



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, April 11, 2022

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

For public participation opportunities, we ask that you submit your public participation statement to Melissa Morley (melissamorley@bighollow.us) by 6:00 p.m. on Monday, April 11, 2022.

Agenda No. 10

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 –Resume to Open Session

Item 4 - Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required (*Voice Vote*)

Item 6 - Academic Spotlight

- Mrs. Flade’s PreK/Kind class will be sharing work from their recent art study about Georgia O’Keeffe.

Item 7 - Accomplishment Recognition

- BHSD38 would like to recognize both the 7th and 8th grade Girls Volleyball teams for being Conference Champions.
- BHSD38 would like to recognize Brady Myatt for winning the State Championship in the 65 pound weight class at the IESA Wrestling State Finals.
- For the month of March, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
 - Student of the Month: Aubrey Krueger, Kindergarten
 - Employee of the Month: Dawn Lucas, Elementary Art Teacher

Item 8- Board Member “Code of Conduct” Review

Item #4: “I will take no private action that might compromise the board or administration and will respect the confidentiality of privileged information.”

Item 9 – Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the March 14, 2022 Board Meeting to remain in closed status |
| <u>Item 2</u> | Approve the 2022-2023 wages/salaries for all employees not covered under the collective bargaining agreement as presented in closed session. |
| <u>Exhibit 1</u> | Approve the Minutes of the March 14, 2022 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for March, 2022 |
| <u>Exhibit 3</u> | Approval of Bills for March/April 2022 |
| <u>Exhibit 4</u> | Approval of Activity and Convenience Fund Reports for March, 2022 |

- Exhibit 5** Approval of Payroll for March, 2022
- Exhibit 6** Approve the Technology Committee report from March 16, 2022
- Exhibit 7** Approve the Finance Committee report from April 5, 2022
- Exhibit 8** Approve the Building/Grounds/Transportation Committee report from April 5, 2022

Recommendation: Approve –Motion Required (*roll call*)

Item 10 – Public Comments

Item 11 – Superintendent’s Report

a. ELL Presentation

Big Hollow Elementary staff will be sharing information on their recent experience presenting at the Bilingual Education Convention.

Exhibit 9 consists of information that will be discussed by the Elementary team.

b. Update on the 3-year Technology Plan for Big Hollow School District 38

Exhibit 10 is a 3-year technology plan which has been reviewed by the Board Technology Committee

c. Maintenance shed damage update

d. 2022 Summer School Learning Opportunities

Dr. Erin Pittman and Kira Denovo will be present to share information about summer learning opportunities.

Exhibit 11 provides a full description of the summer learning opportunities that will be available for students

Item 12 – Other Action Items

a. Approve an updated intergovernmental agreement with Gavin School District 37 for shared servicing of Food Service Coordinator.

Exhibit 12 is the updated agreement recommended for approval.

Recommendation: Approve –Motion Required (*roll call*)

- b. Approve a new intergovernmental agreement with Gavin School District 37 for shared servicing of Student Services support.**

Exhibit 13 is the updated agreement recommended for approval.

Recommendation: Approve –Motion Required (*roll call*)

- c. Approve the construction of BHMS playground as recommended by the Board Building/Grounds/Transportation committee**

The BHMS playground is in need of more activities for students, and this construction project will provide many options for students. Extra funds received from the National School Lunch program in FY22 will be utilized to supplement this project. A grant has also been received to reduce costs of the equipment.

Exhibit 14 contains the details of the contract and construction for this project.

Recommendation: Approve –Motion Required (*roll call*)

- d. Approve the construction of outdoor learning and congregation areas BHMS**

This project provides space for teachers to take classes outside as well as more outside space that could be utilized during lunch/recess times. Extra funds received from the National School Lunch program in FY22 will be utilized to supplement this project.

Exhibit 15 contains the details of the contract and construction for this project.

Recommendation: Approve –Motion Required (*roll call*)

- e. Approve a modified administrative contract for Dr. Erin Pittman**

Exhibit 16 is the updated contract agreement for Dr. Pittman. She will serve as the Assistant Superintendent of Student Services at Big Hollow School District 38 and will begin a similar role at Gavin School District 37 starting July 1, 2022. The districts have agreed to share financial responsibility, and this contract represents the commitment from Big Hollow School District 38

Recommendation: Approve –Motion Required (*roll call*)

- f. Approve a resignation agreement**

Exhibit 17 is a resignation agreement which is being recommended for approval.

Recommendation: Approve –Motion Required (*roll call*)

- h. Approve proposal to increase substitute teacher pay as recommended (Board Policy [5:220](#))**

Based on local averages, it is recommended that the substitute teacher pay be increased from the current rate of \$120 per day to \$125 per day.

Currently, substitute teachers who work 10 consecutive days covering for the same teacher are paid \$210.00 per day after the 10th day. Again, after comparing local school districts it is recommended to increase this amount to \$215 per day.

Recommendation: Approve –Motion Required (*roll call*)

i. Approve license agreement with A Child’s Place for use of facilities for providing before and after school programming for Big Hollow students

Exhibit 18 consists of the licensing agreement for the 2022-2023 school year.

Recommendation: Approve – Motion Required (*roll call*)

i. Approve Administrative Assignments for 2022-2023 (Board Policies [3:50](#) and [5:200](#))

- Christine Arndt - Assistant Superintendent
- Venette Biancalana - Elementary School Principal
- Josh Cornwell - Middle School Principal
- Kira DeNovo - SPED Coordinator
- Michelle Hetrovicz- Director of Curriculum & Instruction
- Lenayn Janusz - Primary School Principal
- Matthew McCulley - Director of Technology
- Sunny Morley - Assistant Principal
- Rachel Mullen - Assistant Principal
- Erin Pittman - Assistant Superintendent of Student Services (shared position with Gavin 37)

Recommendation: Approve - Motion Required (*voice vote*)

j. Approve the March Employment Recommendations

Exhibit 19 is the employment report for the month of March, 2022

Recommendation: Approve –Motion Required (*roll call*)

Item 13 – Resignations Accepted

- Accepted resignation from Stephanie Meek, Middle School Assistant Principal, effective the end of the 2021-2022 school year.
- Accepted change in retirement for Lisa Russell, 2nd Grade Teacher, from the end of the 2023-2024 school year to the end of the 2021-2022 school year.
- Accepted the resignation from Dr. Vicki King, Director of Data, Assessment, and Accountability and Interim BHMS Principal, effective the end of the 2021-2022 school year.

Item 14 – Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. There were no FOIA requests for the month of March

b. Monthly Reports for the Board

- a. **Exhibit 20** Administrator Report
- b. **Exhibit 21** Monthly Attendance Report

- c. The Board needs to schedule the superintendent evaluation and an associated special meeting in June to review the evaluation with Mr. Gold.
- d. The next regularly scheduled Board meeting will take place on Monday, May 9, 2022 with closed session beginning at 6:00 p.m.

Item 15 – Motion to Move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 – Return to Open Session

Item 17 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 – Adjournment

Motion to adjourn. (*Voice Vote*)