

**Big Hollow School District #38 Ingleside, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, March 13, 2023

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, March 13, 2023.

Roll Call:

The following member were in attendance: Bennett, Kueter, Lyons, Pedersen, Plescia

The following members were absent: Cernuska, Dollinger

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Pedersen and seconded by Kueter to move to closed session at 6:02 pm

Motion carried.

Aye: All

Nay: None

3. Resume to Open Session:

Open session began at 6:39 pm.

The following members were in attendance: Bennett, Cernuska, Kueter, Lyons, Pedersen, Plescia

The following members were absent: Dollinger

The following administration were present: Gold, Biancalana, Cornwell, Janusz, Kumpula, Pittman

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Employment Report Addition

A motion was made by Cernuska and seconded by Bennett to add Rachel Ford, Track Coach, and Jean Hayes, Lunch Monitor to the February 2023 Employment Report.

Motion carried.

Aye: All

Nay: None

6. Added Items/Approval of the Agenda:

A motion was made by Cernuska and seconded by Plescia to approve the agenda.  
Motion carried.

Aye: All

Nay: None

7. Academic Spotlight

Big Hollow Elementary's STEM Teacher, Amanda Strickler, shared a video of the programs that students are enjoying in her class. The video highlighted Science, Technology, Engineering, Mathematics, and Project Lead the Way activities that students have created. A few 4th grade students were present to share what their favorite learning experience has been and why.

8. Accomplishment Recognition

For the month of February the administration honored the following individuals who have been nominated and voted upon by staff for the following awards:

o Student of the Month: Phoebe Norberg, 6th Grader

Mr. Doherty nominated Phoebe because she is a quiet, straight A student that is empathic and patient. She works hard to problem solve every challenge and is a leader in the classroom.

o Employee of the Month: Gretta Adams, Kindergarten Teacher

Gretta was nominated by Mrs. Polark, a fellow Kindergarten Teacher, for her hard work on the Reading Week and Reading Night activities for primary and elementary families. She helps plan, delegate and execute spirit weeks and always volunteers as needed, even to dress up as the mascot!

9. Board Member "Code of Conduct" Review:

Item #3: "I will recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting."

10. Approve Consent Agenda Items:

A motion was made by Pedersen and seconded by Plescia to approve the consent agenda items as presented.  
Motion carried.

Aye: All

Nay: None

11. Public Comments:

Two public comments were shared.

1)Mrs. Monroe, delegate from the African American Parent Advisory Committee, shared their request for racial and ethnic diversity amongst teachers at Big Hollow School District 38.

2)Cindy Haran, PTO President, enlisted board members to help in the drawing of raffle winners to kick off the March PTO Raffle. She shared that \$3591 has been raised.

12. Superintendent's Report:

a. ROE Audit

The Regional Office of Education was onsite for two days in February to ensure Big Hollow School District 38's compliance in each of the following sections:

- Students
- Staff/Personnel
- Policy/Governance
- Health, Life and Safety
- Instructional Programs
- Professional Development

Mr. Gold thanked Staff and Administration for their excellent work in completing the audit.

b. 2023-2024 Staffing Plan

A exhibit showing the number of certified teachers for the 2022-2023 school year in comparison to the 2023-2024 recommendation. The same number of certified staffing positions is recommended with a shift in positions.

A motion was made by Cernuska and seconded by Pedersen to accept the 2023-2024 staffing plan as presented.

Motion carried.

Aye: Cernuska, Pedersen, Lyons, Bennett, Kueter, Plescia

Nay: None

c. Revised School Calendar for the 2023-2024 School Year

Mr. Gold presented a revision to the 2023-2024 school calendar. After further consultation with union leadership, a small adjustment to the originally approved

2023-2024 calendar was made by moving the fall parent-teacher conference date from Monday, November 6th to the evening of Thursday, November 2nd and the morning of Friday, November 3rd. The impact on families will be that students will not be in attendance on Friday, November 3rd rather than the original non-attendance day on Monday, November 6th.

A motion was made by Cernuska and seconded by Kueter to approve presented revised Big Hollow School District 38 2023-2024 School Calendar.

Motion carried.

Aye: All

Nay: None

- d. 2023 Summer Learning Opportunities  
Dr. Erin Pittman and Mrs. Kira Denovo developed summer learning opportunities for all of our students. The exhibit presented outlines what will be offered. Classes are again being offered at no charge to families.
- e. End of the 2022-2023 school year calendar events
  - 8th Grade Graduation
    - Wednesday, May 31, 2023 at 7:00 pm in the Big Hollow Middle School Gym
  - Final day of school (Pending no emergency days are utilized)
    - Friday, June 2, 2023
    - This will also be an early release day.

13. Other Action Items:

- a. February 2023 Employment Recommendations  
A motion was made by Cernuska and seconded by Kueter to approve the employment report with the additions added and approved at the beginning of the meeting.  
Motion carried.

Aye: Cernuska, Bennett, Pedersen, Plescia, Kueter, Lyons

Nay: None

- b. 2023-2024 Administrative Assignments  
A motion was made by Pedersen and seconded by Cernuska to approve the

2023-2024 administrative assignments:

- Mrs. Rachel Mullen – Primary School Assistant Principal
- Mrs. Lenayn Janusz – Primary School Principal
- Mrs. Sara Kumpula – Elementary School Assistant Principal
- Dr. Vinni Biancalana – Elementary School Principal
- Mrs. Sunny Morley – Middle School Assistant Principal
- Mr. Brian Summers – Middle School Assistant Principal
- Mr. Josh Cornwell – Middle School Principal
- Mrs. Kira Denovo – SPED Coordinator
- TBD – Curriculum & Instruction (Director or Coordinator- TBD)
- Mr. Matthew McCulley – Director of Technology
- Dr. Erin Pittman – Assistant Superintendent of Student Services (shared position with Gavin School District 37)

Motion carried.

Aye: All

Nay: None

c. BHMS Gym Floor Repainting/Refinishing

A motion was made by Cernuska and seconded by Plescia to approve the presented quote from Specialty Floors to refinish the Middle School Gym Floor this summer.

Motion carried.

Aye: Cernuska, Plescia, Kueter, Lyons, Pedersen, Bennett

Nay: None

d. Sealcoating Project

A bid summary for the Sealcoating project to be completed in the summer of 2023 at Big Hollow was presented with the recommendation to accept the lowest bid provided of \$33,750.00 from Garelli Pavement Services.

A motion was made by Cernuska and seconded by Pedersen to approve the recommended bid for the 2023 Sealcoating Project.

Motion carried.

Aye: Cernuska, Pedersen, Bennett, Kueter, Lyons, Plescia

Nay: None

14. Resignations Accepted:

- Accepted resignation of Logan Serna, Custodian, effective February 14, 2023.
- Accepted resignation of Karen Contreras, Lunch Monitor, effective February 22, 2023.
- Accepted resignation of Megan Schak, Special Education Teacher, effective the end of the 2022-2023 school year.
- Accepted resignation of Kim Bella Mampe, Safety Paraprofessional, effective March 8, 2023.
- Accepted the resignation of Katie Fitzgerald, BHMS EL Teacher, effective the end of the 2022-2023 school year.

15. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
FOIA requests received in February/March 2023 were exhibited. No questions or comments.
- b. Monthly Reports for February 2023 were presented to the board
  - a. Monthly Administrator Report
  - b. Monthly Attendance Report
  - c. Administrator Meeting Agenda
  - d. CAC Meeting Agenda from February 27, 2023
  - e. AAPAC Meeting Agenda from March 2, 2023
- c. The next regularly scheduled Board Meeting will take place on Monday, April 10, 2023.

16. Motion to move to Closed Session:

Not needed

17. Return to Open Session:

Not needed

18. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

19. Adjournment:

A motion was made by Cernuska and seconded by Bennett to adjourn the meeting at 7:19 p.m.

Motion carried.

Aye: All

Nay: None

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Board of Education President  
Big Hollow School District #38

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Board of Education Secretary  
Big Hollow School District #38