



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners

REGULAR BOARD OF EDUCATION MEETING

Monday, May 8, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

This board meeting can be viewed live virtually. By 6:00 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 11

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda ([Board Policy 2:220](#))

Recommendation: Approve –Motion Required (*voice vote*)

Item 6 - Public Comments ([Board Policy 2:230](#))

Item 7 –Accomplishment Recognition ([Board Policy 6:330](#))

- For the month of April, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
 - Student of the Month: William Teplan, 8th Grader
 - Employee of the Month: Lorene Power, Primary School Paraprofessional
- Golden Apple Award Recognition

Item 8 – Retirement Recognition ([Board Policy 5:110](#))

Girl Scout Troop – will be presenting a project to improve our current nature center in front of Big Hollow Primary, which will include a butterfly garden.

Item 9 – Board Member “Code of Conduct” Review

Item #5: “I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

Item 10 – Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the April 10, 2023 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the April 10, 2023 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approve the Minutes of the May 2, 2023 Special Board of Education Meeting |
| <u>Exhibit 3</u> | Approval of the School Treasurer’s Report for April, 2023 |
| <u>Exhibit 4</u> | Approval of Bills for April/May 2023 |
| <u>Exhibit 5</u> | Approval of Activity and Convenience Fund Reports for April, 2023 |
| <u>Exhibit 6</u> | Approval of Payroll for April, 2023 |
| <u>Exhibit 7</u> | Approval of the updated Wellness Policy |
| <u>Exhibit 8</u> | Approval of the Building/Grounds/Transportation Committee Meeting report from April 24, 2023 |
| <u>Exhibit 9</u> | Approval of the Policy Committee Meeting report from May 2, 2023 |

Recommendation: Approve –Motion Required (*roll call*)

Item 11 – Superintendent’s Report

a. Retirees Honored ([Board Policy 5:110](#))

We would like to honor Christine Arndt for her 25 years of service here at Big Hollow School District 38. Christine will officially retire on June 30th.

b. Approve updated Bylaws for the Citizen Advisory Council

Mr. Gold will provide a summary of the CAC meetings from this current school year and will propose an update to the current bylaws which can be seen in the following exhibit.

Exhibit 10 is the recommended CAC Bylaws to start the 2023-2024 school year

Recommendation: Approve –Motion Required (*voice vote*)

c. Approve the water main construction project as proposed

When BHSD 38 annexed into Volo in 2021, it was with the intent of connecting to the water main which was to be installed on Molidor Road and Fish Lake Road. The construction will begin this summer, and the exhibit below outlines Mr. Gold’s recommendation for this project.

Exhibit 11 is a memo the Board regarding the water main project

Recommendation: Approve –Motion Required (*roll call*)

d. Approve the recent Board Policy update on 1st reading. ([Board Policy 2:240](#))

Exhibit 12 consists of IASB PRESS Plus policy revision recommendations from issue number 111.

Recommendation: Approve on 1st reading –Motion Required (*voice vote*)

e. IASB Resolutions update (Board Policy [2:240](#))

Vivian Kueter is currently our IASB Resolutions representative.

Exhibit 13 is information regarding submitting IASB resolutions for consideration.

f. Summer office hours

A minimum of one main office will be open each day on campus throughout the summer on Monday – Thursday from 7:00 a.m. to 4:00 p.m. Staff will be available for appointment only on Friday’s from 7:00 a.m. to 11:00 a.m..

g. 8th Grade Graduation (Board Policy [6:280](#))

The 2023 8th Grade Graduation will take place on Wednesday, May 31, 2023 at Big Hollow Middle School.

Item 12 – Other Action Items

a. Approve the summer major maintenance project list

Exhibit 14 outlines the various summer maintenance projects that have been planned in collaboration with the Board Building/Grounds/Transportation committee.

Recommendation: Approve –Motion Required (*roll call*)

b. Approve the Education Support Staff Handbook for 2023-2024

Exhibit 15 is the updated ESP Handbook for 2023-2024 with changes noted.

Recommendation: Approve –Motion Required (*roll call*)

c. Approve the adoption of Big Ideas Math as a math curriculum resource for Big Hollow Middle School on second reading.

Exhibit 16 is a Board memo providing more information regarding this recommendation.

Recommendation: Approve – Motion Required (*roll call*)

d. Approve the adoption of HealthSmart as a Health curriculum resource for Big Hollow Middle School on second reading.

Exhibit 17 is a Board memo providing more information regarding this recommendation.

Recommendation: Approve – Motion Required (*roll call*)

e. Approve extra-curricular assignments for 2023-2024

Exhibit 18 is a listing of extracurricular positions for the 2023-2024 school year as well as recommendations for 2023-2024. All vacancies will be posted.

Recommendation: Approve –Motion Required (*roll call*)

f. Approve the April Employment Recommendations (Board Policies [5:200](#) and [5:270](#))

Exhibit 19 is the employment report for the month of April 2023.

Recommendation: Approve –Motion Required (*roll call*)

Item 13 – Resignations Accepted ([Board Policy 5:210](#))

- Accept resignation from Gale Homuth, Transportation Driver, effective April 30, 2023.
- Accept resignation from Tammy Maxwell, Special Education Teacher, effective at the end of the 2022-2023 school year.
- Accepted resignation from Michael Gorelick, 8th Grade Science Teacher, effective at the end of the 2022-2023 school year.

Item 14 – Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. No FOIA requests received in April

b. Monthly Reports for the Board

- a. **Exhibit 20** Administrator Report
b. **Exhibit 21** Monthly Attendance Report
c. **Exhibit 22** Administrator meeting agenda for April, 2022
d. **Exhibit 23** AAPAC meeting agenda for May 4, 2023

- c. The next regularly scheduled Board meeting will take place on Monday, June 12, 2023 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 15 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 – Return to Open Session

Item 17 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 – Adjournment

Motion to adjourn.