

Big Hollow School District #38 Ingleside, IL 60041

REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, July 11, 2022

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:01 p.m. on Monday, July 11, 2022.

Roll Call:

The following member were in attendance: Bennett, Cernuska, Kueter, Lyons, Plescia

The following members were absent: Dollinger, Pedersen

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Kueter to move to closed session at 6:02 pm
Motion carried.

Aye: All

Nay: None

3. Resume to Open Session:

Open session began at 6:30 pm.

The following members were in attendance: Bennett, Cernuska, Kueter, Lyons, Plescia

The following members were absent: Dollinger, Pedersen

The following administration were present: Gold, Cornwell, Biancalana, Hetrovicz, Janusz, McCulley

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Added Items/Approval of the Agenda:

A motion was made by Kueter and seconded by Cernuska to approve the agenda as presented.
Motion carried.

Aye: All

Nay: None

6. Board Member "Code of Conduct" Review:

"I will prepare for, attend and actively participate in school board meetings."

7. Approve Consent Agenda Items:

A motion was made by Cernuska and seconded by Bennett to approve the consent agenda items as presented.

Motion carried.

Aye: Cernuska, Bennett, Kueter, Lyons, Plescia

Nay: None

8. Public Comments:

There were no public comments.

9. Superintendent's Report:

a. Curriculum & Instruction Update

Dr Hetrovicz, Director of Curriculum and Instruction, shared with the board a detailed presentation on the progress of initiatives relating to curriculum and instruction. Working towards grade level consistency, using the assessment data to better serve students, and prioritizing standards were some of the highlighted aspects.

b. School Improvement Planning

The building principals shared an exhibit with the board detailing their executive summaries for the 2021-2022 School Improvement Planning process that occurred in each building.

c. Budget Update

Mr. Gold shared the pre-audited end of the year expenditure, revenue, and fund balance summaries with the board. Although expenses were higher than typical, income also increased to help offset.

d. Energy Report

A summary of the energy costs from 2015-2022 was exhibited. The exhibit showed significant cost savings since the installation of the solar field.

e. Board Agreements

The Board reviewed the "Board Agreements" document that they created in August 2021.

f. Welcome Back Breakfast

Big Hollow will hold 3 days of teacher institute activities from Monday, August 22 through Wednesday, August 24, to kick off the 2022-2023 school year. The institute activities will begin at 8:00 am in the Middle School Multi-Purpose Room/Cafeteria on August 22nd. A breakfast will be provided by the Board of Education in conjunction with the Big Hollow Federation of Teachers.

g. Review of Superintendent evaluation timeline

The board reviewed and accepted the evaluation timeline detailed below.

- **June/July**
 - Superintendent creates goals which support the District goals, including indicators of success. Board approves these Superintendent goals. The Board and Superintendent agree on any additional expectations for which the Superintendent will be held accountable.
- **January**
 - The Board and Superintendent conduct a less-formal semi-annual evaluation to monitor progress to date.
- **March**
 - Superintendent provides the Board with a self-assessment of performance on each of the goals and expectations that had been agreed to.
 - Individual Board members and all Administrators complete the Superintendent evaluation forms. The forms are collected by the Board president.
- **April/May**
 - The Board meets in closed session to compile the results and complete the summative evaluation document.
 - The Board president meets with the Superintendent to present the final evaluation. A written summary of the evaluation is given to the Superintendent and a copy retained by the Board.
- **June**
 - The entire Board meets with the Superintendent so that he or she has the opportunity to hear all points of view.

10. Other Action Items:

a. June 2022 Employment Report

A motion was made by Plescia and seconded by Bennett to approve the June 2022 employment report with additions:

*Approve the employment of Francisco Serrano, Custodian, effective July 5, 2022.

*Approve the employment of Lindsey DeBello, Elementary Paraprofessional, effective August 22, 2022.

*Approve the employment of Melanie Simcoe, Elementary Paraprofessional, effective August 22, 2022.

*Approve the employment of Jean Losseau, Transportation Driver, effective August 1, 2022.

*Approve the employment of Vera Florov, Primary Paraprofessional, effective August 22, 2022.

*Approve FMLA for Maria Finn, 4th Grade Teacher, effective August 22, 2022 - November 18, 2022.

*Approve the personnel change for Kennedy Kiesgen from Summer School Teacher to 3rd Grade Resource Teacher, effective August 22, 2022.

*Approve the employment of Jessica Curtis, Elementary Paraprofessional, effective August 22, 2022.

*Approve the employment of Joaquin Ponce, Middle School Boys Soccer Coach, effective September 1, 2022.

*Approve the employment of Maria Barrera Sanchez, Transportation Driver, effective August 25, 2022.

Motion carried.

Aye: Plescia, Bennett, Cernuska, Lyons, Kueter

Nay: None

- b. Approve new health/dental/vision/life insurance rates as recommended
A motion made by Plescia and seconded by Bennett to accept the recommended new health/dental/vision/life insurance rates as presented.
Motion carried.

Aye: Plescia, Bennett, Lyons, Kueter, Cernuska

Nay: None

- c. Review Closed Session meeting minutes
A motion was made by Bennett and seconded by Kueter to accept the recommendation from Mr. Gold that current closed session minutes remain in closed status.
Motion carried.

Aye: All

Nay: None

11. Resignations Accepted:

*Accepted a resignation from Lindsay Brillion, MS Business Information Technology Teacher, Musical Choreographer and Speech and Acting Assistant Coach, effective June 14, 2022.

12. Informational Items:

- a. Freedom of Information Act (FOIA) Requests
FOIA requests for the month of June were exhibited. No comments or questions.
- b. Monthly Reports
The Monthly Administrator Report and Monthly Administrator Agenda for the month of June were presented to the board.
- c. The next regularly scheduled Board Meeting will take place on Monday, August 8, 2022.

13. Motion to move to Closed Session:

Not needed

14. Return to Open Session:

Not needed

15. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

16. Adjournment:

A motion was made by Cernuska and seconded by Kueter to adjourn the meeting at 7:40 p.m.

Motion carried.

Aye: All

Nay: None

Board of Education President
Big Hollow School District #38

Board of Education Secretary
Big Hollow School District #38