11th, 16th and 21st year of continuous employment with Big Hollow School District without interruption.

If an employee receives a "Needs Improvement" rating on the summative evaluation the year they have earned a longevity bonus, the longevity bonus will still be given.

Time Sheets

Employee time sheets are electronic documents that you will be given access to. At the end of each pay period, your supervisor/office will print out your timesheet and have you sign it. Any variance in hours beyond the scheduled workday must be approved by the building Administrator.

(Example: If your scheduled workday hours are 7:00 a.m. - 3:30 p.m., and you arrive at 6:50 a.m., you would sign in with your official start time of 7:00 a.m.)



Name:				Position	
Date	Day	Time In	Time Out	Regular	Notes
5/10/2021	M				
5/11/2021	T			▼	
5/12/2021	W			▼	
5/13/2021	Th			▼	
5/14/2021	Fr			▼	
5/17/2021	M			▼	
5/18/2021	T			▼	
5/19/2021	W			▼	
5/20/2021	Th			▼	
5/21/2021	Fr			▼	
5/24/2021	M			▼	
5/25/2021	T			▼	
				0	Total

Employee Signature: _____

Administration Signature: _____

Bus Drivers will have a different time sheet that includes a breakdown of driving, training, etc.



Hensen, Sally												
Date	Day	Time In	Time Out	Regular Hours (exceeds 1/2 hr lunch)	Description of Regular Hours	Additional Hours	Description of Additional Hours	Notes	Total Regular Hours	Total Additional Hours	Combine Total Hours	
									0	0	0	

Holidays

Unless the District has a waiver or modification of the School Code pursuant to Section 2-3.25g or 24-2(b) allowing it to schedule school on a holiday listed below, District employees will not be required to work on:

- New Year’s Day
- Martin Luther King Jr.’s Birthday
- President’s Day
- Memorial Day
- Juneteenth (if observed)
- Independence Day
- Labor Day
- Columbus Day
- Veteran’s Day (if observed)
- Election Day (if observed)
- Thanksgiving Day
- Christmas Day

Twelve (12) month employees are allotted three (3) additional days:

- Day before or after New Year’s Day
- Day after Thanksgiving
- Day before or after Christmas

Permanent employees working at least 600 hours per year, will be paid the holidays listed above respectively, based on regular hours worked, providing that said holidays fall during the normal workweek and occur during the employees’ assigned or contracted work year with the District.

In the event that one of these recognized holidays falls on either a Saturday or Sunday, employees will receive the preceding Friday or following Monday off with pay only if school is not in regular session on those days. If students are in regular attendance, employees will not receive the day off and are expected to be at work; no holiday pay will be provided. If any of the above legal holidays are removed by the Illinois legislature from the required holidays currently observed under the School Code for public schools, employees shall no longer be afforded these paid holidays. Further, if any of the above legal holidays are approved for a requested waiver of mandates by the Board of Education, employees shall not be afforded these holidays.

A holiday will not cause a deduction from an employee’s time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Vacation

Twelve-month employees shall be eligible for paid vacation days according to the following schedule:

<u>Length of Employment</u>		<u>Monthly Accumulation</u>	<u>Maximum Vacation Leave Earned Per Year</u>
<u>From:</u>	<u>To:</u>		
Beginning of year 1	End of year 9	0.83 Days	10 Days per year
Beginning of year 10	End of year 19	1.25 Days	15 Days per year
Beginning of year 20	End of employment	1.67 Days	20 Days per year

Part-time (12-month) employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee’s average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year. If the vacation days are not used, they will be lost. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Requests for vacations shall be submitted through Skyward Employee Access at least five (5) workdays prior to the requested vacation days and must be approved by the immediate supervisor. Every effort shall be made to meet the desires of the employees and the needs of the school system in establishing vacation dates. Records of available vacation days will be updated through Employee Access in Skyward.

Perfect Attendance

All permanent employees who work more than 600 hours per year and who do not use a sick or personal leave day during the school year, shall receive two hundred and fifty dollars (\$250.00). If an employee works two different positions within the school district (ex: food service and bus driver), perfect

attendance must be obtained in both positions in order to collect the perfect attendance incentive.

Health Insurance

Permanent Educational Support Personnel whose regular job description requires 30 or more hours per week within a twelve (12) month period will be eligible for medical insurance (health/dental/vision) coverage as offered in a group plan.

The Board will pay 90% of the single health care premium on the least expensive plan that is offered by the District, with the remaining premium payments to be made by any employee who participates in the offered coverage. If the employee contribution does not meet Affordable Care Act guidelines, adjustments will be made for compliance with the law. Family insurance coverage will be available to the employee at his/her own expense. Employee payment for any elected insurance plan coverage will be remitted to the District by a payroll deduction process. For those who are paid over 20 pay periods, the cost of Medical, Dental, Vision and/or Voluntary Life Insurance, will be prorated over the 20 paychecks.

Part-time ESP employees, working at least 600 hours per year, will be eligible to pay insurance premiums on a pro-rata basis (based on a full-time 30-hour workweek). For example, for an employee who works 20 hours per week, the Board will pay 2/3 of the Board paid portion of the premium.

Term Life Insurance

The Board shall provide each ESP employee who works more than 600 hours per year with a term life insurance policy in an amount not to exceed thirty-five thousand dollars (\$35,000). Each employee may elect to purchase additional life insurance coverage at the group rate provided the insurance carrier approves of such action.

Illinois Municipal Retirement Fund (IMRF) & Social Security/Medicare Rates

An employee must be employed in a position normally requiring performance of duty for 600 hours or more per calendar year in order to be eligible to participate in IMRF. If an employee is an IMRF retiree and is working at Big Hollow, then their hours are counted according to their anniversary (or hire) date and not the calendar year.

Contributions to IMRF are by the employer and employee as a percentage of monthly earnings.

- A. Employee Contributions: The current employee contribution rate is 4.50% of all earnings. The postponement of federal income tax is achieved by designating the 4.50% employee paid contribution as "employer paid" for the purpose of the Internal Revenue Code Section, 414 (h). However, the 4.50% is deducted from all earnings of the employee's payroll check. In addition, the employee pays a Social Security and Medicare rate as required by law.
- B. Employer Contributions: The employer contribution rate is calculated separately for each employee every year. In addition, the employer pays a Social Security and Medicare rate as required by law.

Social Security

Contributions for Social Security and Medicare are deducted from each employee's paycheck. The Board of Education will comply with all current applicable Federal regulations governing social security contributions.

LEAVES

Sick Leave

Full or part-time educational support personnel who work at least 600 hours per year will accrue 1 paid sick leave day per month of employment each year (ex. 12 month employees receive 12 sick days). Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household; or birth, adoption, or placement for adoption. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after 3 days absence for personal illness or 30 days for birth or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) an advanced practice registered nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice registered nurse to perform health examinations, (4) a physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than 3 days for personal illness, the District shall pay the expenses incurred by the employee.

The use of paid sick leave for adoption or placement for adoption is limited to 30 days. The Superintendent may require that the employee provide evidence that the formal adoption process is underway.

All absences in excess of the allotted sick leave shall be charged against earned vacation, if applicable, or shall be unpaid days.

Excessive absences without medical justification authorized by a licensed physician may be grounds for termination.

When an employee leaves the District, sick leave will be turned over to the IMRF retirement system to count towards years of service. There is no reimbursement for unused sick-days upon leaving the District.

Personal Leave

Full-time educational support personnel have 2 paid personal leave days per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal at least 2 days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last 5 days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used on an in-service training day and/or institute training days.

6. Personal leave may not be used when the employee's absence would create an undue hardship.

Bereavement Leave

In the event of the death of a member of the employee's immediate family, they shall be entitled to up to three (3) days bereavement leave for each such death without deduction from accumulated sick leave. Immediate family includes: parents, spouse, brothers, sisters, children, grandparents, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, and legal guardians.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*.

General Personnel Information

For general personnel information pertaining to all employees of Big Hollow District #38, please refer to the Board Policies listed below which can be found at the following website:

<http://www.bighollow.us/school-board-policy-manual-documents.html>

Policy 5:10	Equal Employment Opportunity and Minority Recruitment
Policy 5:20	Workplace Harassment Prohibited
Policy 5:30	Hiring Process and Criteria
Policy 5:35	Compliance with the Fair Labor Standards Act
Policy 5:40	Communicable and Chronic Infectious Disease
Policy 5:50	Drug- and Alcohol-Free Workplace; Tobacco Prohibition
Policy 5:60	Expenses
Policy 5:70	Religious Holidays
Policy 5:80	Court Duty
Policy 5:90	Abused and Neglected Child Reporting
Policy 5:100	Staff Development Program
Policy 5:110	Recognition for Service
Policy 5:120	Ethics and Conduct
Policy 5:125	Personal Technology and Social Media: Usage and Conduct
Policy 5:130	Responsibilities Concerning Internal Information
Policy 5:140	Solicitations By or From Staff
Policy 5:150	Personnel Records
Policy 5:170	Copyright
Policy 5:180	Temporary Illness or Temporary Incapacity
Policy 5:185	Family and Medical Leave

APPENDIX A

Below is a listing of minimum starting salaries for new employees for the 2022-2023 school year. If an employee comes to BHSD 38 with experience, consideration can be given for a higher starting wage. No new employee will be paid at an hourly wage that exceeds that of a current employee in a similar position with like or greater experience.

Position	Starting Hourly Wage
Instructional	
Paraprofessionals (BA)	\$15.72 \$17.22
Paraprofessionals	\$14.35 \$15.81
Library Aide	\$14.35 \$15.81
Administrative Professionals	
Building Secretary	\$14.56 \$16.03
District Office Assistant	\$17.10 \$20.55
Bookkeeper	\$20.60 \$23.18
Transportation	
Bus Driver	\$20.67 \$22.00
Van Driver	\$17.45 \$18.50
Bus Monitor	\$12.13 \$12.49
Building and Grounds	
Maintenance	\$19.86 \$19.88
Custodian / Groundskeeper	\$17.10 \$17.61
Food Service	
Food Service Worker	\$14.35 \$15.00
Lunch Room/Recess Monitor	\$12.13 \$12.49
Health	
School Nurse	\$22.06
Health Aide	\$13.79 \$16.00

RESOLUTION

HONORABLE DISMISSAL OF EDUCATIONAL SUPPORT PERSONNEL EMPLOYEE(S)

WHEREAS, the educational support personnel employee listed in this Resolution *is* employed by the Board of Education of Big Hollow School District No. 38 during the 2021-2022 school term; and

WHEREAS, the Board has determined to *decrease the number of educational support personnel employee employed* in the District; and

WHEREAS, the educational support personnel employee with the shorter length of continuing service with the School District, within the respective category of position, must be dismissed first, unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board and any exclusive bargaining representative; and

WHEREAS, an alternative method of determining the sequence of dismissal *is not* established in an applicable collective bargaining agreement or contract; and

WHEREAS, the Board has determined that the educational support personnel employee(s) named below will be honorably dismissed and not reemployed for the 2022-2023 school term, pursuant to Section 10-23.5 of the *School Code* (105 ILCS 5/10-23.5);

NOW, THEREFORE, Be It Resolved by the Board of Education of Big Hollow School District No.38, Lake County, Illinois, that:

Section 1: The following educational support personnel employee shall be honorably dismissed and not reemployed for the 2022-2023 school term because of the decision of the Board to decrease the number of educational support personnel employee employed:

Alex Coppert

Section 2: The President and Secretary of the Board are authorized and directed to give the educational support personnel employee a written Notice of Honorable Dismissal, together with the reason therefore, by first class mail at least thirty (30) days before the employee is dismissed. A copy of this Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the educational support personnel employee personally with a signature receipt. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution is in full force and effect upon its passage.

ADOPTED this _____ day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST

Board President

Board Secretary

EXHIBIT A

May 10, 2022

Via First Class Mail and
[Certified Mail, Return Receipt Requested AND/OR Personal Delivery]

RE: NOTICE OF HONORABLE DISMISSAL

Dear _____:

At its meeting held on May 9, 2022, the Board of Education of Big Hollow School District No. 38, Lake County, Illinois, pursuant to Section 10-23.5 of the *School Code*, resolved to honorably dismiss you from employment. The reason for your dismissal is the decision by the Board to decrease the number of its educational support personnel employees in the School District. Your last day of employment in the District will be June 30, 2022.

If the Board has any vacancies within the period prescribed by law, you will be tendered any such position becoming available for which you are qualified and to which you are entitled as prescribed by law.

Sincerely,

Board of Education
Big Hollow School District No. 38
Lake County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Honorable
(name of employee)

Dismissal by personal delivery from _____, _____, of
(name of person delivering notice) (title)

_____, on _____, 2022.
(School District) (date notice was given)

(signature of employee)

RESOLUTION

REDUCTION IN HOURS OF FULL-TIME EDUCATIONAL SUPPORT PERSONNEL EMPLOYEE(S)

WHEREAS, the educational support personnel employee(s) listed in this Resolution [is/are] employed on a full-time basis by the Board of Education of Big Hollow School District No. 38 during the 2021-2022 school term; and

WHEREAS, the Board of Education has determined to *discontinue some particular type of educational support service* in the District; and

WHEREAS, the educational support personnel employees with the shorter length of continuing service with the District, within the respective category of position, must have their *hours* reduced first, unless an alternative method of determining the sequence of *hours* reduction is established in a collective bargaining agreement or contract between the Board and any exclusive bargaining representative; and

WHEREAS, an alternative method of determining the sequence of a reduction in *hours* is not established in an applicable collective bargaining agreement or contract; and

WHEREAS, the Board has determined that the full-time educational support personnel employee(s) named in this Resolution will have *his hours* reduced for the 2022-2023 school term, pursuant to Section 10-23.5 of the *School Code* (105 ILCS 5/10-23.5);

NOW, THEREFORE, Be It Resolved by the Board of Education of Big Hollow School District No. 38, Lake County, Illinois, that:

Section 1: The following educational support personnel employee(s) will have *his hours* reduced for the 2022-2023 school term because of the decision of the Board to *discontinue the transportation routing and maintenance position*.

Doug Westerman

Section 2: The President and Secretary of the Board are authorized and directed to give the educational support personnel employee(s) a written Notice of Reduction in *hours* by first class mail at least thirty (30) days before *his hours* are reduced. A copy of the Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the educational support personnel employee(s) *personally with a signature receipt*. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution is in full force and effect upon its passage.

ADOPTED this _____ day of _____, 2022, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST

Board President

Board Secretary

EXHIBIT A

May 10, 2022

Via First Class Mail and
[Certified Mail, Return Receipt Requested AND/OR Personal Delivery]

RE: NOTICE OF REDUCTION IN *Hours*

Dear Doug Westerman:

At its meeting held on May 9, 2022, the Board of Education of Big Hollow School District No. 38, Lake County, Illinois, pursuant to Section 10-23.5 of the *School Code*, resolved to reduce the number of work *hours* for your position for the 2022-2023 school term. The reason for this reduction in *hours* is the decision by the Board to *discontinue some particular type of educational support service(s)* in the School District.

For the 2022-2023 school year, you will be reduced from a 8-hour per day position as bus driver and routing/maintenance specialist to a 4-hour position as bus driver. Your work schedule will be *consistent with current hours of all bus drivers*.

If the Board has any vacancies for a position that requires more *hours* within the period prescribed by law, you will be tendered any such position becoming available for which you are qualified and to which you are legally entitled.

Sincerely,

Board of Education
Big Hollow School District No. 38
Lake County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Reduction in [*Hours/Days/*
(name of employee)
Months] by personal delivery from _____, _____,
(name of person delivering notice) *(title)*
of _____, on _____, 2022.
(School District) *(date notice was given)*

(signature of employee)

BHSD38 BELIEVING
IN HIGHER
STANDARDS
BIG HOLLOW SCHOOL DISTRICT 38

Big Hollow District Office
26051 W. Nippersink Rd.
Ingleside, IL 60041
Phone: 847-740-1490
FAX: 847-740-9172

Big Hollow Primary School (EC-1)
33335 N. Fish Lake Rd.
Ingleside, IL 60041
Phone: 847-740-5320
Fax: 847-740-3490

Big Hollow Elementary (2-4)
33315 N. Fish Lake Rd.
Ingleside, IL 60041
Phone: 847-740-5321
Fax: 847-740-3795

Big Hollow Middle School (5-8)
26051 W. Nippersink Rd.
Ingleside, IL 60041
Phone: 847-740-5322
Fax: 847-740-9021

SPORT	SY 21-22 COACHES	RECOMMENDED SY 22-23 COACHES
Athletic Director	Deonna Klobe	Deonna Klobe
Basketball, Boys (6th Grade)	Brian Summers	TBD
Basketball, Boys (7th Grade)	Cindy Haran	TBD
Basketball, Boys (8th Grade)	David Jesmer	David Jesmer
Basketball, Girls (6th Grade)	Krystal Serafin	Krystal Serafin
Basketball, Girls (7th Grade)	Chloe Kotiw	TBD
Basketball, Girls (8th Grade)	Kirsten Wilhelm	Kirsten Wilhelm
Cheerleading	Nicole Zeppo	Nicole Zeppo
Cross Country	Eric Wolters	Eric Wolters
Cross County Assistant	Maria Banach	Maria Banach
POMS/Dance (Middle School)	Stephanie Cullotta	Stephanie Cullotta
Soccer, Boys	Colleen Davidson	TBD
Soccer Asst., Boys	NA	N/A
Soccer, Girls	Sarah Loessl	Sarah Loessl
Soccer Asst., Girls	NA	N/A
Track, Boys	Eric Wolters	Eric Wolters
Track Asst. Boys	Vacant	N/A
Track, Girls	Annie Wahls	Maria Banach

Track Asst. Girls	Maria Banach	N/A
Volleyball, Boys (7th Grade)	Sabrina Fortunski	Sabrina Fortunski
Volleyball, Boys (8th Grade)	Meghan Weiss	Meghan Weiss
Volleyball, Girls (7th Grade)	Heather Wick	Heather Wick
Volleyball, Girls (8th Grade)	Kim Jensen	Kim Jensen
Wrestling	Eric Wolters	Eric Wolters
Wrestling Asst. (if warranted)	Raymond Arff	<i>If #'s warrant position</i>
Softball, Girls (7th & 8th Grade)	Deonna Klobe	Deonna Klobe
Band (extra-curricular)	Sara Kumpula/ Dan Knowles	Dan Knowles
Choir (extra-curricular)	Julie Dee	Julie Dee
Fall Musical Director	Denise Maifield	Denise Maifield
Fall Musical Asst. Director	Julie Dee	Julie Dee
Fall Musical Choreographer	Lindsay Brillion	Lindsay Brillion
Fine Arts Facilitator	Julie Dee	Julie Dee
Honor Society	Courtney Wegrzyn/ Julie Dee	Courtney Wegrzyn/ Julie Dee
Set Design	Kori Paulson	Kori Paulson
Set Design Asst.	NA	
Speech, Debate & Acting	Denise Maifield	Denise Maifield
Speech, Debate & Acting, Asst.	Lindsay Brillion	Lindsay Brillion
Spring Play Director	Denise Maifield	Denise Maifield
Spring Play Asst. Director	Julie Dee	Julie Dee
Student Council	Laura Wolframski/ Jodie Ruden	Laura Wolframski/ Jodie Ruden
Variety Show (Middle School)	Julie Dee/ Sara Kumpula	Julie Dee/ Dan Knowles

Variety Show (Ele School)	Carrie Miller/ Casper Provo	Carrie Miller/ Casper Provo
Yearbook (Middle School)	Jennifer Mobus	Jennifer Mobus
Yearbook (Pri/Ele Schools)	Brenda Weiskopf/ Dawn Lucas	Brenda Weiskopf/ Dawn Lucas
7th Grade Trip Facilitator	Jen Mobus	Jennifer Mobus
8th Grade Trip Facilitator	8th Grade Team	8th Grade Team

April 2022 Employment Report

Approve the personnel change for Alicia Fiore from lunch monitor to Bus Driver and Lunch Monitor, effective June 1, 2022.

Approve the employment of Veronica Contreras, Kindergarten EL Teacher, effective August 22, 2022.

Approve the personnel change for Derek Swiderski from Facilities and Transportation Coordinator to Facilities Coordinator, effective May 25, 2022.

Approve the personnel change for Rachel Mullen from Middle School Assistant Principal to Primary School Assistant Principal, effective August 8, 2022.

Approve the personnel change for Sara Kumpula from Middle School Band Teacher to Elementary School Assistant Principal, effective August 8, 2022.

Approve the personnel change for Brian Summers from 4th Grade Teacher to Middle School Assistant Principal, effective August 8, 2022.

Approve the employment of Daisy Orellana as Multi-Lingual Services Facilitator, effective August 22, 2022.

Approve the personnel change for Jessica Coletto-Scott from 4th Grade Teacher to Curriculum & Instruction Facilitator, effective August 22, 2022.

Approve the personnel change for Holly Brama from Technology Administrative Assistant to SIS Administrator/Technician Lead, effective July 1, 2022.

Approve the personnel change for Doug Westerman from Router/Maintenance Transportation to Bus Driver, effective July 1, 2022.

Approve the employment of Matthew Kalmerton as Custodian, effective May 9, 2022.

Approve the employment of Jose Ramirez as Custodian, effective May 9, 2022.

Approve the personnel change for Michelle Stanley from Food Service Assistant Coordinator to Food Service Worker effective 2022-2023 school year.

Approve the personnel change for Gabriela Lopez from Food Service Worker to Food Service Assistant Coordinator effective 2022-2023 school year.

Approve the personnel change for Stephanie Flade from PreK Teacher to Birth-3 year old Facilitator/Early Childhood Case Manager, effective 2022-2023 school year.

Approve the employment of Ashley Austin, 4th Grade Teacher, effective 2022-2023 school year.

Approve the employment of Marcella Drecoll, 2nd Grade Teacher, effective 2022-2023 school year.

Approve the employment of Sulayman Qazi, 4th Grade Teacher, effective 2022-2023 school year.

Approve the employment of Tyler Huemann, 4th Grade Teacher, effective 2022-2023 school year.

Approve the employment of William Glaser, 3rd Grade Teacher, effective 2022-2023 school year.

Approve the FMLA for Sylvia Garcarz, 7th Grade Math Teacher, 12 weeks beginning in October 2022 (date to be determined by doctor).

Approve the employment of Kelsey Zak, 8th Grade Math Teacher, effective 2022-2023 school year.

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Alicia Fiore

Email Address
aliciafiore@bighollow.us

New Position: **Bus Driver/Lunch Monitor**

Replacement For: n/a

Building: **District**

Current Position: **bus monitor/Lunch Monitor**

Date Change is Effective: **June 1st**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary: **\$22.00/Hr-Trans**

Full or Part Time: **Part time**

Years Credited:

Sick: Vacation: Personal:

Budget Code:

Employee Signature:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Veronica Contreras



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Primary** Grade/Area: **Kind EL**

Start Date: **August 22, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: Title:

Name: Title:

BA BA+15 MA Yes MA+15 MA+30

Years Credited **8** Step **9**

BudgetCode

10e100-1800-1100

Total Years Experience **13** Salary/Hourly Rate **\$59,938** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Derek Swiderski

Telephone **847-740-1490**

Email Address
Derekswiderski@bighollow.us

New Position: **Facilitites Coordinator**

Replacement For: **N/A**

Building: **District**

Current Position: **Facilities and Transportation Coord.**

Date Change is Effective: **05/25/22**

Board Approval Date (if needed): (To be completed by District Secretary after board meeting)

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary: **\$73,759**

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
20-0-2540-1100-02

Employee Signature:

Date:



BHSD38 JOB DESCRIPTION

Facilities Coordinator

Position Title: Facilities Coordinator

Department: Facilities

Requirements: High School diploma required. Additional college level studies preferred.
 Three (3) years' experience in facilities/maintenance management
 Satisfactory criminal background check and drug screening
 Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports To: Superintendent

Supervisory Responsibilities: Will hire, supervise, and evaluate all custodial and maintenance staff

Approved by:

Date:

- Manages and supervises all district building and grounds personnel directly or through designated lead positions.
- Assumes responsibility for the general security of the buildings.
- Assumes a responsibility for the general fire safety of the buildings.
- Will be available (or will assure someone is available) to fire and police departments on a 24-hour call basis when building or ground alarms sound.
- Determines work priorities, plans, organizational structure and functions within positions of Buildings and Grounds.
- Initiates recruitment; screens, interviews and selects department personnel.
- Initiates all personnel actions for department personnel including evaluation, transfer, promotion, demotion, discipline and dismissal decisions of department staff.
- Oversees and conducts (when necessary) staff development activities and training sessions.
- Conducts regular meetings with staff
- Formulates and establishes procedures and preventive maintenance schedules/programs.
- Plans and coordinates the activities for new construction and land development within the district.
- Monitors and serves as a liaison between the district and contractors, consultants and architects.

- Plans and oversees the implementation of remodeling projects, renovations or major repair projects.
- Determines and monitors district-wide maintenance needs, requirements and priorities.
- Inspects all school buildings and grounds on a regular basis to determine needs, custodial/maintenance requirements, and security requirements.
- Monitors building projects and maintenance schedules to assure department standards and schedules.
- Implements security improvements.
- Directs grounds activities and functions.
- Checks buildings on weekends and holidays.
- Schedules and maintains all building inspections and certifications.
- Oversees the preparation of playing fields and their care.
- Coordinates the plowing and snow and maintenance activities of all district parking lots and drives.
- Oversees the servicing, repair and replacement of grounds equipment.
- Oversees and monitors all repair and maintenance of mechanical systems through the district.
- Creates and manages cleaning schedules and routines for the teams.
- Establishes and maintains an inventory system of maintenance equipment/machinery.
- Orders and receives cleaning supplies and equipment, and maintains necessary inventories.
- Serve as a substitute bus driver as needed/available in accordance with federal, State and School Board regulations.
- Create and maintain timesheets for the Maintenance/Cleaning Department.
- Enter all copies of building plans, safety inspections into the BHFx database system.
- Review and approve payroll time cards for each pay period.
- Understand and communicate, both verbally and in writing to staff, students, and patrons of the District.
- Maintain a positive demeanor.
- Demonstrate exemplary customer service skills.
- Responds to emails/phone calls within 24 hours; responds to text messages in a timely manner.
- Maintain a professional relationship with staff, students and patrons.
- Complete requested paperwork, electronic forms, surveys, or training as requested.
- Performs other tasks as assigned

Term of Employment

This will be an 8 hour per day position which does not include a ½ hour lunch. You will be required to work 261 days per year.

Salary

To be established by the School Board.

Evaluation

Performance of this job will be evaluated by the Superintendent.

**BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form**

Employee Name
Rachel Mullen

Telephone **X5063**

Email Address
Rachelmullen@bighollow.us

New Position: **Primary School Assistant Principal**

Replacement For:

Building: **Primary**

Current Position: **Middle School Assistant Principal**

Date Change is Effective: **08/08/2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary: **\$85,349**

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10-1-2411-1100

Employee Signature:

Date:

**BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form**

Employee Name
Sara Kumpula

Telephone **X5028**

Email Address
Sarakumpula@bighollow.us

New Position: **Elementary School Assistant Principal**

Replacement For: **Sunny Morley**

Building: **Elementary**

Current Position: **Middle School Band**

Date Change is Effective: **08/08/2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary: **\$81,000**

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10-2-2411-1100

Employee Signature:

Date:

**BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form**

Employee Name
Brian Summers

Telephone **x4212**

Email Address
Briansummers@bihgollow.us

New Position: **Middle School Assistant Principal**

Replacement For: **Rachel Mullen**

Building: **Middle**

Current Position: **4th Grade Teacher**

Date Change is Effective: **08/08/2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary: **\$81,000**

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10-3-2411-1100

Employee Signature:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Daisy Orellana



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL: **Yes**

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **District Grade/Area: PreK-8**

Start Date: **8/22/22** BOE Approval Date: **5/9/2022** (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Andrew Carlson** Title: **Administrator**

Name: **Trina Metz** Title: **Administrator**

BA BA+15 MA Yes MA+15 MA+30

Years Credited **3** Step **4**

BudgetCode

10e000-1800-1100

Total Years Experience **3** Salary/Hourly Rate **\$51,703** (may be adjusted if circumstances require)

Comments:

Multi-Lingual Services Facilitator

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:



BHSD38 JOB DESCRIPTION

MULTILINGUAL SERVICES FACILITATOR

Position Title: Multilingual Services Facilitator

Department: ELL/Bilingual

Licensure/

Endorsement : Current elementary teaching license

Master's degree from an accredited college or university in language acquisition, culturally and linguistically diverse education or related field, OR a Bilingual and/or ELL endorsement.

Classification: ELL/Bilingual

Qualifications:

- Minimum of five (5) years of experience in elementary and experience as an ELL teacher.
- Master's degree from an accredited college or university in language acquisition, culturally and linguistically diverse education or related field, OR a Bilingual and/or ELL endorsement.
- Current elementary teaching license
- Exemplary teaching background in core academic subjects
- Life-long learner with knowledge of current best practices that improve student learning
- Experience in working with adult learners and leading staff development
- Ability to work well with others
- Willing to work as part of a research-based model
- Strong initiative and high energy
- Experience in leadership roles
- Ability to move back and forth between vision and detail work seamlessly
- Commitment to equity and culturally responsive teaching
- Ability to meet timelines and provide direction to work teams, and demonstrated ability to delegate appropriately
- Ability to provide focus and vision for group work
- Highly developed meeting facilitation skills
- Ability to plan, organize, and work collaboratively with other teams
- Ability to resolve conflicts with groups and individuals

- Highly developed communication skills (including written, interpersonal, public speaking, and presentations)
- Strong knowledge of pedagogy, curriculum standards, and assessment
- Strong knowledge of current education research in regards to curriculum, instruction, assessment, and professional development
- Strong knowledge of and ability to analyze data

Reports To: Director of Curriculum, Instruction and Assessment/Director Multilingual Services

Supervisory Responsibilities:

Job Summary:

- **Purpose:** Ensure measurable improvement in and availability of instructional practices, research, and assessment systems that contribute to schools' instructional achievement for English Language Learners (ELLs). Collaborate with building and district leadership to develop understanding of effective ELL programming, English Language Development instructional practices, and effective content area scaffolding techniques.

Duties and Responsibilities

Responsibilities: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Develop, design, and adjust curriculum resources and tools that assist content teachers in supporting student mastery of content-specific standards. Collaborate with other district departments to increase knowledge of effective ELL practices in all content area instruction and intervention by meeting in small groups, one-on-one consultation, and professional development
- Develop and facilitate ongoing, differentiated professional development for ELD practitioners, general education teachers, administrators, and special service providers regarding best practices in English language development, scaffolded instruction, district initiatives, and assessment (WIDA Screener/ACCESS).
- Advance diversity, equity, and inclusion initiatives within the district.
- Provide leadership in the development of ELD programming and scaffolded content instruction through data analysis of ELL performance and knowledge of current ELD research.
- Assist in the development and implementation of a dual language program for the district.

- Support schools with identification, placement, and annual progress monitoring of ELLs. Provide support to the assessment department with annual assessments including placement and annual language proficiency assessments.
- Respond to teacher, school, parent, and community needs including informal requests regarding policies, procedures, and programming for ELL students.
- Research and coordinate the selection of ELD instructional materials. Oversee the process for adopting instructional materials. Assist in data collection and analysis to monitor ELD programming and student academic success during and after receiving ELD services.
- Collaborate with Student Services departments to ensure equitable programming and continued academic progress for ELLs with specialized learning needs.
- Conduct program reviews, develop new programs and/or courses, revise and implement curriculum frameworks as needed to align with National and State Framework changes. Inform administrators and teachers about changes, best first instruction in the delivery, pacing, and implementation of the resources that are chosen.
- Maintain and develop professional skills and knowledge of ELL issues and techniques by attending district meetings, conferences, researching, networking, reading, and through continuing education.
- Assist Director of Multilingual Services in the formulation and administration of designated team budget(s)
- Manage team budget(s)
- Assist Director of Multilingual Services in grant writing and facilitation.
- Performs such other tasks and assumes other responsibilities as the Director of Curriculum, Instruction and Assessment/Director Multilingual Services assigns
- Responsible to: Director of Curriculum Instruction, and Assessment /Director of Multilingual Services

Term of Employment

As per school calendar as required by the State Board of Education and approved by the School Board.

Salary

To be established by the School Board.

Evaluation

Performance of this job will be evaluated by the Director of Curriculum, Instruction, and Assessment/Director of Multilingual Services.

Employee: _____

Date: _____

Signature: _____

Date: _____

**BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form**

Employee Name
**Jessica Coletto-
Scott**

Telephone **8477401490**

Email Address
jessicacoletto@bighollow.us

New Position: **Curriculum & Instruction Facilitator**

Replacement For: **new position**

Building: **District**

Current Position: **4th grade teacher**

Date Change is Effective: **August 22, 2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 Yes MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10e000-2410-1100

Employee Signature:

Date:



BHSD38 JOB DESCRIPTION

CURRICULUM & INSTRUCTION FACILITATOR

Position Title: Curriculum & Instruction Facilitator

Department: Curriculum

Licensure: Current elementary teaching license (K-8 or 1-8)

Master's Degree in Education (preferably in Curriculum & Instruction)

Endorsement:

Qualifications:

- **Qualifications:**
- Master's Degree in Education, (preferably in Curriculum & Instruction)
- Current elementary teaching license (K-8 or 1-8)
- Elementary classroom teaching experience (minimum 5 years)
- Exemplary teaching background in core academic subjects
- Life-long learner with knowledge of current best practices that improve student learning
- Experience in working with adult learners and leading staff development
- Ability to work well with others
- Willing to work as part of a research-based model
- Strong initiative and high energy
- Experience in leadership roles
- Ability to move back and forth between vision and detail work seamlessly
- Commitment to equity and culturally responsive teaching
- Ability to meet timelines and provide direction to work teams, and demonstrated ability to delegate appropriately
- Ability to provide focus and vision for group work
- Highly developed meeting facilitation skills
- Ability to plan, organize, and work collaboratively with other teams
- Ability to resolve conflicts with groups and individuals
- Highly developed communication skills (including written, interpersonal, public speaking, and presentations)
- Knowledge/experience with integration and use of technology
- Strong knowledge of pedagogy, curriculum standards, and assessment
- Strong knowledge of current education research in regards to curriculum, instruction, assessment, and professional development
- Strong knowledge of MTSS (Multi-tiered systems of support)
- Strong knowledge of and ability to analyze data

Reports To: Director of Curriculum, Instruction and Assessment

Supervisory Responsibilities:

Job Summary:

- Work collaboratively with district administrators, school-based leadership teams, and teachers to facilitate implementation of curriculum, instruction and assessment (CIA) best practices and implementation of multi-tiered system of supports (MTSS) at the district and school levels

Duties and Responsibilities

- Work collaboratively with district administrators, school-based leadership teams, and teachers to facilitate implementation of curriculum, instruction and assessment (CIA) best practices and implementation of multi-tiered system of supports (MTSS) at the district and school levels
- Help develop and refine approaches to effective teaching practices and whole school improvement
- Meets the ongoing professional development requirements of a Teaching and Learning Coordinator
- Provide leadership to professional learning communities (PLCs) throughout the district related to curriculum development and alignment to priority standards
- Help coordinate district-wide articulation, coordination, and collaboration related to district teaching and learning goals
- Provide leadership and support for strong core instruction and tier two / tier three interventions
- Facilitate and support teams in analyzing student needs and identifying research-based interventions in alignment with the district MTSS model
- Ensures a focus on inquiry, formative assessment, and technology integration
- Provide leadership in program evaluation and data collection, focused on continuous improvement
- Assists in the delivery of targeted professional development related to district and school improvement goals
- May be called upon to co-teach or demonstrate instructional strategies within a classroom environment
- Develop and maintain positive working relationships with families, staff, and community members.
- Performs such other tasks and assumes other responsibilities as the Director of Curriculum, Instruction and Assessment assigns
- Responsible to: Director of Curriculum Instruction, and Assessment

Term of Employment

As per school calendar as required by the State Board of Education and approved by the School Board.

Salary

To be established by the School Board.

Evaluation

Performance of this job will be evaluated by the Director of Curriculum, Instruction, and Assessment

Employee: _____

Date: _____

Signature: _____

Date: _____

Approved by: _____

Signature: _____

Date: _____

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Holly Brama

Telephone **847740-5320**

Email Address
hollybrama@bighollow.us

New Position: **SIS Administrator/Technician Lead**

Replacement For: **New Position**

Building: **District**

Current Position: **Technology Administrative Assistant**

Date Change is Effective: **07/01/2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10e000-2630-1100-01

Employee Signature:

Date:



BHSD38 JOB DESCRIPTION

SIS Administrator/Technician Lead

Position Title:	SIS Administrator/Technician Lead
Department:	Technology Department
Licensure:	Bachelor's Degree or Technology Certification
Endorsement:	N/A
Classification:	Support Staff
Reports To:	Director of Technology
Supervisory Responsibilities:	N/A

Job Summary: To assist the Director of Technology

Duties

- Maintains local Student Information System for the purpose of state reporting and accurate student information.
- Provide support to staff in the use of the Student Information System.
- Maintains the State Student Information System.
- Evaluates situations (e.g. involving staff, students, parents, the public, etc.) for the purpose of taking appropriate action and/or directing to appropriate personnel for resolution.
- Maintains inventory of technology supplies.
- Maintains various records, schedules, files, rosters, etc. for the purpose of documenting and/or providing reliable information.
- Creates/maintains documentation for technology department policies and procedures
- Responds to inquiries of staff, the public, parents and/or students for the purpose of providing information and/or direction as may be required.
- Processes/Maintains/Oversees District records for the Technology Department.
- Supports in basic technology troubleshooting and maintenance, also known as level 1 tech support.

- Assist in the management of level 1 technicians.
- Other duties as assigned by your manager, or designee.

Responsibilities

- Working under limited supervision.
- Following standardized practices and/or methods.
- Providing information and/or advising others.
- Monitoring budget expenditures.
- Utilization of resources from other work units is often required to perform the job's functions.
- Being able to lift items weighing up to 25 pounds
- Managing the workflow of the technology help desk
- Assigning tasks to Level 1 technicians
- Assist the Director of Technology in managing the Student Information System
- Assist the Network Administrator in managing the schools' IT infrastructure
- Assist teachers and staff with technology needs
- Assist in the deployment of new technology
- Other duties as assigned by your manager, or designee.

Term of Employment

This will be an 8 hour per day position, which does not include a ½ hour lunch. You will be required to work 261 days.

*The number of work days listed does not include paid holidays.

Evaluation

Performance of this job will be evaluated by the Director of Technology.

Employee: _____

Date: _____

Signature: _____

Date: _____

Approved by: _____

Signature: _____

Date: _____

**BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form**

Employee Name
Doug Westerman

Email Address
dougwesterman@bighollow.us

New Position: **Bus Driver**

Replacement For:

Building: **District**

Current Position: **Router/ Maintenance Transportation**

Date Change is Effective: **July 1 2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **part**

Years Credited:

Sick: Vacation: Personal:

Budget Code:

Employee Signature:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Matthew Kalmerton



ASSIGNMENT

CERTIFIED: Administrator: Teacher: If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: **Yes** Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **District** Grade/Area: **ALL**

Start Date: **may 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Renee P** Title: **Co Worker**

Name: **Holly G** Title: **Co Worker**

BA BA+15 MA MA+15 MA+30

Years Credited Step

BudgetCode

Total Years Experience **0** Salary/Hourly Rate **17.61** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Jose A Ramirez



ASSIGNMENT

CERTIFIED: Administrator: Teacher: If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: **Yes** Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **District** Grade/Area: **ALL**

Start Date: **May 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Joe Bridges** Title: **General Manager**

Name: **Jorge Ramirez** Title: **Foreman**

BA BA+15 MA MA+15 MA+30

Years Credited Step

BudgetCode

Total Years Experience **3** Salary/Hourly Rate **\$18.42** (may be adjusted if circumstances require)

Comments:

3 years of experience granted. Starting at Step 4.

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Michelle Stanley

Email Address
michellephilipsen@bighollow.us

New Position: **Food Service Worker**

Replacement For: **Food Service Assistant Coordinator**

Building: **Middle**

Current Position: **Food Service Assistant Coordinator**

Date Change is Effective: **08/2022**

Board Approval Date (if needed): (To be completed by District Secretary after board meeting)

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:

Employee Signature:

Date: **4/29/2022**

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Gabriela Lopez

Email Address
michellephilippsen@bighollow.us

New Position: **Food Service Assistant Coordinator**

Replacement For: **Michelle Stanley**

Building: **Middle**

Current Position: **Food Service Worker**

Date Change is Effective: **08/2022**

Board Approval Date (if needed): (To be completed by District Secretary after board meeting)

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:

Employee Signature:

Date: **4/29/2022**

BIG HOLLOW SCHOOL DISTRICT #38
Personnel Change Form

Employee Name
Stephanie Flade



New Position: **Birth-3 Facilitator**

Replacement For: **New Position**

Building: **Primary**

Current Position: **PreK Teacher**

Date Change is Effective: **08/01/2022**
meeting)

Board Approval Date (if needed): (To be completed by District Secretary after board

Certified Position

BA BA+15 MA MA+15 MA+30 Doc:

Years Credited Step

Salary:

Full or Part Time: **Full**

Years Credited:

Sick: Vacation: Personal:

Budget Code:
10-0-1225-1100

Employee Signature:

Date:



BHSD38 JOB DESCRIPTION

Birth-3 Facilitator/ Early Childhood Case Manager

Position Title: Birth-3 Facilitator/ Early Childhood Case Manager

Department: Student Services

Licensure/

Endorsement : PEL in Early Childhood

LBS1 or Special Education Endorsement

ESL Endorsement

Classification:

Qualifications:

- Minimum of 5 years experience within early childhood and demonstrates expertise in early childhood development and family enrichment
- Have theoretical and practical knowledge about infant and toddler growth and development
- Effective communication and interpersonal skills
- Knowledgeable about child development and current best practice for quality birth to five programs
- Have formal training in child development theory and practice.
- Effective in explaining, organizing, implementing, supervising, and evaluating birth to five programs
- Competent in working with infants, toddlers, and preschoolers and their families
- Promotes staff development and enhances quality service delivery
- Knowledgeable about programs and agencies in the community that provide services for children and families
- Provide opportunities for staff development to learn about teaching in a multicultural environment and implementing activities for children and families that enhance the richness of diversity
- Recognizes the importance of parent-child relationships
- Models professionalism and conveys high expectations

- Willing to examine own reactions, thoughts, and feelings about the work
- Develop, oversee, and coordinate special education services for PreK program
- Schedule and complete all appropriate documentation in accordance to IEP mandates
- Support teams in collecting and compiling data for the IEPs
- Maintain records in accordance to state and federal mandates
- Coordinate Child-Find activities for PreK population
- ESL endorsement to ensure data is submitted by team in accordance to federal and state compliance

Reports To: Director of Student Services

Supervisory Responsibilities:

Job Summary:

- **Purpose:**
The Birth to 3 Facilitator is responsible for the management and oversight of the Big Hollow #38 Birth to 3 Program for children ages birth to three who have disabilities and/or developmental delays and their families. In addition, this position oversees the special education case management and ESL data collection for the Big Hollow Preschool program.

Duties and Responsibilities

Responsibilities:

- Provides vision and leadership in directing the day to day activities of the Birth to 3 Program.
- Identifies and sets the pattern and focus of services for infants and toddlers with delays/disabilities and their families using Evidence Based Practice, plans and accomplishes program development and develops systems and procedures.
- Establishes and maintains Birth to 3 core services, which includes child find, screening, evaluation and assessment, service coordination and procedural safeguards.
- Establishes and maintains a network of community early intervention providers and develops community partnerships.
- Establishes protocols and procedures in accordance with State and Federal Regulations.
- Completes state forms, reports, and annual program assessments as required. Manages both data collection and reporting as required.
- Assures family involvement throughout the process of services and promotes the use of natural environments and settings for service delivery.
- Provides information and referral services, public information and education about the Birth to 3 Program and fosters community capacity to enhance child development and well-being.
- Attends Regional and State Meetings related to the Birth to 3 Program.
- Develop, oversee, and coordinate special education services for PreK program
- Schedule and complete all appropriate documentation in accordance to IEP mandates

- Support teams in collecting and compiling data for the IEPs
- Maintain records in accordance to state and federal mandates
- Coordinate Child-Find activities for PreK population
- Ensure data is submitted by team in accordance to federal and state compliance

Term of Employment

As per school calendar as required by the State Board of Education and approved by the School Board.

Salary

To be established by the School Board.

Evaluation

Performance of this job will be evaluated by the Director of Student Services

Employee: _____

Date: _____

Signature: _____

Date: _____

Approved by: _____

Signature: _____

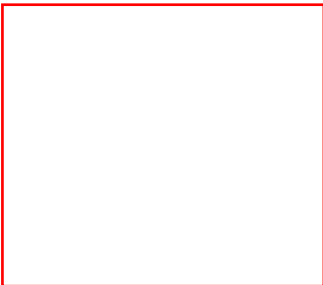
Date: _____

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Ashley Austin



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Elementary** Grade/Area: **4th Grade**

Start Date: **August, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: Title:

Name: Title:

BA BA+15 **Yes** MA MA+15 MA+30

Years Credited **5** Step **6**

BudgetCode

10-200-1110-1100

Total Years Experience **5 years** Salary/Hourly Rate **\$52,240** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Marcella Drecoll



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Elementary** Grade/Area: **Second Grade**

Start Date: **August, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Cynthia Armendariz-Maxwell** Title: **Principal**

Name: **Jennifer Glibkowski** Title: **Social Worker**

BA BA+15 MA **Yes** MA+15 MA+30

Years Credited **2 years** Step **3**

BudgetCode

10-200-1110-1100

Total Years Experience **2 years** Salary/Hourly Rate **\$50,197** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Sulayman Qazi



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Elementary** Grade/Area: **Fourth Grade**

Start Date: **August, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **John Heaton** Title: **Cooperating Teacher**

Name: **Michelle Madden** Title: **Supervisor**

BA BA+15 MA MA+15 **Yes** MA+30

Years Credited **0** Step **1**

BudgetCode

10-200-1110-1100

Total Years Experience **0** Salary/Hourly Rate **\$49,681** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

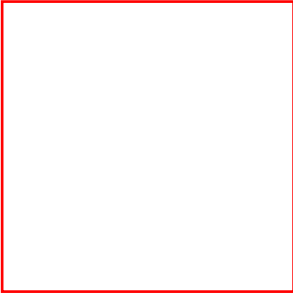
Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

Tyler Huemann



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Elementary** Grade/Area: **Fourth Grade**

Start Date: **August, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Kelly Bond** Title: **Cooperating Teacher**

Name: **Sherry Harding** Title: **Supervisor**

BA **Yes** BA+15 MA MA+15 **no** MA+30

Years Credited **0** Step **1**

BudgetCode

10-200-1110-1100

Total Years Experience **0** Salary/Hourly Rate **\$42,917** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

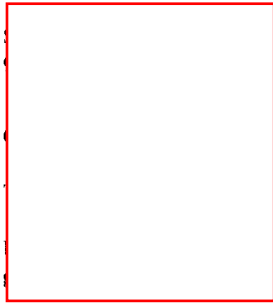
Date:

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name

William (Billy) Glaser



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Elementary** Grade/Area: **Third Grade**

Start Date: **August, 2022** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: **Christopher Kelly** Title: **Cooperating Teacher**

Name: **Carin Novak** Title: **Supervisor**

BA **Yes** BA+15 MA MA+15 MA+30

Years Credited **0** Step **1**

BudgetCode

10-200-1110-1100

Total Years Experience **0** Salary/Hourly Rate **\$42,917** (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

Sylvia Garcarz
Big Hollow Middle School
26051 W. Nippersink Rd.
Ingleside, IL. 60041

May 5, 2022

Mr. Robert Gold
Superintendent
26051 W. Nippersink Rd.
Ingleside, IL. 60041

Mr. Gold,

Please accept this letter as formal notice of my upcoming maternity leave. This letter is to notify you that I am pregnant with twins and wish to take maternity leave during the 2022-2023 school year. My due date is November 5th 2022, but my doctor is expecting that I will deliver sometime in the month of October. This time frame is also subject to change due to unforeseen circumstances. I plan to take twelve weeks of maternity leave.

Thank you,



Sylvia Garcarz
7th Grade Math Teacher
Math Department Head

BIG HOLLOW SCHOOL DISTRICT #38
New Hire Information Form

BACKGROUND

Name
Kelsey Zak



ASSIGNMENT

CERTIFIED: Administrator: Teacher: **Yes** If Teacher Please select ~ Gen Ed: **Yes** SPED: ESL:

NON-CERTIFIED: Custodian: Food Service: Lunch Monitor:

Nurse: Paraprofessional: Secretary: Substitute:

Technology: Transportation: Other:

Building: **Middle** Grade/Area: **8/Math**

Start Date: **August** BOE Approval Date: (To be completed by District Secretary after board approval)

* Board Approval is pending the completion of fingerprints, current physical, TB test, and all required paperwork

REFERENCES CONTACTED (list 2)

Name: Title:

Name: Title:

BA **Yes** BA+15 MA MA+15 MA+30

Years Credited **7** Step **8**

BudgetCode

10e300-1120-1100

Total Years Experience **7** Salary/Hourly Rate (may be adjusted if circumstances require)

Comments:

Technology:

User ID: (firstlast) Password: (employee will change upon first login)

To be completed by New Hire:

Signature of New Hire:

Date:

Board of Education Administrator Report

May 9, 2022

1. Good Things Happening for Kids:

PTO book fair returned in person!

Cultural Fair April 19

BHE Student Council Planning for Adopt a Pet Event on Saturday 5/21 at BHE: -E

Preparation for a Lemonade Stand Sale for PBIS by second graders on Sunday 5/22 at BHE-E

Preparing for “Fly Up Day”- P, E, M

Screen Free Week Activities-E

Principal’s Science Challenge-Met the goal of 600 science experiments!!-E

Field Trips-Bowling (Grades 3 & 4), Volo Bog (Grade 4)-E

Spring Pictures April 25&26

Celebrating Asian American Pacific Islander Heritage Month - May

PBIS Celebrations - April-P, E, M

PBIS Raffles ongoing-M

Birthday books provided to each student - P

Birthday gifts and a book provided to each student-E

Positive Office Referrals, Classroom STARbucks, Bus STARbuck raffles - P

Positive Office & Bus Referrals, Positive Phone Calls home, Communication via Twitter-E

Athletic events have been a great source of enjoyment for students and families- M

Enrichment Activities-Chess Club, Good News Club (P, E), Garden Club, Girls on the Run, Walking Club-E

Variety of enrichment activities after school - P

Mixed Community Club ongoing-M

Socially Active and Anime Clubs just launched- M

Anime Club sponsors a “Cosplay Day” to raise funds for NICASA, a local mental health clinic-M

Student Council collected 750 items for Chemo Care Packages-M

Musical Performance- *Matilda*- M

Audition Choir performing in the community-M

National Junior Honor’s Society *Bernie’s Book Bank* drive collects 1,600 books for donation-M

Student Council will be volunteering for *Feed My Starving Children* at the end of the month-M

In person activities planning for graduation underway-M

2. Good Things Happening for Staff:

Cultural Fair April 19

Celebrating Asian American Pacific Islander Heritage Month - May

Staff Appreciation Week - May 2-6

Bus Driver Appreciation Week - May 9-13

National School Nurse Appreciation Day - May 11
 Retirement celebration - Peggy Silverblatt, Julie Castetter, Lisa Russell
 Interviews and Recommendations for new staff- E
 Formal and Informal observations of non-tenured teachers - P, E, M
 Math Workshop Walkthroughs-P, E, M
 Culture & Climate action steps continue to be developed by Building Leadership Team members and updates communicated to staff at this month's staff meeting-E
 ROE continues to support staff in GVC work-P, E, M
 Building Equity Team continues their Identity and Belonging BINGO with staff - M
 New teacher meetings continue between new teacher and mentor-P, E, M
Schoolwide (Literacy Program) Virtual Touchpoint meetings with staff in grades 1-8-P, E, M
 Math workshops to improve Guided Math instruction & learning continue in grades 1-8 -P, E, M
 Building Leadership Teams monitor MTSS goals/action steps based upon survey results-P, E, M
 Building Leadership Team monitor culture and climate goals and action steps based upon HumanEx data-P, E, M
 Many staff members are enrolled in the ESL Certification Cohort, as well as graduate school coursework and continue to learn and improve their instruction. Coursework is supported financially by our BH School Board-P, E, M
 OTUS Training offered to grade level representatives-P, E, M
 Mentor Meetings occurred between Admin and Mentors-P, E
 New teacher meetings occurred between Admin and new teachers - P, E
 MTSS meetings continue to occur at the grade level & building level defining and refining protocols in place to improve instruction and learning at each of the tiers-P, E, M
 EPIC mentors returned to Primary and Elementary beginning on April 5!
 Summative Evaluations for non-tenured staff are being completed - P, E, M
 Annual Performance Review for non-certified staff are being completed - P, E, M
 6th Grade will be going on a field trip to Calan Field House- M
 Planning committee meeting in person for graduation-M

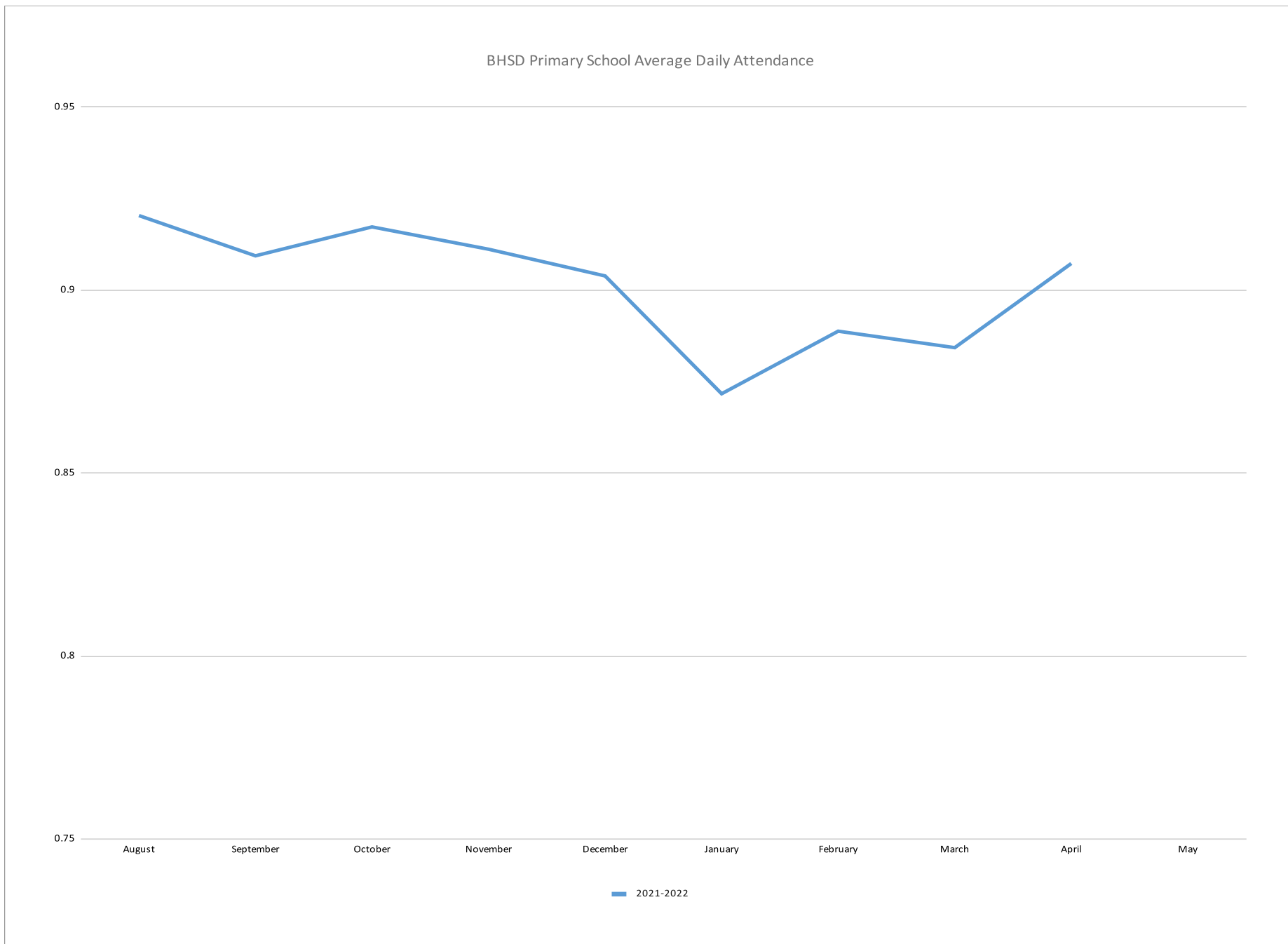
3. General Information to Share:

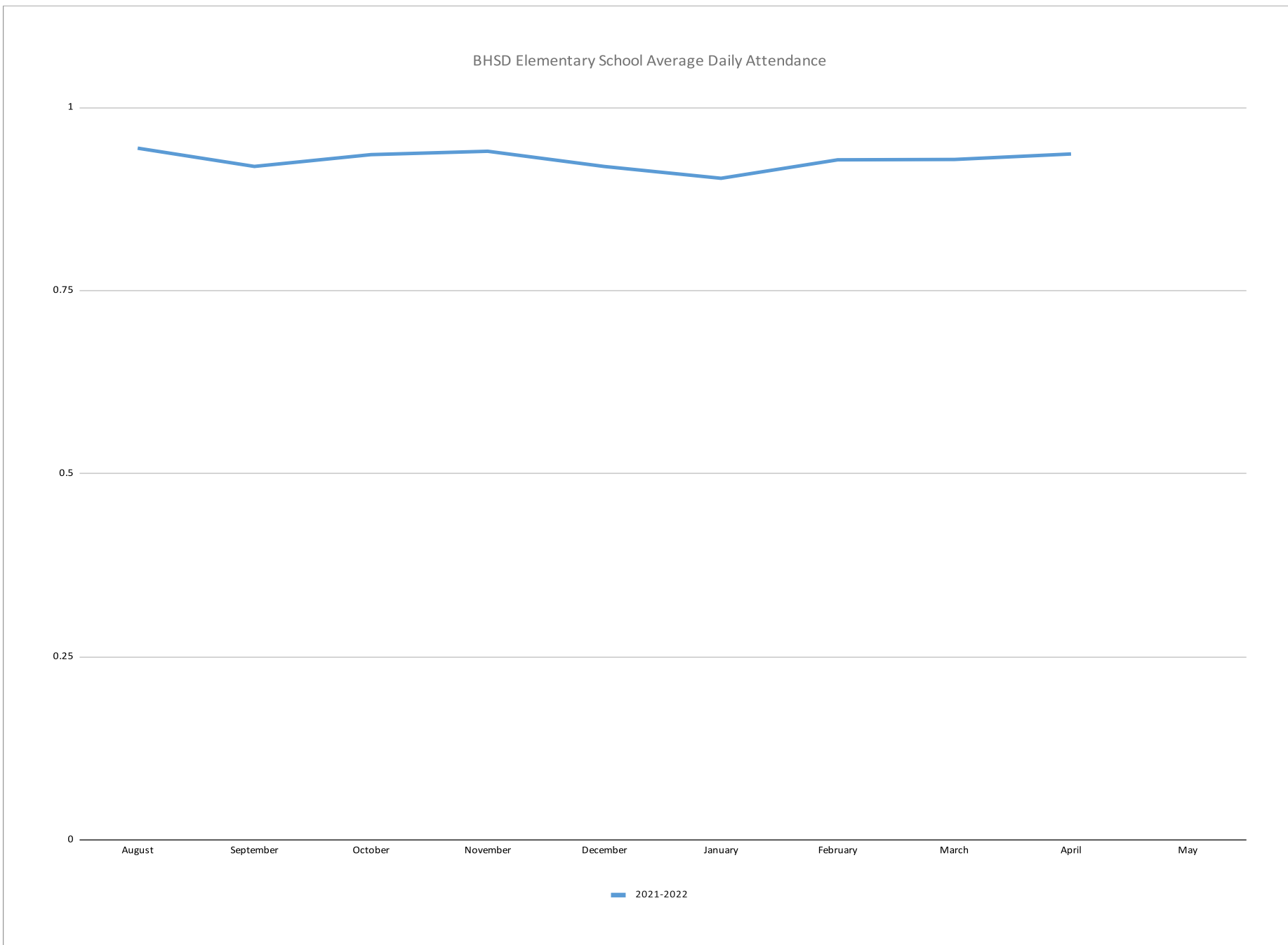
Annual Wellness Committee Meeting - April 28
 Beginning planning for the 2022-23 school year
 Staff continue to meet in their subcommittees regarding Diversity, Equity, Inclusiveness and Belonging
 Strategic Planning continues

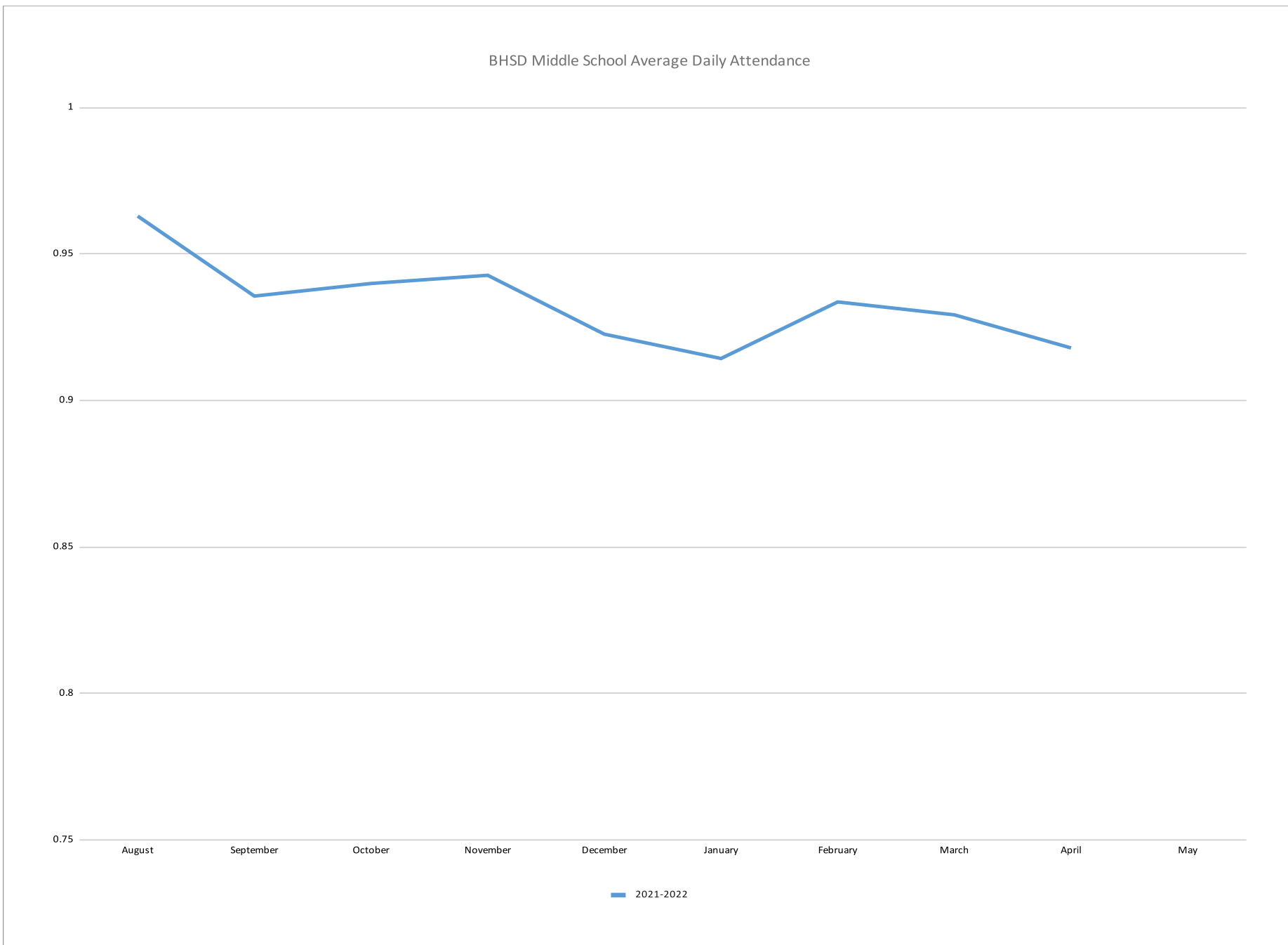
April 11, 2022

1. Good Things Happening for Kids:

Celebrating Autism Awareness Month - April
 Light It Up Blue - wear blue to support Autism Awareness - April 12
 Celebrated Women's History Month - March







PLC MEETING AGENDA / ACTION RECORD

Team: Administration Date: April 13, 2022 Time: Noon

<p><u>Team Members Present</u></p> <p>Matt Bob Michelle Lenayn Vicki Christine Erin Vinni Lauren Lipsey</p>	<p><u>Norm</u></p> <p>Take an inquiry stance Assume positive intentions Stick to protocol (task at hand) Be here now Ground statements in evidence Start and end on time Adhere to team decisions</p>
<p>Roles:</p> <p>Facilitator (be sure to review norms- 5 mins): Bob Recorder: Michelle</p> <p>Time Keeper: Christine Other: Normkeeper: Erin</p>	

<p>Time allocations:</p>	<p>Purpose / Goal(s) for this meeting:</p> <ul style="list-style-type: none"> ● Opening <ul style="list-style-type: none"> ○ Work, Rest & Play: Finding the balance ● ROE— IAR Math (Lauren Lipsey) ● Follow-up from recent Board meeting (10 min) ● Follow-up from recent meeting with union leadership (5 min) ● Discipline advisory committee update ● Registration update (Matt) ● Summer facilities work update (Bob) ● Review of Staffing Pattern for 2022-2023 <ul style="list-style-type: none"> ○ Discuss notifications of movement ● Review of staffing plan for non-certified staff (10 min) <ul style="list-style-type: none"> ○ Admin recommendations ○ May Board meeting: Make recommendations to the Board on non-certified staffing. ● Internal review- Principals talk with Mr. Gold if there are questions. ● 2022-2023 Activity Calendar (1 min) <ul style="list-style-type: none"> ○ Melissa will provide everyone a spreadsheet to enter activities. Due date is Friday, May 20, 2022 ● Teacher Appreciation Week
---------------------------------	--

	<ul style="list-style-type: none"> ○ Discuss ideas ● Review of summer office hours: (1 min) <ul style="list-style-type: none"> ○ Monday - Thursday from 7:00 a.m. - 4:30 p.m. ○ Friday- Offices are closed (staff will work from 7:00 a.m. - 11:00 a.m.) ● Faculty Handbooks <ul style="list-style-type: none"> ○ Due August 1, 2021 for review ● Discussion on pending vacancies (2 min) <p>Other :</p>

Discussions / Decision Summary:

What follow-up is needed based on the information shared at this meeting?

<p><u>Action Steps:</u></p> <p>-</p>	<p><u>Person Responsible:</u></p> <p>-</p>
<p><u>Agenda for Next Meeting:</u></p> <p>-</p>	<p><u>Data to collect and bring to next meeting:</u></p> <p>-</p>
<p><u>Reflection of Norms</u></p> <p>-</p>	<p><u>Date/Time of next meeting:</u></p>