

**Big Hollow School District #38 Ingleside, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, February 13, 2023

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, February 13, 2023.

Roll Call:

The following member were in attendance: Bennett, Cernuska, Dollinger, Kueter, Lyons, Pedersen, Plescia

The following members were absent: None

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Kueter to move to closed session at 6:02 pm

Motion carried.

Aye: All

Nay: None

3. Resume to Open Session:

Open session began at 6:47 pm.

The following members were in attendance: Bennett, Cernuska, Kueter, Lyons, Pedersen, Plescia

The following members were absent: None

The following administration were present: Gold, Arndt, Biancalana, Hetrovicz, Janusz, McCulley, Pittman

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Added Items/Approval of the Agenda:

A motion was made by Plescia and seconded by Kueter to approve the agenda as presented.

Motion carried.

Aye: All

Nay: None

6. Accomplishment Recognition

For the month of January the administration honored the following individuals who have been nominated and voted upon by staff for the following awards:

- o Student of the Month: Ben Pongetti, 8th Grader  
Mr. Buckwalter nominated Ben for his excellent representation of Big Hollow School District. Ben is a hardworking and intelligent student that always treats others with respect.
- o Employee of the Month: Stephaney Wiley, Primary School Custodian  
Steph was nominated by Mrs. Gretta Adams for working so hard for our school and keeping the staff and students safe. If something needs to be fixed, she immediately runs to get what she needs and fixes it and she does everything with a smile on her face.

7. Academic Spotlight

The December and January STAR student nominees from Big Hollow Primary School were in attendance to share what it means to be a STAR at the Primary School. Students demonstrated the butterfly breathing technique and as well as shared what a S (safety) T (take responsibility) A (and) R (respect) is.

8. Board Member "Code of Conduct" Review:

Item #2: "I will avoid any conflict of interest or the appearance of impropriety which could result from my position, and will not use my board membership for personal gain or publicity."

9. Approve Consent Agenda Items:

A motion was made by Dollinger and seconded by Plescia to approve the consent agenda items as presented.

Motion carried.

Aye: Dollinger, Plescia, Cernuska, Kueter, Lyons, Pedersen, Bennett

Nay: None

10. Public Comments:

There were no public comments.

11. Superintendent's Report:

a. Update on the Brilliant Beginnings Program

Mrs. Flade and Mrs. Schuster presented an update on the Brilliant Beginnings program which was established at the start of the 2022-2023 school year. They currently have made connections with over 25 families in our community providing them with specialists, doctors, resources for providing their child with all the necessary tools to become a successful student, etc.

b. PMA Update

Mr. Gold shared a cash flow analysis update which was developed by PMA Securities, Inc. as well as an analysis of investment interest earnings. It was shared with the board how PMA works to invest district funds to get the most out of each fund balance through investments.

c. January 31 Enrollment Update

A comparison of the enrollment numbers by grade level from September 6 to January 31 was presented. The report shows an increase of 19 students overall.

d. Proposed School Calendar for the 2023-2024 School Year

Mr. Gold presented three calendar options to the board for consideration for start dates for the 2023-2024 school year.

A motion was made by Bennett and seconded by Cernuska to approve presented option 2 Big Hollow School District 38 2023-2024 School Calendar.

Motion carried.

Aye: All

Nay: None

12. Other Action Items:

a. Certified and Support Staff Seniority Lists

A motion was made by Pedersen and seconded by Plescia to approve as presented the Certified Staff and Support Staff Seniority Lists.

Motion carried.

Aye: All

Nay: None

b. 2023-2024 School Fees

A motion was made by Pedersen and seconded by Cernuska to approve the 2023-2024 recommended student fee structure with the knowledge that the lunch fees may be adjusted per the state guidelines.

Motion carried.

Aye: Pedersen, Cernuska, Plescia, Bennett, Kueter, Lyons, Dollinger

Nay: None

c. Flooring Project

A bid summary for the Tile/Carpet Flooring project to be completed in the summer of 2023 at the Big Hollow Primary and Elementary buildings was presented with the recommendation to accept the lowest bid provided of \$137,631.29. \$50,000 of this cost will be covered by the 2023 School Maintenance Project Grant. This project will replace carpet in 18 classrooms. A motion was made by Cernuska and seconded by Plescia to approve the recommended bid for the 2023 Flooring Project.

Motion carried.

Aye: Cernuska, Plescia, Bennett, Kueter, Lyons, Dollinger, Pedersen

Nay: None

d. Intergovernmental Agreement with Grant Township Road District

An intergovernmental agreement was presented to the board for the purchase of salt for ice control from the Grant Township Road District.

A motion was made by Pedersen and seconded by Dollinger to accept the intergovernmental agreement with Grant Township Road District.

Motion carried.

Aye: Pedersen, Dollinger, Kueter, Lyons, Cernuska, Bennett, Plescia

Nay: None

e. Fence Installation

A quote and diagram was presented to the board showing a recommendation for the installation of a fence around the Elementary playground area.

A motion was made by Cernuska and seconded by Plescia to approve the quote from Advance Fence, Inc for the installation of fencing around the Elementary playground area.

Motion carried.

Aye: Cernuska, Plescia, Bennett, Dollinger, Kueter, Lyons, Pedersen  
Nay: None

f. Bus Lease Agreement

An agreement between Big Hollow School District 38 and Wauconda School District 118 for the purpose of leasing a wheelchair accessible bus for the remainder of the 2022-2023 school year for \$300 per month was presented to the board.

A motion was made by Dollinger and seconded by Bennett to approve the presented Bus Lease Agreement between Big Hollow School District 38 and Wauconda School District 118.

Motion carried.

Aye: Dollinger, Bennett, Kueter, Lyons, Pedersen, Plescia, Cernuska  
Nay: None

g. January 2023 Employment Recommendations

A motion was made by Cernuska and seconded by Dollinger to accept the employment report for January 2023 as presented to the board.

Motion carried.

Aye: Cernuska, Dollinger, Kueter, Lyons, Bennett, Pedersen, Plescia  
Nay: None

13. Resignations Accepted:

- Accepted resignation of Mike Furlong, Custodian, effective February 3, 2023.
- Accepted resignation of Tyler Huemann, 4th Grade Teacher, effective February 7, 2023.
- Accepted retirement of Maria Finn. Moving retirement up to June 30, 2023 from June 30, 2024.
- Accepted resignation of Grisele Monarrez, 8th Grade ELA Teacher, effective January 29, 2023.
- Accepted retirement of Jacqueline Kolar, Reading Specialist, effective the end of the 2026-2027 school year.
- Accepted retirement of Janine Vasica, 1st Grade Teacher, effective the end of the 2026-2027 school year.
- Accepted retirement of Diane Robbin, 1st Grade Teacher, effective the end of the 2026-2027 school year.
- Accepted resignation of Dr. Michelle Hetrovicz, Director of Curriculum and Instruction, effective June 30, 2023.

14. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
FOIA requests received in January 2023 were exhibited. No questions or comments.
  
- b. Monthly Reports for January 2023 were presented to the board
  - a. Monthly Administrator Report
  - b. Monthly Attendance Report
  - c. Administrator Meeting Agenda
  - d. AAPAC Meeting Agenda from January 12, 2023 and February 2, 2023
  - e. CAC Meeting Agenda from January 23, 2023
  
- c. The next regularly scheduled Board Meeting will take place on Monday, March 13, 2023.

15. Motion to move to Closed Session:

Not needed

16. Return to Open Session:

Not needed

17. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

18. Adjournment:

A motion was made by Cernuska and seconded by Dollinger to adjourn the meeting at 7:34 p.m.

Motion carried.

Aye: All

Nay: None

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Board of Education President  
Big Hollow School District #38

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Board of Education Secretary  
Big Hollow School District #38