

**Big Hollow School District #38 Ingleside, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING MINUTES**

Tuesday, October 10, 2023

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:02 p.m. on Tuesday, October 10, 2023.

Roll Call:

The following member were in attendance: Bennett, Cernuska, Dollinger, Kueter, Lyons, Pedersen, Plescia

The following members were absent: None

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Kueter to move to closed session at 6:03 pm

Motion carried.

Aye: All

Nay: None

3. Resume to Open Session:

Open session began at 6:33 pm.

The following members were in attendance: Bennett, Cernuska, Dollinger, Kueter, Pedersen, Plescia

The following members were absent: None

The following administration were present: Gold, Cornwell, Janusz, Pittman

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Added Items/Approval of the Agenda:

A motion was made by Cernuska and seconded by Dollinger to change to agenda order of items 7 and 8. Item 8 will proceed item 7.

Motion carried.

Aye: All

Nay: None

A motion was made by Pedersen and seconded by Kueter to approve the agenda.

Motion carried.

Aye: All

Nay: None

6. Public Comments

There were no public comments.

7. Accomplish Recognition

The following individuals were honored as the September 2023:

- o Student of the Month Primary: Eli James, Kindergarten. Ms. Huemann, Primary PE Teacher, shared with the board that she nominated Eli for being kind, gentle, and compassionate.
- o Student of the Month Elementary: Kennedy Ditore, 4th Grade. Ms. Wilhelm, Kennedy's classroom teacher, shared with the board that Kennedy was nominated by Dr. Biancalana for being empathic, positive and caring. As well as for her help in the classroom.
- o Student of the Month Middle School: Sienna Enters, 8th Grade. Ms. Swiderski, 8th Grade Math Teacher, shared how Sienna is kind and respectful and a natural born leader.
- o Employee of the Month: Stephaney Wiley, Custodial Staff. Ms. Wiley was nominated by a number of staff members, Gretta Adams, Kindergarten Teacher, shared with the board why they nominated her. Stephaney is helpful and takes time to get to know everyone. She goes out of her way to make sure the task at hand is completed, she is a benefit to the entire district.

8. Academic Spotlight

Lenayn Janusz, Primary School Principal, provided slides to the board sharing details and pictures from the Primary Pumpkin Patch on site field trip. Primary school students were able to participate in a day filled with a sensory table, scavenger hunt, story teller, crafts, pumpkin patch and a hay ride.

9. Board Member "Code of Conduct" Review:

Item #12: "I will strive to keep my board focused on its primary work of clarifying the district purpose, direction and goals, and monitoring district performance."

10. Approve Consent Agenda Items:

A motion was made by Bennett and seconded by Pedersen to approve the consent agenda items as presented.

Motion carried.

Aye: Bennett, Pedersen, Dollinger, Cernuska, Lyons, Kueter, Plescia

Nay: None

11. Superintendent's Report:

a. District Leadership Team

Mr. Gold shared the meeting format and changes that are being implemented in our upcoming school year to the district leadership team. The draft objectives were exhibited, items will be added to this list throughout the year.

b. Health/Life Safety Annual Inspection

The Health/Life Safety Annual Inspection conducted by the ROE was recently completed. The report letters for each building showing violations were exhibited.

c. School Improvement Planning

BHSD38 building principals shared an exhibit of the school improvement plans for each building. These have been developed with the assistance of building leadership teams and will be updated regularly.

d. Debt Collection Service

BHSD38 currently has approximately \$11,000 in outstanding registration/activity fees from prior school years for active students. In regards to lunch accounts, the total of all accounts that are currently owing more than \$150 is approximately \$10,000.

A motion was made by Bennett and seconded by Dollinger to approve the recommendation for a partnership with Kinum for assistance in debt collection. Motion carried.

Aye: Bennett, Dollinger, Lyons, Kueter, Plescia, Cernuska, Pedersen

Nay: None

e. ISBE Special Education Accountability and Support Determination

The recent results of the Local Education Agency review completed by ISBE was exhibited. It was determined that Big Hollow School District 38 meets the requirements with a score of 100%.

f. IASB Annual Merit Recognition

Doug Pedersen and Vivian Kueter have been recognized by the Illinois Association of School Boards (IASB) for their participation in a number of professional development and leadership activities during their service as school board members.

IASB recognizes school board members who show a dedication and desire to learn more about local school governance, adding to their leadership skills, knowledge of state and national education issues, and commitment to serving in trust of their community and their students.

The certificates awarded to Doug and Vivian from IASB were exhibited.

12. Other Action Items:

a. September 2023 Employment Recommendations

A motion was made by Pedersen and seconded by Cernuska to approve the employment report with the addition of:

\*The employment of Justin Humphries, 7th Grade Boys Basketball Coach, effective October 17, 2023.

Motion carried.

Aye: Pedersen, Cernuska, Plescia, Bennett, Kueter, Lyons, Dollinger

Nay: None

13. Resignations Accepted:

- Accepted a resignation from Gail Peterson, Paraprofessional, effective September 18, 2023.
- Accepted a resignation from Melanie Simcoe, Lunch Monitor, effective September 21, 2023.
- Accepted a resignation from Alejandra Cabrera, Transportation Driver, effective October 20, 2023.

14. Informational Items:

a. Freedom of Information Act (FOIA) Requests

FOIA requests received in September 2023 were exhibited.

b. Monthly Reports

Administrator Report, Administrator Meeting Agendas, Monthly Attendance and the AAPAC Agenda were all exhibited.

- c. The next regularly scheduled Board Meeting will take place on Monday, November 13, 2023 with closed session beginning at 6:00 pm and open session immediately following.

15. Motion to move to Closed Session:

Not needed

16. Return to Open Session:

Not needed

17. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

18. Adjournment:

A motion was made by Cernuska and seconded by Dollinger to adjourn the meeting at 7:05 p.m.

Motion carried.

Aye: All

Nay: None

---

Board of Education President  
Big Hollow School District #38

---

Board of Education Secretary  
Big Hollow School District #38