



**Our Mission:** *Inspiring a diverse school community to be passionate and empathetic learners.*  
**Our Vision:** *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

## **REGULAR BOARD OF EDUCATION MEETING**

Monday, June 14, 2021

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Cafeteria

*This board meeting can be viewed live virtually. By 6:00 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.*

### **Agenda No. 12**

#### **Item 1 – Call to Order and Roll Call**

#### **Item 2 – Motion to move to Closed Session** ([Board Policy 2:200](#))

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

#### **Item 3 – Resume to Open Session**

#### **Item 4 – Pledge of Allegiance**

#### **Item 5 – Added Items/Approval of the Agenda** ([Board Policy 2:220](#))

**Recommendation: Approve –Motion Required (voice vote)**

### **Item 6 –Accomplishment Recognition (Board Policy 5:110)**

- We want to honor our April Student of the Month, Kendall Michael, 1st grader, she was unable to attend the meeting on May 10, 2021
- For the month of May, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
  - Student of the Month: Emily Stacy (8th grade)
  - Employee of the Month: Cindy Roller (Special Education)

### **Item 7 – Board Member “Code of Conduct” Review**

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

### **Item 8 – Approve Consent Agenda Items**

- |                         |   |
|-------------------------|---|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the May 10, 2021 Board Meeting to remain in closed status |
| <b><u>Item 2</u></b>    | Approve stipend for interim BHMS principal as discussed in closed session.                      |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the May 10, 2021 Regular Board of Education Meeting                      |
| <b><u>Exhibit 2</u></b> | Approval of the School Treasurer’s Report for May, 2021   |
| <b><u>Exhibit 3</u></b> | Approval of Bills for May/June 2021   |
| <b><u>Exhibit 4</u></b> | Approval of Activity and Convenience Fund Reports for May, 2021                                 |
| <b><u>Exhibit 5</u></b> | Approval of Payroll for May, 2021   |
| <b><u>Exhibit 6</u></b> | IASB dues for 2021-2022   |
| <b><u>Exhibit 7</u></b> | Approval of Curriculum Committee report for May 13, 2021  |
| <b><u>Exhibit 8</u></b> | IESA Dues for 2021-2022   |

**Recommendation: Approve – Motion Required (*roll call*)**

### **Item 9– Public Comments**

### **Item 10 – Superintendent’s Report**

- a. **Pandemic Response Update/Discussion (Board Policy 4:180)**  
Mr. Gold will discuss the following pandemic-related topics with the Board
- Possible changes to the quarantine rules
  - ISBE resolution
  - SHIELD testing

**b. Multi-Tiered System of Supports (MTSS) Handbook update ([Board Policy 6:10](#))**

Dr. Vicki King will share an overview of the new Big Hollow School District #38 MTSS Handbook.

**Exhibit 9** is the MTSS Handbook

**Exhibit 10** is MTSS meeting calendar for 2021-2022

**c. Board meeting dates for SY 2021-2022 ([Board Policy 2:200](#))**

**Exhibit 11** is a listing of Board meeting dates for SY 2021-2022.

- The Board needs to discuss whether or not they would like to continue the following practices for the 2021-2022 Board meetings:
  - Start open session immediately following the end closed session.
  - Live-stream board meetings.
  - Hold all Board meetings in the BHMS Cafeteria.

**d. Adoption of the 2021-2022 Budget Calendar ([Board Policy 4:10](#))**

The tentative budget for SY21-22 will be presented during the Monday, August 9, 2021 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 5, 2021.

I recommend the Board of Education adopt the budget calendar outlined below:

**Thursday, August 5, 2021** – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

**Monday, August 9, 2021** – Board approves Tentative Budget for SY21-22.

**Thursday, August 5, 2021 through Monday, September 13, 2021** – Budget on public display at the District office.

**Monday, September 13, 2021** – Board adopts budget for 2021-2022 school year.

**Recommendation: Approve –Motion Required (*roll call*)**

**e. Follow-up discussion from 8th Grade Graduation ceremony ([Board Policy 6:280](#))**

**f. Insurance Update ([Board Policy 4:100](#))**

**Exhibit 12** is an update on the 2021-2022 property/casualty and workers' compensation premiums. In summary, the total cost for these coverages has increased from \$156,190 to \$197,603.

**Item 11 – Other Action Items**

**a. Approve the May employment report (Board Policies [5:200](#) and [5:270](#))**

**Exhibit 13** is the employment report for the month of May.

**Recommendation: Approve –Motion Required (*roll call*)**

**b. Approve Extra-Curricular Assignments for 2021-2022 ([Board Policy 6:190](#))**

**Exhibit 14** is a listing of extra-curricular positions for the current school year as well as recommendations for 2021-2022. All vacancies will be posted soon.

**Recommendation: Approve – Motion Required (*roll call*)**

**c. Approve the certification of hazardous bus conditions ([Board Policy 4:110](#))**

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

**Recommendation: Approve –Motion Required (*voice vote*)**

**d. Approve the Gavin-BHSD intergovernmental agreement for shared management/employee costs of the food service program ([Board Policy 8:100](#))**

**Exhibit 15** is the recommended intergovernmental agreement

**Recommendation: Approve –Motion Required (*roll call*)**

**e. Approve the renewal of the transportation agreement with St. Bede Catholic School ([Board Policy 8:100](#))**

**Exhibit 16** is a renewal agreement contract with St. Bede Catholic School.

**Recommendation: Approve –Motion Required (*roll call*)**

**f. Approve Administrative Assignments for 2021-2022 (Board Policies [3:50](#) and [5:200](#))**

- Christine Arndt - Assistant Superintendent
- Venette Biancalana - Elementary School Principal
- Kira DeNovo - SPED Coordinator
- Michelle Hetrovicz- Director of Curriculum & Instruction
- Lenayn Janusz - Primary School Principal
- Victorene King - Director of Data, Assessment & Accountability/ Interim Middle School Principal
- Matthew McCulley - Director of Technology
- Stephanie Meek - Middle School Assistant Principal
- Sunny Morley - Elementary School Assistant Principal
- Rachel Mullen - Middle School Assistant Principal
- Erin Pittman - Director of Student Services

**Recommendation: Approve - Motion Required (*voice vote*)**

- g. Approve the appointment of a Treasurer for the 2021-2022 school year and the corresponding School Treasurer's Bond ([Board Policy 4:10](#))**

**Exhibit 17** is a contract from DyoPath to provide business office services once per month, which will include work as the District Treasurer and assistance in bank account reconciliation each month.

**Exhibit 18** is the School Treasurer's Bond that will be secured through Liberty Mutual Insurance Company for a total of \$5,000,000.

**Recommendation: Approve –Motion Required (*roll call*)**

- h. Approve on 2nd reading the adoption of the Amplify Science curriculum for grades 5 - 8. ([Board Policy 6:40](#))**

**Exhibit 19** is a memo to the Board from Dr. Michelle Hetrovicz who will be sharing the process and timelines for this curriculum adoption.

**Recommendation: Approve on 2nd reading–Motion Required (*roll call*)**

**Item 12 – Resignations Accepted ([Board Policy 5:210](#))**

- Accept a resignation from Scottt Whipple, Middle School Principal, effective June 30, 2021.
- Accept a resignation from Norma Velazquez, Food Service Worker, effective May 28, 2021.
- Accept a resignation from Maria Rosanna Garcia Lardizabal, Middle School Paraprofessional, effective May 28, 2021.
- Accept a resignation from Laranda Parker from her Middle School Lunch Monitor position, effective May 28, 2021.
- Accept resignation from Ashley Austin, Elementary ELL Teacher, effective at the end of the 2020-2021 school year.
- Accept resignation from Stephanie Malinger, 3rd Grade Teacher, effective at the end of 2020-2021 school year.
- Accept resignation from Megan Paul, 5th-8th Grade Special Education Teacher, effective June 2, 2021.

**Item 13 – Informational Items**

- a. Freedom of Information Act (FOIA) Requests ([Board Policy 2:250](#))**

- a. Exhibit 20** A FOIA request received on May 17, 2021.
- b. Exhibit 21** A FOIA request received on May 28, 2021.
- c. Exhibit 22** A FOIA request received on June 2, 2021.

- b. Monthly Reports for the Board**

- a. Exhibit 23** Administrator Report
- b. Exhibit 24** Administrator meeting agenda for May 2021

- c. The next regularly scheduled Board meeting will take place on Monday, July 12, 2021 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

**Item 14 – Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 15 – Return to Open Session**

**Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 17 – Adjournment**

**Motion to adjourn. (*voice vote*)**